



KANNALAND

MUNISIPALITEIT | MUNICIPALITY

TENDERUITNODIGING | TENDER INVITATION

SLUITINGSTYD: 12:00 | SLUITINGSdatum: 14 MAART 2022
CLOSING TIME 12:00 | CLOSING DATE: 14 MARCH 2022

TENDERNOMMER: KANNA 02/2022:

VOORSIENING VAN DIENSTE VAN PROKUREURS OM SKULDINVORDERING TE DOEN

Tenders word hiermee ingewag vir **DIE AANSTELLING VAN 'N
KONTRAKTEUR OM WETLIKE OPTREDE TEEN DEBITEURE IN TE STEL**

BID NO.: KANNA 02/2022:

PROVISION OF SERVICES OF

ATTORNEYS TO PERFORM DEBT COLLECTION

Tenders are hereby invited for **THE APPOINTMENT OF
CONTRACTOR TO INSTITUTE LEGAL ACTION AGAINST DEBTORS**

Tenders moet op die oorspronklike dokumente ingedien word en geldig bly vir negentig (90) dae ná die sluitingsdatum van die tender. Navrae oor die spesifikasies van die tender kan gerig word aan me. Rolene Nel en mnr. Charl Hartnick by telefoon 028 551 8000 of per e-pos van rolene@kannaland.gov.za of charl@kannaland.gov.za. Navrae oor die voltooiing van die dokument kan gerig word aan me. Jodie Timmie en me. Dalicia Booysen by telefoon 028 551 8000 of per e-pos aan jodie@kannaland.gov.za of dalicia@kannaland.gov.za

Tenders must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the tender. Enquiries about the specifications of the tender may be addressed to Mrs. Rolene Nel and Mr. Charl Hartnick at telephone (028) 551 8000 or by e-mail to Enquiries about the completion of the document can be addressed to Ms. Jodie Timmie and Ms. Dalicia Booysen at telephone (028) 551 8000 or by e-mail to jodie@kannaland.gov.za or dalicia@kannaland.gov.za.

'n Stel tenderdokumente kan verkry word teen 'n nieterugbetaalbare prys van R544,10 per stel van me. Jodie Timmie wat telefonies gekontak kan word by 028 551 8000 of per e-pos by jodie@kannaland.gov.za. Betalings moet kontant of per bankinbetaling gedoen word aan die Kannaland-munisipaliteit. Bankbesonderhede is: Rekeninghouer: Kannaland-munisipaliteit. Bank: Standard Bank. Rekeningnommer: 420543562. Tak: Ladismith. Takkode: 051001. Verwysingsnommer: **KANNA 01/2022**. Die tenderdokument is ook in elektroniese formaat beskikbaar en kan per e-pos aan belangstellende diensteverskaffers gestuur word.

A set of tender documents can be obtained at a non-refundable price of R 544.10 per set from Ms Jodie Timmie whom may be contacted at telephone (028) 551 8000 or e-mail jodie@kannaland.gov.za. Payments must be made by cash or bank deposit payable to the Kannaland Municipality. Bank account details are: Account Holder: Kannaland Municipality, Bank: Standard Bank, Account number: 420543562, Branch: Ladismith, Branch code: 051001, reference number: **KANNA 02/2022**. The tender document is also available in electronic format and may be e-mailed to interested service providers.

'n Verpligte inligtingsvergadering sal gehou word by Ladismith-biblioteeksaal, Queenstraat 21, Ladismith. Tyd: 10:00. Datum: 1 Maart 2022. Die tenderdokument sal ook by die verpligte inligtingsvergadering beskikbaar wees.

A compulsory clarification meeting will be held at Ladismith Library hall, 21 Queen Street Ladismith. Time 10am Date: 01 March 2022. The tender document will also be available at the compulsory clarification meeting.

Tenderdokumente is tydens kantoorure beskikbaar, Maandae tot Vrydae vanaf 07:30 tot 16:00, by die Aanbodkettingbestuurskantore in Ladismith.

Tender documents are available during office hours on Monday to Fridays from 07:30 – 16:00, at the Supply Chain Management Offices in Ladismith.

Die volledig voltooide oorspronklike tenderdokument, in individuele afsonderlik verseëelde koeverte, moet ingedien word in die **tenderbus by die Kannaland-munisipaliteit-gebou, Kerkstraat 32, Ladismith teen nie later nie as 12:00 (GMT+2) op Maandag 14 Maart 2022**. Die koevert moet duidelik aan die buitekant geëndosseer wees met die nommer, titel en sluitingsdatum van die tender soos hierbo. Die Kannaland-munisipaliteit aanvaar geen elektroniese tenderaansoeke of tenderaansoeke wat per e-pos gestuur is nie.

The fully completed original tender document, in each individually sealed envelope, must be deposited in the **tender box at Kannaland Municipality – Building, 32 Church Street, Ladismith by not later than 12:00 (GMT+2) on Monday 14 March 2022**. The envelope must be endorsed clearly on the outside with the number, title and closing date of the tender as above. Kannaland Municipality does not accept any electronic/emailed tender applications.

Die tenderbus sal net na 12:00 op die sluitingsdatum oopgemaak word waarna alle tenders in die openbaar oopgemaak sal word. Laat tenders of tenders wat per e-pos of faks ontvang is, sal onder geen omstandighede aanvaar word nie.

The tender box will be emptied just after 12:00 on the closing date after which all bids will be opened in public. Late bids or bids submitted by e-mail or fax will under no circumstances be accepted.

Tenders sal geëvalueer en beoordeel word ingevolge die Wet op die Raamwerk vir Voorkeur-verkrygingsbeleid (Wet 5 van 2000), die Voorkeurverskaffingsbeleidregulasies, 2017 en die Kannaland-munisipaliteit se Aanbodkettingbestuurbeleid waar 80 punte toegeken sal word ten opsigte van prys en 20 punte ten opsigte van B-BBEE-bydrae.

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2017 and the Kannaland Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

Die Munisipaliteit behou die reg voor om enige uitnodiging vir tenders te onttrek en/of weer te adverteer of om enige tender te weier of 'n gedeelte daarvan te aanvaar. Die Munisipaliteit verbind homself nie tot die aanvaarding van die laagste tender of om 'n kontrak toe te ken aan die tenderaar met die hoogste punte nie.

The Municipality reserves the right to withdraw any invitation for tenders and/or to re advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest bid or award a contract to the bidder scoring the highest number of points.

Daar word van alle voornemende diensverskaffers wat nog nie op die CSD geregistreer is nie, verwag om onverwyld te registreer. Die Munisipaliteit behou die reg voor om nie tenders toe te ken aan voornemende verskaffers wat nie op die CSD geregistreer is nie.

It is expected of all prospective service providers who are not yet registered on the CSD to register without delay. The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the CSD.

Belangrike kennisgewing: 'n Geldige oorspronklike belastingsklaringsertifikaat, B-BBEE-sertifikaat en gesertifiseerde afskrifte van direkteure en eienaars se ID-dokumente moet saam met die dokumentasie ingehandig word.

Important note: a valid original tax clearance certificate, B-BBEE certificate and certified copies of directors and owners identities must be submitted with the documentation.

KENNISGEWINGNO.: 10/2022

NOTICE NR: 10/2022

**I. AVONTUUR
WAARNEMENDE MUNISIPALE BESTUURDER**

**I. AVONTUUR
ACTING MUNICIPAL MANAGER**