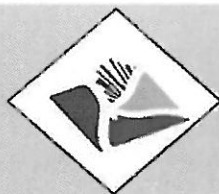


# VACANCY VAKATURE



**KANNALAND**  
MUNISIPALITEIT | MUNICIPALITY

(DIRECTORATE: INFRASTRUCTURE SERVICES)

**ENGINEERING TECHNICIAN**

**REFERENCE 37/2023**

**PERMANENT APPOINTMENT**

**Salary** : R433 041.30 – R562 135.04 per annum (T14) plus vehicle allowance  
**Additional benefits** : Medical aid (optional), Pension, Housing allowance (qualifying requirements), 13<sup>th</sup> cheque and group life insurance

## REQUIREMENTS

(Related proof / documentation must accompany application)

- Grade 12
- Minimum of 3-year National Diploma in Civil Engineering or equivalent
- Computer literate in MS Office packages.
- A minimum of 3 years relevant experience in Municipal Engineering environment is a prerequisite
- Must have knowledge of Municipal Infrastructure Grant (MIG) and Expanded Public Works Program (EPWP)
- Has experience in working on community projects
- A valid Code 08 driving licence

## REQUIRED COMPETENCIES

Key Professional Competencies	Functional Competencies	Public Service Orientation	Personal Competencies	Leadership Competencies
<ul style="list-style-type: none"> <li>• Contribute to the development of complex models for the analysis of information;</li> <li>• Conceptualize options and make recommendations;</li> <li>• Plan infrastructure solutions in accordance with the Land Use Management and the Spatial Development Framework and the IDP;</li> <li>• Contribute to analysis of the socio-economic impact of the project;</li> <li>• Contribute to costing and financial analysis of capital projects, operations and maintenance;</li> <li>• Contribute to the determination of life cycle of assets</li> </ul>	<ul style="list-style-type: none"> <li>• Design of infrastructure and processes under</li> <li>• Consider operational efficiency, cost efficiency, environmental impacts and sustainability</li> <li>• Contribute to the compilation of engineering drawings;</li> <li>• Determine and develop specifications and make recommendations for approval;</li> <li>• Contribute to the management of internal projects as agreed standards;</li> <li>• Develop project schedules and milestones;</li> <li>• Identify resources to achieve the project goals for the Project manager's approval;</li> <li>• Complete project within schedule; and</li> <li>• Complete project within budget.</li> </ul>	<ul style="list-style-type: none"> <li>• Related to people at all levels of the organization;</li> <li>• Shows confidence in engagement with internal and external stakeholders;</li> <li>• Accurately captures other expectations, ideas and concerns; and</li> <li>• Encourage and consider input from others.</li> <li>• Organize and present own perspective in a logical manner;</li> <li>• Adapt communication to content to the audience;</li> <li>• Use terminology appropriate for the audience; and</li> <li>• Structures written documents in a logical framework.</li> </ul>	<ul style="list-style-type: none"> <li>• Enthusiastic in new management projects;</li> <li>• Take on new challenges;</li> <li>• Push others to meet deadlines</li> <li>• Maintain and develop contact with others.</li> <li>• Continue to try to improve, despite setbacks or other limitations.</li> </ul>	<ul style="list-style-type: none"> <li>• Show initiative and confidence in the act with others;</li> <li>• Able to work in a multidisciplinary team;</li> <li>• Share information and collaborate easily with others.</li> <li>• Plan schedule for well planned and organized manner.</li> </ul>

## KEY PERFORMANCE AREAS

- Responsible for the management and supervision of the Project Management Unit, Project Management Unit Team and their respective outputs,
- Provide technical support and evaluate proposed projects in accordance with the municipal IDP and the Regional and Provincial Growth and Development Plans
- Coordinate and supervise the planning, implementation of infrastructure projects
- Project manages Labour-intensive projects in line with the EPWP framework and the related reporting requirements

- Ensure that projects comply with all applicable legislation, policies and conditions as required by the various spheres of Government and applicable to MIG
- Liaising with the Provincial and the MIG Manager as well as other line function departments through formal regular evaluation/progress meetings and on an adhoc basis • Submission of monthly, quarterly, biennial, annual and adhoc reports to COGTA as stipulated in applicable legislation or required by the MIG Management unit
- Capture of MIG business plans in Municipal Infrastructure System (MIS) to ensure that projects captured are improved • Liaise with consultant's business plan related issues for MIS capture purposes
- Conduct site visits/progress meetings to ensure adherence to Business Plans conditions, specifications and designs
- Manage projects performance, cash flow and committed projects expenses to verify payment certificates and prepare monthly payment schedule documents
- Maintain project performance data on a national database MIS
- Support and assist with all legislative issues as required by MIG
- Process related correspondence and assistance in report generation
- Ensure compliance with BH&S and other related legislative framework
- Link with information from the Municipality's procurement units technology data audits
- Coordinate opening and handover ceremonies of complete projects
- Prepare and implement MIG capacity building business plans in alignment with the Municipal LGCBF Business Plan, MIG orientation workshops, etc.
- Facilitate community engagement to ensure full community participation at all stages of project life cycle • Conduct bi-annual social economic impact assessment on selected projects as required by MIG units
- Coordinate project based capacity building in terms of job creation focusing on the introduction of labor based on construction methodology and development of SMEs, where technically feasible
- Develop community-based partnerships for operating and maintaining the infrastructure monitoring and reporting on implemented capacity building initiative
- Assist with other related Municipal infrastructure programs.

**ENQUIRIES:** MR. M HOOGBAARD (028) 551 8000

Applicants must submit a formal application form and a comprehensive CV, certified copies of qualifications, identity document and driver's licence. Applications must be submitted electronically preferably as one PDF document to [hrapplications@kannaland.gov.za](mailto:hrapplications@kannaland.gov.za). Application forms can be obtained from the Municipal website at [www.kannaland.gov.za](http://www.kannaland.gov.za) and must reach the Human Resources section on or before 02 May 2023 at 12:00. Applicants must clearly state the reference number and position in the subject line of the email.

Only electronic applications will be received.

Applicants residing in the Kannaland area will receive preference.

**Disqualification:**

Please note that the following will result in disqualification:

1. Non-submission of copies of academic qualifications/records.
2. Canvassing with Councillors.
3. Submission of fraudulent qualifications and/or documents.

NB: Please note that shortlisted candidates will be subjected to a selection process. By applying for this position, candidates consent to background checks being conducted.

The Municipality reserves the right not to make an appointment.

If you do not hear from us within 30 days of the closing date, please consider your application unsuccessful.

Kannaland Municipality is an equal opportunity employer that endorses the principle of affirmative action and employment equity. Preference will be given to applicants from the designated/underrepresented groups.

**CLOSING DATE: 02/05/2023**

**MM HOOGBAARD  
MUNICIPAL MANAGER**

