



Kannaland Municipality, is fully committed to Equal Employment Equity. Applicants are invited to apply for the undermentioned Internship in the Finance Department

**FINANCE MANAGEMENT INTERNSHIP PROGRAMME**

**BUDGET AND TREASURY OFFICE: MUNICIPAL FINANCE MANAGEMENT INTERNSHIP PROGRAMME**

**3 x FINANCIAL INTERNS**

*(Two-year contract position with an option to extend for further twelve months)*

**INTERNSHIP OVERVIEW:**

The Municipal Finance Management Internship Program is a structured professional training and work experience program with the goal of providing high quality and practical exposure in all aspects of a Municipal Budget, Risk Management, Internal Auditing and Treasury Office which is governed by the Municipal Finance Management Act, Act 56 of 2003 and the underlying reforms. The program has a logical training sequence that builds on the skills and competence acquired during University, Technikon and college training. It ends where appropriate, with the credits or a qualification in Municipal Finance Management in line with the Municipal Minimum Competency Regulations, Gazette 29967 of June 2007.

**REQUIREMENTS:**

A three year's Bachelor's Degree / National Diploma (NQF 6) / or FET College Diploma (with major concentrations In Economics, Accounting or Finance, Local Government Finance, Internal Auditing or Risk Management). Proficiency in two (2) languages of the Western Cape (Afrikaans/ English/ Xhosa - Speak, Read and Write) Computer Literacy (MS Office Applications) High Level of responsibility and ability to give attention to detail, accountancy and numeracy skills. Basic knowledge of monthly reconciliations, knowledge with regards to Internal Audit processes and good communications.

**KEY PERFORMANCE AREAS INCLUDE:**

- Implementation of GRAP and Budget Reforms
- Financial and Performance reporting
- Change, Risk and Project Management
- Expenditure and Revenue Management, Supply Chain/ Procurement Management
- Communication and Implementation of the Municipal Finance Management Act
- Asset Management
- Risk Management/ Internal Auditing
- IT and Governance.

**REMUNERATION:** An all-inclusive Salary Package of R120 000.00 per annum.

**GENERAL:**

- Applications in writing on the official application form and accompanied by a comprehensive CV, which will be regarded as confidential, must be directed to: The Manager (Human Resources), P O Box 30, Ladismith, 6655. These conditions are compulsory and failing to comply will automatically lead to disqualification of the applicant. Application forms are available on the Municipal web-site ([www.kannaland.gov.za](http://www.kannaland.gov.za)) or electronically. Same to be requested from the Human Resource Management. No electronic applications will be accepted.
- Original Certified copies (not older than 3 months) of proof of qualifications must accompany the CV.
- For equity purposes please indicate your race, gender and disability status.
- Short listed and invited candidates might be subjected and required to undergo theoretical and practical tests.
- If applicants are not contacted within 3 weeks of the closing date, it can be accepted that they were not successful.
- The Kannaland Municipality is committed to comply with the requirements of the Employment Equity Act, No. 55 of 1998, for the advancement of previously disadvantaged and disabled persons. Further details are obtainable from Human Resource Management on (028) – 551 8000.

**COUNCIL RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT**

**PLEASE NOTE: PREFERENCE WILL BE GIVEN TO RESIDENTS WITHIN THE KANNALAND MUNICIPAL AREA. LATE APPLICATIONS WILL NOT BE CONSIDERED. CANVASSING OF COUNCILLORS WITH THE PURPOSE OF BEING APPOINTED IS NOT PERMITTED AND PROOF OF SUCH CANVASSING SHALL LEAD TO DISQUALIFICATION.**

**Closing Date:** 31 Aug 2022

**Notice Number:** 44/2022

**I. AVONTUUR**  
**ACTING MUNICIPAL MANAGER**