

KANNALAND MUNICIPALITY QUARTER 3 ADJUSTED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) (1 JANUARY 2024 – 31 MARCH 2024)

Compiled by Manager: IDP and PMS, Ms Celeste Domingo

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028 551 8000



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1. ACTING MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I, Advocate Dillo Sereo, the Acting Municipal Manager of the Kannaland Municipality, submits the 2023/2024 Third Quarter Institutional Performance Report aligned with the approved 2023/2024 Adjusted TL SDBIP approved by council on date 29 February 2024, Council resolution number 30/06/23 to Executive Mayor for council tabling in terms of MFMA Section 53(d).

ADVOCATE DILLO SEREO

ACTING MUNICIPAL MANAGER

Date: 08 05 2574

2. EXECUTIVE MAYOR'S CERTIFICATE OF APPROVAL

I. Alderman Jeffrey Donson, in my capacity as the Executive Mayor of the Kannaland Municipality, hereby certifies 2023/2024 Third Quarter Institutional Performance Report aligned with the approved 2023/2024 Adjusted TL SDBIP submitted by the Acting Municipal Manager in order to ensure that compliance to Chapter 7 of the Local Government Municipal Finance Management Act, No. 56 of 2003, Section 52(d) is complied with.

JEFFREY DONSON

EXECUTIVE MAYOR

Date: 07.05-24

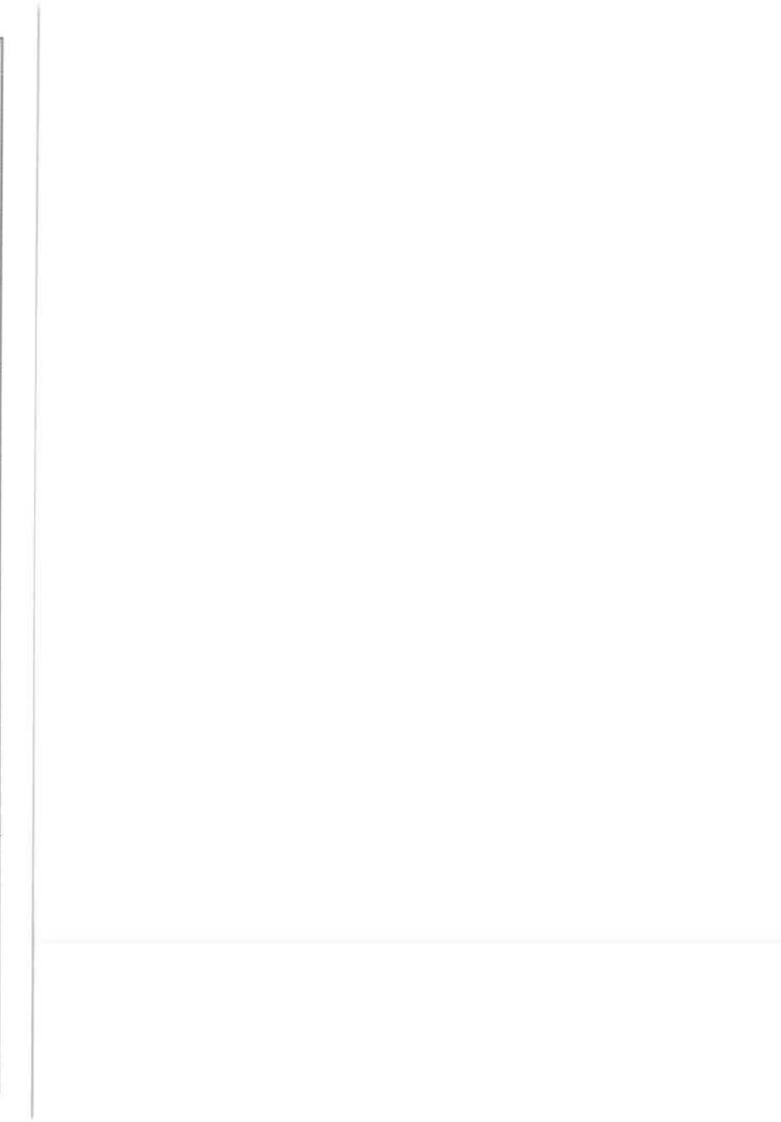
3. INTRODUCTION

The 2023/2024 Third Quarter (January 2024 – March 2024) Institutional Performance Report which has been compiled in accordance with Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA).

The Service Delivery and Budget Implementation Plan (The SDBIP) provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community. It is the intention of the Kannaland Municipality to formulate a well-informed SDBIP in order to ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic goals of the municipality as set out in the 2023-2024 Amended Integrated Development Plan which was adopted on 30 May 2023.

It will ensure that the Administrative Head (Acting Municipal Manager) is able to monitor the performance of Senior Managers, the Mayor in turn, to monitor the performance of the Municipal Manager and more importantly, it will ensure that the community is able to monitor the performance of the municipality. In order to achieve this, the SDBIP should therefore determine the performance agreements between the Mayor and the Municipal Manager and, again in turn, between the Municipal Manager and senior managers (Municipal Systems Act, No. 32 of 2000, Section 56) concluded within 60 days after the person has been appointed as a municipal manager or manager directly accountable to the municipal manager.





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4. SDBIP IMPLEMENTATION, MONITORING AND REVIEW

2023/2024 Third Quarter (January 2024 - March 2024) Institutional Performance Report

4.1. Legislative Requirement

Section 52 of the Local Government: Municipal Finance Management, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a quarterly Budget and Performance Assessment. Section 52 MFMA states that:

"The mayor of a municipality-

- (a) must provide general political guidance over the fiscal and financial affairs of the municipality:
- (b) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;
- (c) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;
- (d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and
- (e) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor".

These quarterly reviews should thus culminate in a comprehensive annual review of the organisational performance.

4.2. Components of the Institutional Performance Report

The five necessary components are:

- 1. Monthly projections of revenue to be collected for each month;
- 2. Monthly projections of expenditure (operating and capital) and revenue for each vote:
- 3. Quarterly projections of service delivery targets and performance indicators;
- 4. Ward information for expenditure and service delivery; and This report serves to assess the quarterly performance as measured against the key performance indicators and targets
- 5. Detailed capital works plan broken down by ward over three years.



6

5. 2023/2024 KEY PERFORMANCE AREAS

To Provide access to reliable infrastructure that will contribute to a higher KPA 1: quality of life for Kannaland citizens To Provide adequate Services and improve our public relations KPA 2: To strive towards a safe community in Kannaland through the proactive KPA 3: management of traffic, environmental health, fire and disaster risks To Facilitate Economic Growth and Social and Community development KPA 4: To Promote efficient and effective Governance with high levels of stakeholder KPA 5: participation To Provide an efficient workforce by aligning our institutional arrangements to KPA 6: our overall strategy KPA 7: To Strive towards a financially sustainable municipality



6. 2023/24 QUARTELY INSTITUTIONAL PERFORMANCE COMPARISON

	QUARTER 1	QUARTER 2	QUARTER 3
	July 2023 – September 2023	October 2023 December 2023	January 2024 – March 2024
The total number of KPIs	34	34	59
Total number of KPIs measured during the quarter	20	20	35
KPIs not measured during the quarter	14	14	24
KPIs not met during the quarter	13	15	10
KPIs met during the quarter	7	5	25
Overall Institutional Performance	35%	25%	71%

The table above outlines the overall performance of the institution in implementing the 2023/2024 Approved Adjusted SDBIP. Although the municipality did not achieve 100% performance as expected, there has been an improvement on performance during the third quarter as compared to the two (2) prior quarters.



MONTHLY PROJECTIONS OF CASH FLOW 2023/2024

ANNEXURE II

WC041 Kannaland - Supporting Table S815 Adjustments Budget - monthly cash flow - 29/02/2024

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DETAILED CAPITAL WORKS PROJECTS FOR 2023-24

PROJECT STATUS 2023/24

lo.	Grant	Project No	Project Name	Original Budget	Budget Adjustments October 2023	Budget Adjustments March 2023/4	Total Budget 2023/24	Received	Expenditure	Still to spend
1	MilG	458789	Refurbishment & Upgrade of Van Wyksdorp WTW	443 753,20	-	-	443 753,20	443 753,20	424 380,26	19 372,94
2	MIG	458828	Refurbishment & Upgrade of Van Wyksdorp Greenhills WWTW	2 196 560,71	is .	.2	2 196 660,71	2 196 660,71	1 778 711,82	417 948,89
3	MIG	458834	Refurbishment & Upgrade of Zoar WTW	7 606 456,47	203 520,38	779 117,22	8 182 053,31	8 182 053,31	6 963 848,34	1 218 204,97
4	MiG	470476	Zoar Sportfield Lighting	557 479,62	- 557 479,62	1 020 832,78	1 020 832,78	1 020 832,78	=	1 020 832,78
5	WSIG	No project no generated	Refurbishment & Upgrading of Ladismith Wastewater Treatment Works	5 000 000,00	- 500 000,00		4 500 000,00	4 500 000,00	234 984,13	4 265 015,87
				15 804 350,00	- 1 261 000,00	1 799 950,00	16 343 300.00	16 343 300,00	9 401 924,55	6 941 375,45

TOTAL CAPITAL 2024/25 AND OUTER YEARS

		2024/25	2025/26	2026/27
Туре	Grant Name	Allocation	Allocation	Allocation
National	Municipal Infrastructure Grant	11 217 000	11 542 000	12 147 000
National	Water Services Infrastructure Grant	9 000 000	10 000 000	35 000 000
National	Integrated National Electrification Grant		600 000	700 000
Provinciał	Financial Assistance to Municipalities for Maintenance and Construction of Transport Infrastructure		50 000	52 000
Provincial	Human Settlements Development Grant (Beneficiaries)	14 167 000	8 000 000	29 000 000
Provincial	Title Deeds Restoration Grant	403 000	403 000	
Provincial	Informal Settlements Upgrading Partnership Grant	500 000	5 200 000	
Provincial	Municipal Energy Resilience Grant	522 000	-	:-
Provincial	Municipal Water Resilience Grant	2 000 000	1 -	
		37 809 000	35 795 000	76 899 000

	2023/2024
Grant Name	Allocation
Municipal Infrastructure Grant	R10 804 350
Water Service Infrastructure Grant	R5 000 000
Integrated National Electrification Programme	0
	R15 804 350

TOTAL CAPITAL 2023/2024 R15 804 350, 00



MONTHLY PROJECTION OF REVENUE AND EXPENDITURE

ANNEXURE III

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KANNALAND MUNICIPALITY ANNEXURE 1V

2023/2024 ADJUSTED SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

IDP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description	How indicator is measured	Q3 TARGET	Q3 ACTUAL	Status	PORTFOLIO OF EVIDENCE/ MANAGEMENT COMMENT/ CORRECTIVE MEASURES	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National KPA Outcome	Department	Indicator	Unit of measurement					
KPI 1	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Growth and jobs	KPA 1 Basic Service Delivery Outcome 6: Efficient, competitive and responsive economic infrastructure network	dofrastructure Services	Achieve 100% of all MIG expenditure to the stage where MIG infrastructure projects are issued with Practical Completion certificates	Percentage spent of MiG projects measured as Total MIG expenditure/Total MIG budget allocated to MIG projects X 100.	65%	86 5%	KP! Met		2024-06-30
KP .2	KPA 1: To Provide access toreliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Growth and jobs	KPA 1 Basic Service Delivery Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Achieve 100% of WSIG (Drought Relief) expenditure the stage where WSIG (Drought Relief) projects are issued with Practical Completion certificates	Percentage spent of WSIG to (Drought Relief) projects measured as Total WSIG (Drought Relief) expenditure/Total WSIG (Drought Relief) budget allocated to WSIG (Drought Relief) projects X 100	65%	15%	KPł Not met	Delay in WSIG grant fund transfer. (March 2024) as per gazette from national treasury	2024-06-30
KPI 3	KPA 1: To Provide access toreliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Growth and jobs	KPA 1 Basic Service Delivery Outcome 6: Efficient, competitive and responsive economic infrastructure network	infrastructure Services	Review the Integrated Water Services Development Plan by 30 June 2024	Number of Integrated Water Services Development Plan by 30 June 2024			KPI Not yet Measured		2024-06-30
KPI 4	KPA 1: To Provide access toreliable infrastructure that will contribute to a higher qualityof life for Kannaland citizens	7 An inclusive district economy	Growth and jobs	KPA 1 Basic Service Delivery Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Draft and Integrated Infrastructure Master Plan by 30 June 2024	Number of Infrastructure Master Plans adopted by Council by 30 June 2024.			KP! Not yet Measured		2024-06-30
(PI.5	KPA 2 To Provide adequateServices and improve our Public relations	7 An inclusive district economy	Innovation and culture	KPA 1 Basic Service Delivery Outcome 10: Protection and enhancement of environmentalassets and natural resources	Infrastructure Services	Limit total of electricity losses in distribution network to less than 12% accumulated over the financial year until 30 June 2024	Percentage (%) of electricity losses calculated in distribution network on a twelve-month rolling periodas kWh sold/kWh purchased	Less than 12%	513,77	KPI NOT MET	The electrical losses can be ascribed to inaccurate billing, faulty electricity meters and possible theft of electricity. The corrective action plan to remedy the high electrical losses can be dealt with by implementing audit plans for the various users as per Financial history.	2024-06-30
Pl.6	KPA 2: To Provide adequateServices and improve our Public relations	7 An inclusive district economy	nnovation and culture	KPA 1 Basic Service Delivery Outcome 10: Protection and enhancement of environmentalassets and natural resources	Infrastructure Services	75% of water samples comply with SANS-241 micro biological indicators ((Number of water samples that comply with SANS-241 indicators/Number of water samples tested)x100}	% of water samples that compiles with SANS-241 standards calculated as no of water samples that complies with SANS Code 241/total number of water samples tested X 100	75%	70725	VOLNOT BACT	Consistent non-conformance of water quality has been experienced at various areas, which should've been dealt with already as it is an urgent health matter. The best approach would be that the source of contamination needs to be investigated in conjunction with GRDM Health Department. An urgent meeting will be arranged with the stakeholders for corrective ections to be detained.	2024-06-30
PI.7	KPA 2: To Provide adequateServices and improve our Public relations	7 An inclusive district economy	Innovation and culture	KPA 1 Basic Service Delivery Outcome 10. Protection and enhancement of environmentalassets and natural resources	infrastructure Services	Limit accumulated unaccounted for water to less than 30% annually until 30 June 2024	% of water losses in distribution networks in all of Kannaland towns	Less than 30%	8%	КРІ МЕТ	corrective actions to be developed.	2024-06-30

IDP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description	1		Q3 ACTUAL	Status	PORTFOLIO OF EVIDENCE/ MANAGEMENT COMMENT/ CORRECTIVE MEASURES	Annual Target Date
IDP Reference	КРА	District Objective	Provincial Outcome (Very inspiredpriorities)	National KPA Outcome	Department	Indicator	Unit of measurement					
NKPI 1	KPA 2: To Provide adequate Services and improve ourPublic relations	3 Bulk Infrastructure Co- ordination	Innovation and culture 10. Integrating service delivery for maximum	KPA 1 Basic Service Delivery Outcome 8: Sustainable human settlements and improved quality of household live.	FinancialServices	Number of formal residential properties that receive piped water connected to the municipal water infrastructure network annually as at 30 June 2024	Number of formal residential properties which are billed for water services as at 30 June 2024	4656	4792	КРІ МЕТ		2024-06-30
NKPI 2	KPA 2: To Provide adequateServices and improve our Public relations	3 Bulk Infrastructure Co- ordination	Innovation and culture 10. Integrating service	KPA 1 Basic Service Delivery Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of electricity to formal residential account holders connected to the municipal electrical infrastructure network for both credit and prepaid electrical metering. Number of formal residential properties connected to the municipal electrical infrastructure network (excluding Eskom areas) annually as at 30 June 2024	Number of formal residential properties which are billed for electricity/have pre-paid electricity (excluding Eskom areas) as at 30 June 2024	3520	3939	крі мет		2024-06-30
NKPI 3	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co- ordination	innovation and culture 10. Integrating service delivery for maximum impact	KPA 1 Basic Service Delivery Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of sanitation/sewerage services to formal residential account holders which are connected to the municipal waste water/sanitation/sewerage network and billed for services annually as at 30 June 2024	Number of formal residential properties which are billed for sewerage services in accordance with the SAMRAS financial system as at 30 June 2024	4340	4396	КРІ МЕТ		2024-06-30
NKPI 4	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co- ordination	Innovation and culture 10. Integrating service delivery for maximum impact	KPA 1 Basic Service Delivery Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Number of formal residential properties for which refuse is removed at least once per week and billed for the service annually as at 30 June 2024	properties which are billed for refuse removal services as at	4546	4393	KPI NOT ME	Т	2024-06-30
NKPI 5	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co- ordination	Innovation and culture 10. Integrating service delivery for maximum impact	KPA 1 Basic Service Delivery Outcome 8: Sustainable	FinancialServices	Provision of electricity to informal residential account holders in the designated informal areas which are connected to the municipal electrical infrastructure network for prepaid electrical metering annually as at 30 June 2024	Number of residential pre-paid meters registered on the Syntell/ Utilities World Financial system in the designated informal areas	180	232	крі мет		2024-06-30
NKPI 6	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co- ordination	Innovation and culture 10. Integrating service delivery for maximum impact	Delivery	FinancialServices	Number of Households with access to free basic services (as per Indigent Register annually) by 30 June 2024.	Number of Households with accessto free basic services (as per Indigent Register)	2240	2369	KPI MET		2024-06-30
NKPI 7	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co- ordination	Innovation and culture 10. Integrating service delivery for maximum impact	KPA 1 Basic Service Delivery	FinancialServices	Provision of free basic electricity to indigent account holders connected to the municipal electrical infrastructure network annually as at 30 June 2024	Number of indigent account holders receiving free basic electricity which are connected to the municipal electrical infrastructure network	1600	2369	крі мет		2024-06-30
NKPI 8	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co- ordination	Innovation and culture 10. Integrating service delivery for maximum impact	KPA 1 Basic Service Delivery	FinancialServices	Provision of free basic sanitation services to indigent account holders which are connected to the municipal waste water	Number of indigent account holders receiving free basic sanitation in terms of Equitable share requirements.	2240	2869	крі мет		2024-06-30



IDP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description		Q3 TARGET	Q3 ACTUAL	Transactor	PORTFOLIO OF EVIDENCE/ MANAGEMENT COMMENT/ CORRECTIVE MEASURES	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspiredpriorities)	National KPA Outcome	Department	Indicator	Unit of measurement					
				household live.		(sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets) annually as at 30 June 2024						
NKPI 9	KPA 2. To Provide adequateServices and improve our Public relations	3 Bulk Infrastructure Co- ordination	Innovation and culture	Outcome 8 Sustainable		Provision of clean piped water to indigent account holders which are connected to the municipal water infrastructure network annually as at 30 June 2024	Number of indigent account holders receiving free basic water.	2240	2369	KPI MET		2024-06-30
KPI.8	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	4. Environmental management and bublic safety	Safe and Cohesive Communities	KPA 1 Basic Service Delivery Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Review of the disaster management plan by 31 March 2024	Number of plans raviewed and submitted to council by 31 March 2024	10		KPI Met		2024-06-30
KPI 9	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and	4. Environmental management and public safety	Safe and Cohesive Communities 12. Building the best- run regional government in the world	KPA 1 Basic Service Delivery Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Review Integrated Waste Management Implementation plan by 30 June 2024	Number of IWMIP reviewed	5		KPI Not yet Measured		2024-06-30
NEW KP KPI 12	disaster risks KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	4. Environmental management and public safety	Safe and Cohesive Communities 12. Building the best- run regional government in the world	KPA 1 Basic Service Delivery Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Conductione quarterly clean-up campaign in all 4 wards Kannaland up until 30 June 2024	No of quarterly clean up campaigns held in Kannaland.by 30 June 2024	4		KPI Met		2024-06-30
KP114	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	public safety		KPA 1 Basic Service Delivery Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Submission of a quarterly progress report to council of the 179 Calitzdorp housing implementation project by 30 June 2024.	No of quarterly progress reports submitted to council of the 179 Calitzoorp housing implementation project by 30 June 2024.	1	na e	KPI Met		2024-06-30
1	KPA 4: To Facilitate Economic Growth and Social and Community development	d strict economy	e Growth and jobs Innovation and culture	KPA 4: Municipal Financial Viability and Management Outcome 10: Protection and enhancement of environmentalassets and natural resources	Financia Services	Report to council on the annual Review of Supply Chain Management Policy by 31 March 2024.	Number of SCM Pality reviews conducted and submitted to council by 31 March each year.	1	9	KPI Not met	SCM Policy workshop to be held during April/May 2024 and Final SCM Policy to be tabled for adoption by council by 31 May 2024.	2024-06-30



IDP REF	IDP KPA		PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description	How indicator is measured	Q3 TARGET	Q3 ACTUAL	7 = 1		Annual Target Date
Reference		District Objective	Outcome (Very	National KPA Outcome	Department	Indicator	Unit of measurement					
NEW KPI	KPA 4: To Facilitate Economic Growth and Social and Community development	7 An inclusive district economy	12. Building the best- run regional government in the world	KPA 3: Local Economic Development Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Review a LED/Tourism implementation strategy for the Kannaland Municipality by June 2024	Number of Implementation strategies reviewed	-	-	KPI Not yet measured		2024-06-30
NEW KPI KPI 17	KPA 4: To Facilitate Economic Growth and Social and Community development		Growth and jobs 12. Building the best- run regional	KPA 3: Local Economic Development Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Establish an LED Steering Committee by 30 June 2024	No of LED Steering Committees established by June 2024		-	KPI Not yet Measured		2024-06-30
NEW KPI KPI 18	KPA 4: To Facilitate Economic Growth and Social and Community development		12. Building the best- run regional	KPA 3: Local Economic Development Outcome 9: A responsive and accountable, effective and efficient local government system	Office of the Municipal Manager	Report to council quarterly on implementation of catalytic projects	No of quarterly reports submitted to council on implementation of catalytic projects	1	œ.	KPI Not yet measured	That the LED catalytic projects be confirmed at the ward committee and IDP/Budget Public Participation stakeholder engagements scheduled for April and May 2024 for inclusion into the Final 2024/25 Amended IDP.	2024-06-30
NKPI.10	KPA 4: To Facilitate Economic Growth and Social and Community development		Growth and Jobs	KPA 2 Municipal Institutional Developmen and Transformation Outcome 5: A skilled and capable workforce to support inclusive growth	tInfrastructure Services	Create job opportunities through the Expanded Public Works Programme (EPWP) until 30 June 2024	Number of job opportunities created	150	193	KPI Met		2024-06-30
NEW KPI KPI 19	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	Empowering people/ Innovation and culture/ 12. Building the best- run regional government in the world	Good governance and Public Participation Outcome 9: A responsive and, accountable, effective an efficient local government system	Office of the Municipal Manager d	The Top Layer SDBIP is approved by the Mayor within 28 days after the Main Budget has been approved	Top Layer SDBIP approved within 28 days after the Main Budget has been approved	7		KPI not yet measured		2024-06-30
NEW KPI KPI 20	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	Innovation and culture/ Empowering people 12. Building the bestrun regional government in the world	Good governance and Public Participation	Office of the Municipal Manager	Report to council on the review of the Performance Management Policy Frameworks by 30 June 2024.	Number of Performance Management Policy Frameworks reviewed and submitted to council by 30 June 2024.	-		KPI not yet measured		2024-06-30
KPI.10	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	Empowering people 12. Building the best- run regional government in the world	Good governance and Public Participation	nd	Ensuring performance by the timeous development and signing of the Section 57 performance agreements in adherence to the Performance Framework by 1 July 2024	Percentage (%) of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP or appointment in the case of vacancies	-	-	KPI not yet measured		2024-06-30
KPI.11	KPA 5: To Promote efficient and effective Governance with hig levels of stakeholder participation	6 Good Governance	Empowering people/innovation an culture 12. Building the best run regional government in the world	Good governance and Public Participation Outcome 9: A responsiv	nd	(Minimum number of Ordinary General Council meetings to be held per annum)	(Number of Ordinary General Council meeting agendas submitted for sign off by Speaker within 7 days before the ordinary council meeting)	1	Tai	KPI not me	That a meeting schedule be drafted and adopted by council indicating all ordinary council meeting dates; That the Manager Administration and Speaker collaborate an confirm compliance dates for Ordinary council meetings for the calendar year.	2024 05 24



IOP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description	How indicator is measured	Q3 TARGET	Q3 ACTUAL	Status	PORTFOLIO OF EVIDENCE/ MANAGEMENT COMMENT/ CORRECTIVE MEASURES	Annual Target Date
IDP Reference	кра	District Objective	Provincial Outcome (Very inspiredpriorities)	National KPA Outcome	Department	Indicator	Unit of measurement					
NEW KPI KPI 21	KPA 5: To Premote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	Empowering people/innovation and culture 12. Building the best- run regional government in the world			Review Council's Rules of Order by 30 June 2024.	No of Council Rules of Order reviewed and submitted to Council by 30 June 2024.	•	4	KPI Not yet measured		2024-06-30
NEW KPI KPI 22	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	people/innovation and culture 12. Building the best-run regional government in the		l .	Review the Delegation Register by 30 June 2024.	No of Delegation Registers reviewed and submitted to Council by 30 June 2024.		-	KPI not yet measured		2024-06-30
NEW KPI KPI 23	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	people/innovation and culture 12. Building the bestrun regional government in the world	Municipal Institutional Development and Transformation Outcome 9: A responsive and, accountable, effective and efficient local government system		Review and submit the Policy Register by 30 June 2024	Number of Policy registers reviewed and submitted to Council by 30 June 2024.			KPI not yet measured		2024-06-30
NEW KPI KPI 24	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	€ Good Governance	Empowering people/innovation and culture	Good governance and		Review and submit the Record Management Policy by 30 June 2024	Number of Record Management Policy reviewed by Council by 30 June 2024		-	KPI not yet measured		2024-06-30
	KPA 5. To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	Empowering people/innovation and culture 12. Building the best-run regional government in the world	Good governance and Public Participation Outcome 9: A responsive and accountable, effective and efficient local government system		Conduct an Annual Strategic risk Assessment by 30 June 2024	Number of risk assessments conducted through the reviewed risk register compiled.		_	KPI not yet measured		2024-06-30
	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	people/innovation and culture 12 Building the best- run regional government in the		Office of Municipal Manager/	Risk based audit plan reviewed by Audit Committee by 31 March 2024 for subsequent adoption by council.	No of risk based audit plans approved by audit committee by 31 March 2024.	I	i	KPI met		2024-06-30
NEW KPI KPI 39	and effective Governance with high levels of stakeholder participation	6. Good Governance	Empowering people/innovation and culture 12. Building the best- run regional government in the	Good governance and Public Participation	Office of Municipal Manager/	Ensure compliance with S166(2)(v) MFMA, through the conduct of quarterly audit and performance audit committee meetings by 30 June 2024.	Number of audit and performance audit committee meetings conducted by 30 June 2024	1	1	KPI met		2024-06-30
NEW KPI KPI 40	KPA 5 To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	people/innovation and culture/growth and lobs/ALL 12. Building the best- run regional			Annual Review/Amendment of Draft and Final IDP by 31 March 2024 and 31 May 2024 respectively	Number of annual review/amendment of Draft and Final IDP and submitted to council by 31 March 2024 (Draft IDP) and 31 May 2024 (Final IDP)	1		KPI met		2024-06-30

IDP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description		TARGET	Q3 ACTUAL	Status		Annual Target Date
IDP Reference		District Objective	Provincial Outcome (Very inspiredpriorities)	National KPA Outcome	Department	Indicator	Unit of measurement					
NIEWAY MOI	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	Innovation and culture 12. Building the best- run regional government in the world		Office of Municipal Manager/	Review the Communication Strategy by 30 June 2024	Number of Communication Strategies reviewed and submitted to council by 30 June 2024	-	1	KPI not yet measured		2024-06-30
NEW KPI KPI 42	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	7 An inclusive district economy	Innovation and culture	Outcome 10: Protection	FinancialServices	Conduct an SCM Policy workshop with council by 30 June 2024.	Number of SCM Policy workshops conducted with council by the end of June 2024.	-		KPI Not yet measured		2024-06-30
NEW KPI KPI 43	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	7 An inclusive district economy	Innovation and culture	Municipal Financial Viability and Management Outcome 10: Protection and enhancement of environmental assets and natural resources		Conduct two SCM Open day CSD/municipal database registration training sessions with SMMEs by 30 June 2024.	Number of SCM Open day CSD/municipal database registration training sessions with SMMEs by 30 June 2022	1	Ē	KPI Met		2024-06-30
KPI.26	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	Innovation and culture/ Empowering people 12. Building the bestrun regional government in the world	Good governance and	Office of the Municipal Manager	Quarterly Ward Committee meetings with consolidated quarterly reports to council until 30 June 2024	Number of ward committee meetings convened	4	6	KPI Met		2024-06-30
KPI.29	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	Innovation and culture 12. Building the best- run regional government in the world	Municipal Financial Viability and Management Outcome 9: A responsive and, accountable, effective and efficient local government	1	100% Reporting compliance by submitting s71, s72 and s52d reports within legislated timeframes until 30 June 2024	% of reporting on all compliance documents	100%	100%	KPI Met		2024-06-30
KPI 30	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	Empowering people/ Innovation and cultur 12. Building the best- run regional government in the world		d	Promote library services to community through outreach and awareness in each of the six libraries in Kannaland by 30 June 2024	Two quarterly community outreach engagements conducted in each of the six libraries in Kannaland by 30 June 2024	12	28	KPI Not me	throughout all libraries in kannaland. Library services coordination of results by Manager: Community Services. KPI only met in Ladismith, Hoekoe and Zoar. Outreach programmes to be implemented in Calitzdorp and Van Wyksdorp.	2024-06-30
KPI.31	KPA 6: To Provide an efficientworkforce by aligning our institutional arrangements to our overall strategy	2 A skilledworkforce andcommunities	7. Mainstreaming sustainability and optimising resource-useefficiency	Municipal Institutional Development and Transformation Empowering people Outcome 5: A skilled and capable workforce to supportinclusive growth	Corporate Services	Vacancy rate of the entire approved staff establishment by 30 June 2024	% of vacancy rate to be not more than 20% as calculated at 30 June 2023 calculated as Number of current vacant posts/ Number of current posts	**	A	KPI not yet measured		2024-06-30
NEW KPI KPI 44	KPA 6: To Provide ar efficientworkforce by aligning our institutional arrangements to our overall strategy	2 A skilledworkforce andcommunities	7. Mainstreaming sustainability and optimising resource- useefficiency	Municipal Institutional Development and Transformation mpowering people Outcome 5: A skilled and capable workforce to supportinclusive growth	Corporate Services	Review the Human Resources Strategy by 30 June 2024	Report to council on the review of the Human Resource Strategies by 30 June 2024.			KPI not ye measured		2024-06-30



IDP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description	How indicator is measured	Q3 TARGET	Q3 ACTUAL	Status	PORTFOLIO OF EVIDENCE/ MANAGEMENT COMMENT/ CORRECTIVE MEASURES	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspiredpriorities)	Nationa! KPA Outcome	Department	Indicator	Unit of measurement					
NEW KPI KP! 45	KPA 6: To Provide an efficientworkforce by aligning our institutional arrangements to our overall strategy		7. Mainstreaming sustainability and optimising resource-useefficiency	Municipal Institutional Development and Transformation Empowering people Outcome 5: A skilled and capable workforce to support inclusive growth	this is a second	Review organizational staff establishment structure by 31 March 2024	Report to council on the review of the organizational staff establishment structures by 31 March 2024	1		KPI met		2024-06-30
NEW KPI KPI 46	KPA 6: To Provide an efficientworkforce by aligning our institutional arrangements to our overall strategy	2 A skilledworkforce andcommunities	7. Mainstreaming sustainability and optimising resource-useefficiency	Municipal Institutional Development and Transformation Empowering people Outcome 5: A skilled and capable workforce to support inclusive growth	Corporate Services	Conduct monthly meetings with Local Labor Forum.	No of Local Labor Forum meetings held by 30 June 2024.	3	-34	KPI not met	Quarterly LLF meetings to be translated into monthly LLF meetings	2024-06-30
NEW KPI KPI 47	KPA 6: To Provide an efficientworkforce by aligning our institutional arrangements to our overall strategy	2 A skilledworkforce andcommunities	7. Mainstreaming sustainability and optimising resource-useefficiency	Municipal Institutional Development and Transformation Empowering people Outcome 5: A skilled and capable workforce to supportinclusive growth	Corporate Services	Conduct bi annual staff induction training workshops by 30 June 2024	No of staff induction training workshops conducted by 30 June 2024	1	i	KPI met		2024-06-30
NEW KPI KPI 27	KPA 6: To Provide an efficientworkforce by aligning our institutional arrangements to our overall strategy	2 A skilledworkforce endcommunities	7. Mainstreaming sustainability and optimising resource-useefficiency	Municipal Institutional Development and Transformation Empowering people Outcome 5: A skilled and capable workforce to	Corporate Services	Review the Employment Equity Plan by 30 June 2024,	No of employment equity plans reviewed by council		2	KPI not yet measured		2024-06-30
NEW KP	, , ,	2 A skilledworkforce andcommunities	7. Mainstreaming sustainability and optimising resource-useefficiency	Supportinclusive growth Municipal Institutional Development and Transformation Empowering people/Growth and jobs Outcome 5: A skilled and capable workforce to supportinclusive growth	Corporate Services	Ensure the implementation of the Local Government: Municipal Staff Regulations by reporting to Council on the progress and actions taken to ensure adherence to the Staff Regulation by 30 June 2024.	Number of progress reports on critical vacancies posts advertised and or filled and submitted to Council by 30 June 2024	4	-	KPI not yet measured		2024-06-30
NEW KPI KPI 32	aligning our institutional arrangements to our overail strategy	2 A skilledworkforce andcommunities	7. Mainstreaming sustainability and optimising resource-useefficiency	Municipal Institutional Development and Transformation Empowering people Outcome 5: A skilled and capable workforce to supportinclusive growth	Corporate Services	Ensure compliance with and implementation of S83(1) MFMA.	Report to council on opportunities for the training of professional financial officials referred to in \$83(1) MFMA to meet the prescribed competency levels by 30 June 2024.		-	KPI not yet measured		2024-06-30
KPI.34	KPA 7: To Strive towards afinancially sustainable municipality	6 Good Governance	10 Integrating servicedelivery for maximum impact	Municipal Financial Viability and Management Innovation and culture Outcome 6: Efficient, competitive and responsive economic infrastructure network	FinancialServices	Budget for 2024/2025 financia! year approved by Council by 31 May 2024	Number of budgets approved	=	=	KPI not yet measured		2024-06-30

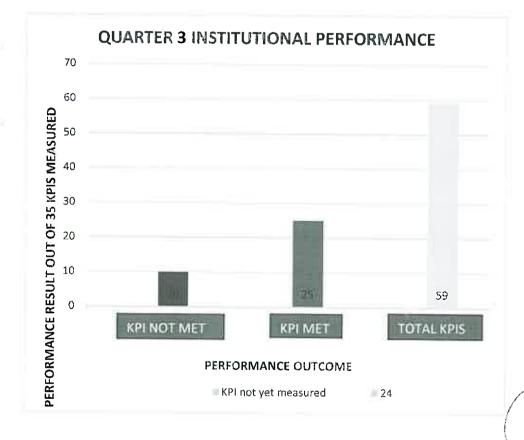


IDP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description	How indicator is measured	Q3 TARGET	Q3 ACTUAL	Status	PORTFOLIO OF EVIDENCE/ MANAGEMENT COMMENT/ CORRECTIVE MEASURES	Annual Target Date
IDP Reference		District Objective	Outcome (Very	National KPA Outcome	Department	Indicator	Unit of measurement					
KPI.35	KPA 7: To Strive towards afinancially sustainable municipality	5 Financial Viability	10. Integrating service delivery for maximum impact		FinancialServices	Achieve 80% year to date collection rate of revenue billed by 30 June 2023 (Total revenue collected / total billed)x100	Gross Debtors Opening Balance + Billed Revenue — Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100			KPI not yet measured		2024-06-30
NKPI.11	KPA 7: To Strive towards afinancially sustainable municipality	5 Financial Viability	1. Creating	Municipal Financial	FinancialServices	Financial Viability measured in terms of Cost coverage ratio by 30 June 2024	((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)).		33	KPI not yet measured		2024-06-30
NKPI.12	KPA 7: To Strive towards afinancially sustainable municipality	5 Financial Viability	7. Mainstreaming sustainability and optimising resource- useefficiency	Municipal Financial Viability and Management Innovation and culture Outcome 5: A skilled and capable workforce to supportinclusive growth	FinancialServices	Financial Viability measured in terms of debt coverage ratio for the 2023/2024 financial year.	Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant	45%	395	KPI Not Met	Awaiting Comments from Finance Department	2024-06-30
KPI.36	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	12. Building the best- run regional government in the world	Municipal Financial		Conduct monthly reconciliation of the bank account within 10 working days and signed by CFO	Number of reconciliations completed and signed by CFO	3	3	KPI met		2024-06-30
KPI.37	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	12. Building the best- run regional government in the world	Municipal Financial Viability and Management Innovation and culture Outcome 9: A responsive and, accountable, effective an efficient local government system	d	Financial Statements Submitted to the Auditor- General by 31 August 2023.	Number of completed annual financial statements submitted to the Auditor-General by 31 August 2023	-	56	KPI not yei measured	1 1	2024-06-30
KPI.38	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	12. Building the best run regional government in the world	Municipal Financial Viability and Management Innovation and culture Outcome 9: A responsivand, accountable, effective an efficient local governments system	ve nd	Submit an adjustment budget to Council for approval by 28 February 2024	Number of adjustment budget approved	1	2	KPI met		2024-06-30



IDP REF	IDP KPA	District Output	PSP: VIP (Very InspiredPriorities)	NATIONAL KPA National Output	Department	Indicator description		Q3 TARGET	Q3 ACTUAL	Status	PORTFOLIO OF EVIDENCE/ MANAGEMENT COMMENT/ CORRECTIVE MEASURES	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspiredpriorities)	National KPA Outcome	Department	Indicator	Unit of measurement					
NEW KPI KPI 33	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	12. Building the best- run regional government in the world	Municipal Financial Viability and Management Innovation and culture Outcome 9: A responsive and accountable, effective and efficient local government system		The % of the Municipality's capital budget spent on capital projects identified in the IDP, measured as the Total actual Year to Date (YTD) Capital Expenditure/Total Approved Capital Budget x 100	The percentage (%) of a municipality's capital budget spent on capital projects identified in the IDP for the 2023/24 financial year	44%	54%	KPI MET		2024-06-30

KPI not measured	24
Not met	10
KPI met	25
TOTAL KPIs	59



EXECUTIVE MAYOR

30 April 2024

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