



TENDER INVITATION

TENDERUITNODIGING

CLOSING TIME: 12:00

CLOSING DATE: 17 JUNE 2021

SLUITINGSTYD: 12:00

SLUITINGSDATUM: 17 JUNIE 2021

BID NO.: KANNA 02/2021:

BODNR.: KANNA 02/2021:

PROVISION OF ACCOUNTING SERVICES (AFS PREPARATION AND AUDIT SUPPORT) FOR KANNALAND MUNICIPALITY FOR A PERIOD OF THREE YEARS.

VERSKAFFING VAN REKENINGKUNDIGE DIENSTE (VOORBEREIDING VAN JFS EN OUDITVERSLAG) AAN DIE KANNALAND MUNISIPALITEIT VIR 'N TYDPERK VAN DRIE JAAR.

Tenders are hereby invited for THE PROVISION OF ACCOUNTING SERVICES (AFS PREPARATION AND AUDIT SUPPORT) FOR KANNALAND MUNICIPALITY FOR A PERIOD OF THREE YEARS.

Tenders word hiermee ingewag vir die DIE VERSKAFFING VAN REKENINGKUNDIGE DIENSTE (VOORBEREIDING VAN JFS EN OUDITVERSLAG) AAN DIE KANNALAND MUNISIPALITEIT VIR 'N TYDPERK VAN DRIE JAAR.

Tenders must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the tender. Enquiries about the specifications of the tender may be addressed to Mr. Malungisa Noholozu at telephone (028) 551 8000 or by e-mail to malungisa@kannaland.gov.za. Enquiries about the completion of the document can be addressed to Ms. Jodie Timmie at telephone (028) 551 8000 or by e-mail to jodie@kannaland.gov.za.

Tenders moet ingedien word op die oorspronklike dokumente en geldig wees vir neentig (90) dae na die sluitingsdatum van die tender. Navrae oor die spesifikasies van die tender mag gerig word aan mnr. Malungisa Noholozu by telefoon 028 551 8000 of per e-pos aan malungisa@kannaland.gov.za. Navrae oor die volvoering van die dokument mag gerig word aan me. Jodie Timmie by telefoon 028 551 8000 of per e-pos aan jodie@kannaland.gov.za.

A set of tender documents can be obtained at a non-refundable price of R 427.35, per set from Ms Jodie Timmie whom may be contacted at telephone (028) 551 8000 or e-mail jodie@kannaland.gov.za. Payments must be made by cash or bank deposit payable to the Kannaland Municipality. Bank account details are: Account Holder: Kannaland Municipality, Bank: Standard Bank, Account number: 420543562, Branch: Ladismith, Branch code: 051001, reference number: KANNA 02/2021. The tender document is also available in electronic format and may be e-mailed to interested service providers.

'n Stel tenderdokumente is verkrygbaar teen 'n nietेरugbetaalbare bedrag van R427.35, per stel van me. Jodie Timmie wie gekontak kan word by telefoon 028 551 8000 of per e-pos jodie@kannaland.gov.za. Betalings moet kontant geskied of per bankdeposito betaalbaar aan die Kannaland Munisipaliteit. Bankbesonderhede is as volg: Rekeninghouer: Kannaland Munisipaliteit, Bank: Standard Bank, Rekeningnommer: 420543562, Tak: Ladismith, Takkode: 051001, verwysingsnr.: KANNA 02/2021. Die tenderdokument is ook elektronies beskikbaar en mag aan belanghebbende diensverskaffers per e-pos gestuur word.

Tender documents are available during office hours on Monday to Fridays from 07:30 – 16:00, at the Supply Chain Management Offices in Ladismith.

Tenderdokumente is beskikbaar gedurende kantoorure Maandag – Vrydag van 07:30 – 16:00 by die Aanvoerkettingbestuur se kantore in Ladismith.

The fully completed original tender document, in each individually sealed envelope, must be deposited in the tender box at Kannaland Municipality – Building, 32 Church street, Ladismith by not later than 12:00 (GMT+2) on Thursday 17 June 2021. The envelope must be endorsed clearly on the outside with the number, title and closing date of the tender as above. Kannaland Municipality does not accept any electronic/emailed tender applications.

Die volledig voltooid oorspronklike tenderdokument, elk in 'n aparte versêelde kovert, moet geplaas word in die tenderbus by die Kannaland Munisipaliteit-gebou, Kerkstraat 32, Ladismith teen nie later nie as 12:00 (GMT+2) op Donderdag 17 Junie 2021. Die kovert moet buite duidelik geëndosseer wees met die nommer, opskrif en sluitingsdatum van die tender soos hierbo. Die Kannaland Munisipaliteit aanvaar geen elektroniese tenderaansoeke of aansoeke per e-pos gestuur nie.

The tender box will be emptied just after 12:00 on the closing date after which all bids will be opened in public. Late bids or bids submitted by e-mail or fax will under no circumstances be accepted.

Die tenderbus sal net na 12:00 op die sluitingsdatum leëgemaak word waarna alle botte in publiek oopgemaak sal word. Laat botte of botte per e-pos of faks ingedien sal onder geen omstandighede aanvaar word nie.

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2017 and the Kannaland Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

Tenders sal geëvalueer en beoordeel word ingevolge die Wet op die Voorkeurvrykrygbeleidsraamwerk (Wet 5 van 2000), Die Voorkeurvrykrygregulasies, 2017 en die Kannaland Munisipaliteit se Aanvoerkettingbestuursbeleid, waar 80 punte toegestaan word ten opsigte van prys en 20 punte ten opsigte van BBSEB-bydrae.

The Municipality reserves the right to withdraw any invitation for tenders and/or to re advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest bid or award a contract to the bidder scoring the highest number of points.

Die munisipaliteit behou die reg om enige uitnodiging om te tender te omtrek en/of om enige tender te heradverteer of af te keur om om enige deel daarvan te aanvaar. Die munisipaliteit is nie daartoe verbind om die laagste bod te aanvaar of om 'n kontrak aan die bieder met die hoogste aantal punte toe te ken nie.

It is expected of all prospective service providers who are not yet registered on the CSD to register without delay. The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the CSD.

Daar word verwag van alle voornemende diensverskaffers wat nog nie op die SVD geregistreer is nie, om onverwyl te registreer. Die munisipaliteit behou die reg om nie 'n tender toe te ken aan voornemende diensverskaffers wat nie op die SVD geregistreer is nie.

Important note: a valid original tax clearance certificate, B-BBEE certificate and certified copies of directors and owners identities must be submitted with the documentation.

Belangrik: 'n Geldige oorspronklike belastingklaringsertifikaat, BBSEB-sertifikaat en gewaarmerkte afskrifte van direkteure en eienaars se identiteitskaarte moet saam met die dokumente ingedien word.

RF BUTLER
ACTING MUNICIPAL MANAGER

R.F. BUTLER
WAARNEMENDE MUNISIPALE BESTUURDER