



# **KANNALAND**

**MUNISIPALITEIT | MUNICIPALITY**

## **REQUEST FOR PROPOSALS**

**CLOSING TIME: 12:00**

**CLOSING DATE: 5 SEPTEMBER 2023**

**BID NO: KANNA 09/2023**

Request for proposal are hereby invited for: **THE PROCUREMENT OF TRANSACTIONARY ADVISORY SERVICES AT KANNALAND LOCAL MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS**

### **1. SPECIFICATION REQUIREMENTS**

- 1.1 The proposal is to acquire the services of a Transaction Advisers for various Projects. The Transactional Advisors will be working with the Planning and Technical Directorates Project Management Office which is responsible for the overall facilitation, management and implementation of Kannaland Local Municipality's Capital Works (CAPEX) Projects. The key responsibility of the Transaction Advisors is to develop sector specific business plans and source funding on a Project Finance Basis.
- 1.2 All proposals received which meet the functionality criteria will be adjudicated accordingly.
- 1.3 The next phase will be for the appointed firm to seek funding and to present the full proposal including the funding, terms, conditions and fees, which will best promote the Kannaland Local Municipality's brand, cost effectiveness and importantly assist in achieving the goals set in the National Development Plan.
- 1.4 The Project Team will assess the proposals to establish if they meet the expectations of the Municipality and enter into further contractual agreements with the Transactional Advisor and the Funding Institution(s).
- 1.5 The Transactional Advisors will be required to work towards the realization of the following Programmes in line with the municipality's vision:
  1. Water Upgrades
  2. Sewer Upgrades
  3. Stormwater Upgrades
  4. Wastewater Treatment Works
  5. ICT Strategy review and formulation
  6. ERP System Implementations
  7. System Development
  8. Process Reengineering and Organisational change management
  9. Smart Meters
  10. Traffic Management systems
  11. Solar panels installation
  12. Wifi installations
  13. CCTV camera installation
  14. Energy (Independent Power Production)
  15. Electrification and Distribution
  16. Road Upgrades
  17. Public Amenities
  18. Any other Municipal function related project

Tenders must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the tender. Enquiries about the specifications of the tender may be addressed to Mr. McGrandle Makier at telephone (028) 551 8000 or by e-mail to [mcgrandle@kannaland.gov.za](mailto:mcgrandle@kannaland.gov.za). Enquiries about the completion of the document can be addressed to Ms. Dalicia Booysen at telephone (028) 551 8000 or by e-mail to [dalicia@kannaland.gov.za](mailto:dalicia@kannaland.gov.za)

Tender document is available in electronic format and may be e-mailed to interested service providers.

Tender documents are available during office hours on Monday to Fridays from 07:30 – 16:00, at the Supply Chain Management Offices in Ladismith.

The fully completed original tender document, in each individually sealed envelope, must be deposited in the **tender box at Kannaland Municipality – Building, 32 Church Street, Ladismith by not later than 12:00 (GMT+2) on TUESDAY, 5 SEPTEMBER 2023.** The envelope must be endorsed clearly on the outside with the number, title and closing date of the tender as above.

The tender box will be emptied just after 12:00 on the closing date after which all bids will be opened in public. Late bids or bids submitted by e-mail or fax will under no circumstances be accepted.

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations 2022 and the Kannaland Municipality's Supply Chain Management Policy.

The Municipality reserves the right to withdraw any invitation for tenders and/or to re advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest bid or award a contract to the bidder scoring the highest number of points.

**It is expected of all prospective service providers who are not yet registered on the CSD to register without delay. The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the CSD.**

**Important note: a valid original tax clearance certificate, B-BBEE certificate and certified copies of directors and owners identities must be submitted with the documentation.**

**NOTICE NR: 85/2023**

**MM HOOGBAARD  
MUNICIPAL MANAGER**