



KANNALAND

MUNISIPALITEIT | MUNICIPALITY

Kannaland Munisipaliteit is ten volle verbind tot Gelyke Indiensneming. Aansoeke word ingewag vir die volgende vakatuur in die Gemeenskapsdienste Departement.

VOORSIENINGSKANAAL BESTUUR SPESIALIS

Tydperk van aanstelling: Permanent

Salaris: T11 (R 266 521.18 p.j)

Vereistes:

- 'n Toepaslike 3-jarige Baccalaureusgraad / nasionale diploma in logistiek / Voorsieningskanaal Bestuur of soortgelyke toepaslike kwalifikasie;
- 'n Minimum van drie jaar ervaring in Voorsieningskanaal Bestuur.
- n Relevante nagraadse kwalifikasie sal 'n bykomende voordeel wees,
- Goeie begrip van die Voorsieningskanaal prosesse
- Goeie begrip en ervaring van PFMA, PPPFA, Tesourie Regulasies en BBEE;
- Kennis van Databasis Stelsels, Aanvraag Bestuur, Verkryging en Besigheid Praktjke;
- Die vermoë om databasis bestuurstelsels te beheer en te onderhou,
- Die vermoë om beleid, strategieë en wetgewing te ontwikkel, te interpreteer en toe te pas;
- Die vermoë om die databasis van die Buro te beheer en te administreer.
- Goeie kommunikasie en interpersoonlike vaardighede,
- Rekenaargeletterdheid (Excel- en MS-woord).
- Vermoë om te werk onder druk, verantwoordelikheidssin en lojaliteit.

Pilgte sal behels:

- Voer en beheer die volledige ouditsiklus, insluitend risikobestuur en beheer oor effektiwiteit, finansiële betroubaarheid en nakoming van alle toepaslike voorskrifte en regulasies.
- Bepaal die omvang van die interne audit en ontwikkel jaarplanne
- Verkry, ontleed en evalueer rekeningkundige dokumentasie, vorige verslae, data, vloeiagramme, ens
- Stel verslae voor wat die audit se resultate en dokumentproses weerspieël
- Tree op as 'n objektiewe bron van onafhanklike advies om geldigheid, wettigheid en bereiking van doelwitte te verseker
- Identifiseer skuiwergate en beveel risiko-afkeermaatreëls en kostebesparings aan
- Behou oop kommunikasie met die bestuur en auditkomitee
- Dokumenteer die prosesse en berei die memorandum vir audit bevindings voor
- Doen opvolg oudits om die bestuur se ingrypings te monitor
- Doen u deurlopende kennisontwikkeling rakende sektorale reëls, regulasies, beste praktjke, gereedskap, tegnieke en prestasiestandaarde

Aansoekvorms & verdere navrae:

Aansoekvorms is beskikbaar by die kantore van die Kannaland Munisipaliteit. 'n Volledige Curriculum Vitae met 'n dekbrief sal ook aanvaar word. Vir enige verdere navrae, kontak die Menslike Hulpbronne Afdeling by telefoonnommer 028-551 8000, Posbus 30, LADISMITH, 6655.

Sluitingsdatum: 17 Mei 2021

Kennisgewingsnommer: 41/2021

ROLAND BUTLER

ACTING MUNICIPAL MANAGER

Kannaland Municipality is fully committed to Employment Equity. Applications are invited for the following vacancy in the Community Services Department.

SUPPLY CHAIN MANAGEMENT SPECIALIST

Period of appointment: Permanent

Salary: T11 (R 266 521.18 pa)

Requirements:

- An appropriate 3-year Bachelor's Degree/National Diploma in Logistics/ Supply Chain Management or equivalent relevant qualification;
- A minimum of three years' experience in Supply Chain Management.
- A relevant post graduate qualification will be an added advantage,
- Good understanding of Supply Chains Management procedures;
- Good understanding and experience of PFMA, PPPFA, Treasury Regulations and BBEE;
- Knowledge of Database system, Demand Management, acquisition and business practices;
- Ability to maintain Database management systems and controls, Ability to develop, interpret and apply policies, strategies and legislation;
- Ability to control and administer database of the Bureau.
- Good communications and interpersonal skills,
- Computer Literacy (Excel and MS word).
- Ability to work under pressure, sense of responsibility and loyalty.

Duties will include:

- Perform and control the full audit cycle including risk management and control management over operations' effectiveness, financial reliability and compliance with all applicable directives and regulations
- Determine internal audit scope and develop annual plans
- Obtain, analyse and evaluate accounting documentation, previous reports, data, flowcharts etc
- Prepare and present reports that reflect audit's results and document process
- Act as an objective source of independent advice to ensure validity, legality and goal achievement
- Identify loopholes and recommend risk aversion measures and cost savings
- Maintain open communication with management and audit committee
- Document process and prepare audit findings memorandum
- Conduct follow up audits to monitor management's interventions
- Engage to continuous knowledge development regarding sector's rules, regulations, best practices, tools, techniques and performance standards

Application forms and further information:

Application forms are available at the Kannaland Municipality. A Curriculum Vitae with a cover letter will also be accepted. For any further information contact the Human Resource Division at 028-551 8000, P O Box 30, LADISMITH, 6655.

Closing date: 17 May 2021

Notice Number: 41/2021

ROLAND BUTLER

ACTING MUNICIPAL MANAGER

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