



CHIEF FINANCIAL OFFICER

A total remuneration package (in terms of Local Government: Upper Limit of total remuneration packages payable to Managers directly accountable to Municipal Managers) per annum may be offered subject to compliance with the minimum evidence of competent, advanced or superior competency level as measured against the competency framework for Managers directly accountable to Municipal Managers

Period: Permanent

Requirements:

- An appropriate and recognized NQF level 7 qualification in fields of Accounting, Finance or Economics or Chartered Accountant (SA);
- Minimum of 5 years at middle management level;
- Compliance with the Municipal Regulations on Minimum Competency Levels and all specific required Competency Level Unit Standards for Chief Financial Officers must be completed (Published under GNR. 493 in GG 29967 dated 15 June 2007);
- Advanced knowledge of local government Municipal Finance Management Act (MFMA), National Treasury Regulations and other legislations applicable to Local Government, Generally Recognized Accounting Practice (GRAP) and key financial management/governance standards and performance objectives
- Proven successful institutional transformation within public or private sector
- Advanced knowledge and understanding of relevant policy and legislation;
- Advanced understanding of institutional governance systems and performance management;
- Advanced understanding of council operations and financial delegations
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act 2000 (Act No 5 of 2000)
- The required core competencies as stipulated in Annexures A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014 (Applicants who had undergone the competency assessment test within the last 12 months will not be required to write same)
- Sound knowledge and understanding of computer packages (MS Word, MS Excel, MS PowerPoint and MS Outlook);
- Excellent facilitation and communication skills in at least two of three official languages of the Western Cape
- Valid Code B Driver's licence

Competencies:

Strategic leadership and management; Strategic financial management; Operational financial management; Governance, ethics and values in financial management; Financial and performance reporting; Risk and change management; Project management; Legislation, policy and implementation; Stakeholder relations; Supply chain management; Audit and Assurance

Duties/Responsibilities:

As contained in section 81 of the MFMA, including but not limited to:

- Provision of strategic financial management direction, advice and leadership to the Budget and Treasury, Revenue, Expenditure and Supply Chain Management functions
- Provision of an effective financial management system inclusive of policies, procedures, financial operating standards, practices, anti-corruption measures and an effective accounting system within the municipality.
- Provision of strategic direction to the financial planning and budgeting process within the municipality and ensure that strategies are consistent with the Constitution, MFMA, Treasury Regulations and annual Division of Revenue Act
- Ensuring that effective revenue collection systems that are consistent with the Municipal Systems Act and Municipal Property Rates Act are in place, including effective system of expenditure management
- Overseeing the compilation of financial statements and application of efficient and effective control systems.
- Support the Accounting Officer and other Senior Managers in the execution of their functions
- Managing and ensuring productive utilisation of personnel with the Budget and Treasury Office
- Overall responsibility for the implementation of efficient, effective and economic financial systems in the municipality
- Responsible for Human Resource Management
- Ensure implementation of the Performance Management System within the financial department

Please note:

1. The Municipality is an Equal opportunity employer and as such will observe the requirements of the employment equity act and its EE plan.
2. It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal and credit records. The candidate will be required to disclose all financial interests.
3. All applications must be submitted with a detailed CV, **certified copies of qualifications and ID document**, the names of three references from current and previous employers and a **fully completed official application form (Annexure C, as per the Regulations on the Appointment and Conditions of Employment of Senior Managers)** as available from the municipal website or the Human Resources Department, to be hand delivered or couriered to **Roy Steele and Associates CC, 8 High Street, Rosen Park, Bellville, 7530** or per email to **office@ods.org.za**. **It is the applicant's responsibility to ensure that couriered documents are received by the closing date.** Administrative enquiries may be directed to Annalene Barnard at telephone number: 022 772 1307.
4. Applications not made on the official application form (Annexure C, of Regulations on the Appointment and Conditions of Employment of Senior Managers) will not be considered.
5. **Hard copies as well as electronic copies will be accepted. No faxed applications will be accepted.**
6. Only applications **delivered to the above physical or email address** will be considered.
7. The successful applicant will be stationed at **Ladismith, Western Cape Province** and his/her appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.

CLOSING DATE: 29 January at 13h00

Applications received after the closing date and time will not be considered. Canvassing with Councillors for the purpose of being appointed is not permitted, and proof hereof will result in disqualification.

Previous applicants must reapply.

Applicants who comply with the minimum requirements for this post, possess the necessary integrity and an excellent track record are invited to apply for the following position.

The Municipality reserves the right not to make an appointment.