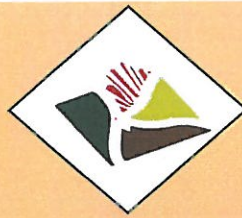


# VACANCY VAKATURE



**KANNALAND**  
MUNISIPALITEIT | MUNICIPALITY

**IN COOPERATION WITH  
HIDROTECH SYSTEMS**

**COMMUNITY LIAISON OFFICER (CLO)**

on the following project

**REFURBISHMENT OF THE VAN ZOAR SEWAGE PUMP STATION**

**REFERENCE 105/2023**

**This is a temporary contract appointment for the duration of the construction period, which is currently planned for three (3) months.**

**Salary :** R8 432.64 per month  
**Normal hours of work:** 07h00 – 17h00 from Monday to Friday (unless informed otherwise by the Contractor)

**REQUIREMENTS**

- The applicants must be literate, preferably with a matric certificate
- Good communication skills and proficient in the language of the area
- 1 Year relevant experience

**FUNCTIONS**

- Serve as liaison between the Municipality, communities and the contractor
- Keep the contractor informed of relevant community matters and possible grievances;
- Manage the recruitment of workers and/or local subcontractors (Refer to database of local resources)
- Weekly and monthly reporting to the Contractor, Municipality and the community structures in relation to the achievement socio-economic development targets
- Keep the contractor and the client aware of community issues and possible dynamics
- Assist the contractor's supervisory staff in managing workers
- Complete the necessary administrative tasks related to project implementation
- Address general site issues regarding labor, local Sub-contractor and community
- Provide monthly labor schedule and labor report
- Prepare a monthly community relations report

**ENQUIRIES:** MR. M MAKIER AT (028) 551 8000

Preference will be given for the appointment of the above position to the residents of Kannaland Municipality, who live closer to the construction site (Ward 3 – Zoar).

The candidate must be able to read and write, must be unemployed, must not be a contractor, must be able to work under harsh conditions and must have conflict management skills.

The above position will be appointed and compensated by the Main Contractor. Applications must be submitted electronically preferably as one PDF document to [hrapplications@kannaland.gov.za](mailto:hrapplications@kannaland.gov.za). Application forms can be obtained from the Municipal website at [www.kannaland.gov.za](http://www.kannaland.gov.za) and must reach the Human Resources section on or before November 2023 at 12:00. Applicants must submit a formal application form and a comprehensive CV with certified copies of relevant documentation.

**H BARNARD**  
**ACTING MUNICIPAL MANAGER**