



# KANNALAND

## MUNISIPALITEIT | MUNICIPALITY

Kannaland Munisipaliteit is ten volle verbind tot Gelyke Indiensneming. Aansoeke word ingewag vir die volgende vakatuur in die Gemeenskapsdienste Departement.

### **GOP BESTUURDER**

**Tydperk van aanstelling:** Permanent

**Salaris:** T14 (R 398 883.00 p.j)

#### **Vereistes:**

- Toepaslike BCom-graad of 'n toepaslike tersiêre kwalifikasie in ontwikkelingsbeplanning, openbare administrasie en projekbestuur
- Kennis van munisipale stelselswet, munisipale struktuurwet en munisipale finansieringswet
- Rekenaargeletterdheid in MS-Word en Excel
- Geldige bestuurslisensie
- Minimum van 4 jaar toepaslike ervaring in geïntegreerde ontwikkelingsbeplanning, openbare administrasie of projekbestuur
- Taalvaardigheid in ten minste twee van die drie amptelike tale van die Wes-Kaap (Afrikaans en Engels en / of IsiXhosa)

#### **Pilgte sal behels:**

- Die GOP opstel, opdateer en jaarliks hersien (Geïntegreerde Ontwikkelingsplan)
- Hersien en onderhou die GOP-raamwerk en prosesplan vir die munisipaliteit
- Reël strategiese werksessies met die Burgemeesterskomitee en die topbestuur om die langtermynvisie te vestig, 'n strategie van WC024 wat die GOP in kennis stel
- GOP-forums en vergaderings bywoon wat deur alle regeringsfere georganiseer word
- Verseker dat GOP in lyn is met die prestasiebestuursteisel
- Help met die opstel van die jaarverslag van die munisipaliteit
- Verantwoordelik vir prestasie bestuur en verslagdoening / aanbiedinge

#### **Aansoekvorms & verdere navrae:**

Aansoekvorms is beskikbaar by die kantore van die Kannaland Munisipaliteit. 'n Volledige Curriculum Vitae met 'n dekbrief sal ook aanvaar word. Vir enige verdere navrae, kontak die Menslike Hulpbronne Afdeling by telefoonnommer 028-551 8000, Posbus 30, LADISMITH, 6655.

**Sluitingsdatum:** 17 Mei 2021

**Kennisgewingnommer:** 39/2021

**ROLAND BUTLER**  
**ACTING MUNICIPAL MANAGER**

Kannaland Municipality is fully committed to Employment Equity. Applications are invited for the following vacancy in the Community Services Department.

### **IDP MANAGER**

**Period of appointment:** Permanent

**Salary:** T14 (R 398 883.00 pa)

#### **Requirements:**

- Applicable BCom degree or an appropriate Tertiary Qualification in Development Planning, Public Administration and Project Management
- Knowledge of Municipal Systems Act, Municipal Structurer Act and Municipal Finance Act
- Computer literacy in MS-Word and Excel
- Valid driver's licence
- Minimum of 4 years relevant experience in Integrated Development Planning, Public Administration or Project Management
- Language proficiency in at least two of the three official languages of the Western Cape (Afrikaans and English and/or IsiXhosa)

#### **Duties will include:**

- Compile, update and annually revise the IDP (Integrated Development Plan)
- Review and maintain the IDP framework and process plan for the municipality
- Arrange strategic work sessions with the Mayoral Committee and Top Management to establish the long-term vision a strategy of WC024 which would inform the IDP
- Attend IDP Forums and meetings organized by all spheres of government
- Ensure IDP is aligned with Performance Management System
- Assist in compiling the Annual Report of the municipality
- Responsible for performance management and reporting / presentation

#### **Application forms and further information:**

Application forms are available at the Kannaland Municipality. A Curriculum Vitae with a cover letter will also be accepted. For any further information contact the Human Resource Division at 028-551 8000, P O Box 30, LADISMITH, 6655.

**Closing date:** 17 May 2021

**Notice Number:** 39/2021

**ROLAND BUTLER**  
**ACTING MUNICIPAL MANAGER**