

FINANCE MANAGEMENT INTERNSHIP PROGRAMME

BUDGET AND TREASURY OFFICE: MUNICIPAL FINANCE MANAGEMENT INTERNSHIP PROGRAMME

5 x FINANCIAL INTERNS

(Two-year contract position with an option to extend for further twelve months)

INTERNSHIP OVERVIEW: The Municipal Finance Management Internship Program is a structured professional training and work experience program with the goal of providing high quality and practical exposure in all aspects of a Municipal Budget, Risk Management, Internal Auditing and Treasury Office which is governed by the Municipal Finance Management Act, Act 56 of 2003 and the underlying reforms. The program has a logical training sequence that builds on the skills and competence acquired during University, Technikon and college training. It ends where appropriate, with the credits or a qualification in Municipal Finance Management in line with the Municipal Minimum Competency Regulations, Gazette 29967 of June 2007.

REQUIREMENTS: A three year's Bachelor's Degree / National Diploma (NQF 6) / or FET College Diploma (**with major concentrations in Economics, Accounting or Finance, Local Government Finance, Internal Auditing or Risk Management**). Proficiency in two (2) languages of the Western Cape (Afrikaans/English/Xhosa - Speak, Read and Write) Computer Literacy (MS Office Applications) High Level of responsibility and ability to give attention to detail Accountancy and Numeracy Skills. Basic Knowledge of monthly reconciliations, Knowledge with regards to Internal Audit processes, Good Communication Skills.

KEY PERFORMANCE AREAS INCLUDE: • Implementation of GRAP and Budget Reforms • Financial and Performance reporting • Change, Risk and Project Management • Expenditure and Revenue Management, Supply Chain/Procurement Management • Communication and Implementation of the Municipal Finance Management Act • Asset Management • Risk Management/Internal Auditing • IT and Governance.

REMUNERATION: An all-inclusive Salary Package of R120 000.00 per annum.

Please Note: Preference will be given to residents in the Kannaland Municipal Area.

Application forms and further information: Application forms are available at the Kannaland Municipality website. A Curriculum vitae with a cover letter will also be accepted. For any further information contact the Human Resource Division at 028-551 8000, P O Box 30, LADISMITH, 6655.

Electronic applications may be e-mailed to wayne@kannaland.gov.za

Late applications will not be considered. Canvassing of Councillors with the purpose of being appointed is not permitted and proof of such canvassing shall lead to disqualification.

The Kannaland Municipality is committed to comply to the requirements of the employment equity Act No.55 of 1998, for the advancement of previously disadvantaged and disabled persons.

Correspondence will be limited to shortlisted candidates only, if you do not receive a response within 3 weeks after the closing date, please accept that your application was unsuccessful.

R STEVENS

MUNICIPAL MANAGER

Closing Date: 07 February 2020