

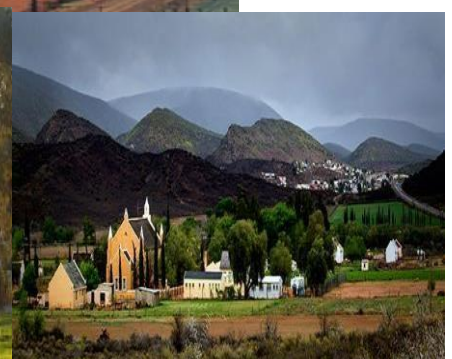


KANNALAND
MUNISIPALITEIT | MUNICIPALITY

SERVICE DELIVERY AND BUDGET IMPLEMENTATION

PLAN 2022/2023

(QUARTER 1: 01 JULY 2022 – 30 SEPTEMBER 2022 PERFORMANCE REPORTING)



Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 July 2009

Contents

No.	Content details	Page no
1.	Acting Municipal Manager's Quality Certificate	3
2.	Executive Mayor's Certificate of approval	4
3.	Implementation, Monitoring and Review – One Year	5
4.	2022/2023 Final revised top layer Service Delivery and Budget Implementation Plan	6
5.	2022/2023 Future Performance Interventions	6
6.	Conclusion	7
7.	ANNEXURES	
	• Detailed capital works programme	10
	• Monthly projections of revenue	11
	• Monthly projection of expenditure	12
	• 2022/2023 Service delivery targets and performance indicators (SDBIP quarter 1 performance results)	13

1. MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I, Mr Keith Jordaan, the Acting Municipal Manager of the Kannaland Municipality, submits the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for Quarter 1 of the 2022/23 financial year for approval by the Executive Mayor. This TL SDBIP 2022/23 has been prepared in terms of the stipulated requirements as documented in the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and regulations made under this Act.

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KEITH JORDAAN
ACTING MUNICIPAL MANAGER

Date:

2. EXECUTIVE MAYOR'S CERTIFICATE OF APPROVAL

I, Jeffrey Donson, in my capacity as the Executive Mayor of the Kannaland Municipality, hereby approves the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) First Quarterly Assessment Report for the 2022/23 financial year as required in terms of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and regulations made under this Act.

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JEFFREY DONSON
EXECUTIVE MAYOR

Date:

3. IMPLEMENTATION, MONITORING AND REVIEW – ONE YEAR

The Local Government: Municipal Finance Management, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between Council, administration and the community. It gives effect to the IDP and budget of the municipality. The SDBIP is a one – year detailed implementation plan which gives effect to the IDP and Budget of the Municipality. It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

The five necessary components are:

1. Monthly projections of revenue to be collected for each month;
2. Monthly projections of expenditure (operating and capital) and revenue for each vote;
3. Quarterly projections of service delivery targets and performance indicators;
4. Ward information for expenditure and service delivery; and
5. Detailed capital works plan broken down by ward over three years.

4. FINAL REVISED TOP LAYER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2022/2023

- KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens
- KPA 2: To Provide adequate Services and improve our Public relations
- KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks
- KPA 4: To Facilitate Economic Growth and Social and Community development
- KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation
- KPA 6: To Provide an efficient workforce by aligning our institutional arrangements to our overall strategy
- KPA 7: To Strive towards a financially sustainable municipality

5. 2022/2023 FUTURE PERFORMANCE MANAGEMENT INTERVENTIONS

The undermentioned future interventions are envisaged for 2022/2023 to further and progressively improve performance management in the Kannaland Municipality;

- ✓ Appointment and induction of the Performance Audit Committee;
- ✓ Procurement of an Automated Performance Management System;
- ✓ Review of the Kannaland Municipality Performance Management Policy Framework (KMPMPF);
- ✓ Implementation of and monitoring implementation of the KMPMPF;
- ✓ Cascading of Performance Management to line managers;
- ✓ Finalisation of job descriptions and job evaluation;
- ✓ Introducing a staff wellness programme;
- ✓ Introducing staff induction training;
- ✓ Consequence management for poor work performance;
- ✓ Improving performance communication and participation in departmental reporting and management of performance;
- ✓ Instilling a culture of performance in the organisation;
- ✓ Establishing clear performance standards through the introduction of Client Services Charter;
- ✓ Progressive alignment of the Kannaland Municipality Operational Plan to the SDBIP;
- ✓ Encouraging career development and advancement through the introduction of personal development plans and workplace skills plans;
- ✓ Assigning responsibilities to individuals in relation to performance management;
- ✓ Improving staff morale.
- ✓ Reviving MPAC;
- ✓ Appointing an Internal Auditor.

6. CONCLUSION

Kannaland Municipality is an under-performing municipality plagued by the Covid-19 pandemic, political and administrative instability, infighting among political leaders, non-functional oversight committee, lack of financial resources, little or no accountability and a non-existence of consequence management, capacity constraints and a high vacancy rate with constant court cases holding the municipality ransom. Invoking the S139, the implementation of a recovery plan and the appointment of a n administrator previously did little to improve performance in this embattled municipality.

The following actions were recommended to improve performance at Kannaland Municipality during 2021/2022 financial year and considerable and steady progress has been made to turn the situation around. with the support and assistance received from SALGA. Steady progress has been made to implement the recommendations listed below.:

1. That the ongoing court action reach finality and a verdict be passed as this is affecting staff morale and instilling a culture of non-performance;

The Western Cape High Court ruled on 7 October 2021 that the prolonged administration be declared unlawful.

2. That future disputes be dealt with in terms of the Inter-governmental Relations Framework Act;

Kannaland Municipality participated actively on all district and provincial IGR forums.

3. That a Kannaland performance management policy be adopted by Council;

Kannaland Performance Management Policy Framework was adopted on 31 August 2021 and is reviewed annually.

4. That critical vacancies be filled to avoid catastrophic risks;

Critical vacancies are being filled slowly and this is due to budget constraints.

5. That performance management be cascaded to departmental level;

SALGA engagements have been held and SALGA is assisting with the cascading process. An automated PMS is currently in the process of procurement.

6. That a culture of performance be instilled throughout the organization and that the Municipal Manager be tasked to ensure this happens;

Various Staff Strategic interventions were held in an attempt to motivate staff to improve performance. Disciplinary hearings are being fast tracked in attempt to implement consequence management and a disciplinary committee is being established.

7. That workshops and staff induction sessions be held with all staff on the performance management policy;

Workshops are ongoing and this has been implemented with the assistance of SALGA engagements.

8. That consequence management for non-performance be implemented;

Kannaland Municipality Human Resources unit has been actively implementing the disciplinary code and taking action in correcting organizational behavior. Job descriptions are also being finalized and a new organizational staff structure is to be adopted by Council during 2022 to implement the new five-year IDP.

9. That job descriptions be updated and tasked;

In progress.

10. That the Manager: IDP and PMS report to Council each month on progress made in relation to the implementation of the Performance Management Policy.

Monthly reports have been submitted initially and this has now been translated into legislated quarterly reporting due to the fact that there has been an improvement in the performance management function.

11. That the Performance Management Policy which is modelled upon that of Mossel Bay Municipality be implemented incrementally through a formalized Peer review and mentoring programme initiated by SALGA;

Support received from Mossel Bay municipality is ongoing.

12. That consequence management be applied where under-performance is recurring.

Human Resources unit is actively pursuing discipline in the organization.

13. That a SALGA Internal Audit Support Peer Mentorship arrangement be formalized between Kannaland Municipality Mossel Bay Municipality as part of a performance turn-around strategy.

This has been concluded with Mossel Bay municipality with much success. A memorandum of understanding has been entered into with SALGA as part of their support plan being implemented in the municipality.

14. That an automated Performance Management System be procured.

Kannaland Municipality Supply Chain unit is in the process of procuring and Automated PMS for Kannaland Municipality.

Kannaland Municipality has made steady and consistent improvement in performance management during 2021/2022 and the future interventions listed in point 5 above shall further steer Kannaland Municipality towards excellence.

Project Status 2022-23 FY (SEPTEMBER 2022)
EXPENDITURE STATUS 2022/2023 FY (September 2022)

No.	Grant	Project No	Project Name	Adjustment Budget	Expenditure	Still to spend	% Spend	Status/Progress/Comments
1	MIG	285450	Ladismith: Upgrade Water Treatment Works	R 2,440,804,29		R 2,440,804,29	0%	Contractor Appointed
2	MIG	160843	Ladismith: New Waste Water Treatment Works	R 1,074,463,12		R 1,074,463,12	0%	Contractor Appointed
3	MIG	220290	Zoar: New Sport Field Lighting	R 1,193,282,84		R 1,193,282,84	0%	Contractor Appointed
4	MIG	220290	Zoar: New Sport Field Lighting (AFA - Additional Fund Application; project 220290)	R 787,212,75		R 787,212,75	0%	Contractor Appointed
5	MIG		Van Wyksdorp: Upgrade Water treatment Works	R 1,000,000,00		R 1,000,000,00	0%	Consultant Appointed
6	MIG		Van Wyksdorp: Upgrade Sewerage Works	R 1,033,087,00		R 1,033,087,00	0%	Retention
7	MIG		Zoar: Upgrade sewer Works	R 3,000,000,00		R 3,000,000,00	0%	
8	MIG	PMU/041	PMU 2022/23	R 554,150,00	R 182,680,08	R 371,469,92	33%	Not Registered
						R -		
		TOTALS		R 11,083,000,00	R 182,680,08	R 10,900,319,92	1,6%	EXPENDITURE FOR 2022/2023 FY

Total Capital 2022/2023

	2022	2023	2024
Grant Name	Allocation	Allocation	Allocation
Municipal Infrastructure Grant	R10 529 000	R10 805 000	R11 100 750
Water Service Infrastructure Grant		R11 000 000	R 21 940 000
Integrated National Electrification Programme		R3 000 000	R3 135 000
Internal Funding	R2 390 000		
Total Capital Grants	R12 919 000	R24 805 000	R36 175 750

MONTHLY PROJECTIONS OF REVENUE 2022/2023

ANNEXURE II

WC041 Kannaland - Supporting Table SA30 Budgeted monthly cash flow

MONTHLY CASH FLOWS	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
R thousand															
Cash Receipts By Source													1		
Property rates	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	20 366	21 859	23 169
Service charges - electricity revenue	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	73 434	80 372	86 802
Service charges - water revenue	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	16 087	18 220	19 681
Service charges - sanitation revenue	476	476	476	476	476	476	476	476	476	476	476	476	5 715	6 643	7 668
Service charges - refuse revenue	437	437	437	437	437	437	437	437	437	437	437	437	5 241	6 312	7 292
Service charges - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	34	34	34	34	34	34	34	34	34	34	34	34	407	408	408
Interest earned - external investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - outstanding debtors	305	305	305	305	305	305	305	305	305	305	305	305	3 664	4 059	4 402
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	626	626	626	626	626	626	626	626	626	626	626	626	7 507	9 007	9 757
Licences and permits	30	30	30	30	30	30	30	30	30	30	30	30	364	420	527
Agency services	100	100	100	100	100	100	100	100	100	100	100	100	1 200	1 260	1 336
Transfers and Subsidies - Operational	14 682	825	825	825	825	11 911	825	825	9 141	825	825	825	43 164	52 076	63 234
Other revenue	92	92	92	92	92	92	92	92	92	92	92	92	1 105	1 160	1 230
Cash Receipts by Source	25 940	12 083	12 083	12 083	12 083	23 169	12 083	12 083	20 399	12 083	12 083	12 083	178 255	201 795	225 506
Other Cash Flows by Source															
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	877	877	877	877	877	877	877	877	877	877	877	877	10 529	24 805	36 176
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on Disposal of Fixed and Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source	26 817	12 960	12 960	12 960	12 960	24 046	12 960	12 960	21 276	12 960	12 960	12 961	188 784	226 601	261 682
Cash Payments by Type															
Employee related costs	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(95 918)	(97 616)	(101 765)
Remuneration of councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Electricity	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(58 024)	(62 536)	(65 975)
Bulk purchases - Water & Sewer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other materials	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(5 071)	(5 126)	(5 357)
Contracted services	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(14 299)	(22 079)	(31 584)
Transfers and grants - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(2 185)	(20 059)	(20 811)	(21 723)
Cash Payments by Type	(16 068)	(16 068)	(16 068)	(16 068)	(16 068)	(16 068)	(16 068)	(16 068)	(16 068)	(16 068)	(16 068)	(16 628)	(193 371)	(208 167)	(226 405)
Other Cash Flows/Payments by Type															
Capital assets	-	-	-	-	-	-	-	-	-	-	-	(2 441)	(2 441)	-	-
Repayment of borrowing	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(648)	(648)	(648)
Other Cash Flows/Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Payments by Type	(16 122)	(16 122)	(16 122)	(16 122)	(16 122)	(16 122)	(16 122)	(16 122)	(16 122)	(16 122)	(16 122)	(19 122)	(196 460)	(208 815)	(227 053)
NET INCREASE/(DECREASE) IN CASH HELD	10 696	(3 161)	(3 161)	(3 161)	(3 161)	7 925	(3 161)	(3 161)	5 155	(3 161)	(3 161)	(6 162)	(7 676)	17 785	34 630
Cash/cash equivalents at the monthly/year begin:	48 805	59 501	56 339	53 178	50 017	46 856	54 781	51 619	48 458	53 613	50 452	47 291	48 805	41 129	58 914
Cash/cash equivalents at the monthly/year end:	59 501	56 339	53 178	50 017	46 856	54 781	51 619	48 458	53 613	50 452	47 291	41 129	41 129	58 914	93 543

MONTHLY PROJECTION OF EXPENDITURE

ANNEXURE III

WC041 Kannaland - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
R thousand																
Revenue By Source																
Property rates		–	–	–	–	–	–	–	–	–	–	–	24 836	24 836	25 929	27 095
Service charges - electricity revenue		5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	70 503	76 752	82 892
Service charges - water revenue		1 793	1 793	1 793	1 793	1 793	1 793	1 793	1 793	1 793	1 793	1 793	2 118	21 841	23 151	24 540
Service charges - sanitation revenue		732	732	732	732	732	732	732	732	732	732	732	1 172	9 219	9 772	10 358
Service charges - refuse revenue		743	743	743	743	743	743	743	743	743	743	743	743	8 918	9 451	10 017
Rental of facilities and equipment		51	51	51	51	51	51	51	51	51	51	51	51	607	608	608
Interest earned - external investments		57	57	57	57	57	57	57	57	57	57	57	57	680	714	757
Interest earned - outstanding debtors		414	414	414	414	414	414	414	414	414	414	414	414	4 968	5 167	5 348
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		501	501	501	501	501	501	501	501	501	501	501	501	6 007	7 207	7 807
Licences and permits		30	30	30	30	30	30	30	30	30	30	30	30	364	420	527
Agency services		100	100	100	100	100	100	100	100	100	100	100	100	1 200	1 260	1 336
Transfers and subsidies		14 100	5 218	174	12	1 635	11 698	12	12	10 267	12	12	12	43 164	52 076	63 234
Other revenue		40	40	40	40	40	40	40	40	40	40	40	40	475	499	528
Gains		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue (excluding capital transfers and contributions)		24 435	15 553	10 509	10 347	11 969	22 033	10 347	10 347	20 601	10 347	10 347	35 949	192 782	213 005	235 047
Expenditure By Type																
Employee related costs		6 686	6 686	6 686	6 686	6 686	6 686	6 686	6 686	6 686	6 686	6 686	6 687	80 239	81 955	85 272
Remuneration of councillors		280	280	280	280	280	280	280	280	280	280	280	280	3 357	3 504	3 662
Debt impairment		1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	23 594	21 815	20 442
Depreciation & asset impairment		1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	13 222	13 804	14 425
Finance charges		173	173	173	173	173	173	173	173	173	173	173	173	2 072	2 160	2 254
Bulk purchases		4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	58 024	62 536	65 975
Other materials		423	423	423	423	423	423	423	423	423	423	423	423	5 071	5 127	5 357
Contracted services		1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	13 749	21 526	31 028
Transfers and subsidies		38	38	38	38	38	38	38	38	38	38	38	38	450	334	349
Other expenditure		1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 579	18 939	18 837	19 671
Losses		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Expenditure		18 226	18 226	18 226	18 226	18 226	18 226	18 226	18 226	18 226	18 226	18 226	18 228	218 716	231 597	248 435
Surplus/(Deficit)																
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		4 387	–	–	–	3 510	–	–	–	2 632	–	–	–	10 529	24 805	36 176
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and subsidies - capital (in-kind - all)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		10 596	(2 673)	(7 717)	(7 879)	(2 746)	3 807	(7 879)	(7 879)	5 007	(7 879)	(7 879)	17 720	(15 405)	6 213	22 788
Taxation		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Attributable to minorities		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Share of surplus/ (deficit) of associate		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit)	1	10 596	(2 673)	(7 717)	(7 879)	(2 746)	3 807	(7 879)	(7 879)	5 007	(7 879)	(7 879)	17 720	(15 405)	6 213	22 788

KANNALAND MUNICIPALITY
SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2022-2023

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	PERFORMANCE ASSESSMENT (STATUS)	MANAGEMENT COMMENT
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement				
KPI.1	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Innovation and Culture	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Complete 98% of all MIG infrastructure to the stage where were issued with Practical Completion certificates by 30 June 2023	Percentage (%) of the MIG grant spent i.t.o. budget allocations	18%	1.5%	KPI NOT MET	Delays in registration of new MIG projects and application of rollover funds
KPI.2	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Innovation and Culture	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Complete 95% of all PMU infrastructure projects (MIG, WSIG, (Drought relief) to the stage where were issued with Practical Completion certificates by 30 June 2023	Percentage (%) of the MSIG, WSIG, Drought Relief grant spent i.t.o. budget allocations completed projects that was issued with Practical completion certificates	-	-	KPI NOT MEASURED	
KPI.3	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Innovation and Culture	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Complete 95% of all Electricity infrastructure projects (INEP, EEDM) to the stage where were issued with Practical Completion certificates by 30 June 2023	% of INEP, EEDM completed and issued with Practical Completion certificates	-	-	KPI NOT MEASURED	
KPI.4	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Innovation and Culture	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Corporate Services	Complete the upgrade of the library in Bergsig, Calitzdorp by end June 2023	Number of libraries completed (listed as a phased project)	-	-	KPI NOT MEASURED	
KPI.5	KPA 2: To Provide adequate Services and improve our Public relations	7 An inclusive district economy	Innovation and culture	Outcome 10: Protection and enhancement of environmental assets and natural resources	Infrastructure Services	Limit total of electricity losses in distribution network to less than 12% accumulated over the financial year until 30 June 2023	Percentage (%) of electricity losses calculated in distribution network on a twelve-month rolling period as kWh sold/kWh purchased	12%	15.24%	KPI NOT MET	Outdated infrastructure
KPI.6	KPA 2: To Provide adequate Services and improve our Public relations	7 An inclusive district economy	Innovation and culture	Outcome 10: Protection and enhancement of environmental assets and natural resources	Infrastructure Services	75% of water samples comply with SANS-241 micro biological indicators {(Number of water samples that comply with SANS-241 indicators/Number of water samples tested)x100}	% of water samples that complies with SANS-241 standards	75%	71,4%	KPI NO MET	TECHNICAL SERVICES IN PROCESS OF PROCURING WATER TESTING KIT FOR MORE REGULAR WATER TESTING

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	PERFORMANCE ASSESSMENT (STATUS)	MANAGEMENT COMMENT
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement				
KPI.7	KPA 2: To Provide adequate Services and improve our Public relations	7 An inclusive district economy	Innovation and culture	Outcome 10: Protection and enhancement of environmental assets and natural resources	Infrastructure Services	Limit accumulated unaccounted for water to less than 30% annually until 30 June 2023	% of water losses in distribution networks in all of KwaZulu-Natal towns	Less than 30%	38%	KPI NOT MET	Large number of water meters out of order. Needs to be replaced
NKPI 1	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating service delivery for maximum impact	Outcome 8: Sustainable human settlements and improved quality of household live.	Financial Services	Number of formal residential properties that receive piped water connected to the municipal water infrastructure network as at 30 June 2023	Number of formal residential properties which are billed for water services as at 30 June 2023	4935	4675	KPI NOT MET	Target to be adjusted during adjustment budget
NKPI 2	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating service delivery for maximum impact	Outcome 8: Sustainable human settlements and improved quality of household live.	Financial Services	Provision of electricity to formal residential account holders connected to the municipal electrical infrastructure network for both credit and prepaid electrical metering. Number of formal residential properties connected to the municipal electrical infrastructure network (excluding Eskom areas) as at 30 June 2023	Number of formal residential properties which are billed for electricity/have pre-paid electricity (excluding Eskom areas) as at 30 June 2023	3820	225 3305	KPI NOT MET	Target to be adjusted during adjustment budget
NKPI 3	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating service delivery for maximum impact	Outcome 8: Sustainable human settlements and improved quality of household live.	Financial Services	Provision of sanitation/sewerage services to formal residential account holders which are connected to the municipal waste water/sanitation/sewerage network and billed for services as at 30 June 2023	Number of formal residential properties which are billed for sewerage services in accordance with the SAMRAS financial system as at 30 June 2023	4465	5048	KPI MET	
NKPI 4	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating service delivery for maximum impact	Outcome 8: Sustainable human settlements and improved quality of household live.	Financial Services	Number of formal residential properties for which refuse is removed at least once per week and billed for the service as at 30 June 2023.	Number of formal residential properties which are billed for refuse removal services as at 30 June 2023.	4805	4553	KPI NOT MET	Target to be adjusted during adjustment budget
NKPI 5	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating service delivery for maximum impact	Outcome 8: Sustainable human settlements and improved quality of household live.	Financial Services	Provision of electricity to informal residential account holders in the designated informal areas which are connected to the municipal electrical infrastructure network for prepaid electrical metering	Number of residential pre-paid meters registered on the Syntell/ Utilities World Financial system in the designated informal areas	150	187	KPI MET	
NKPI 6	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating service delivery for maximum impact	Outcome 8: Sustainable human settlements and improved quality of household live.	Financial Services	Number of Households with access to free basic services (as per Indigent Register) by 30 June 2023.	Number of Households with access to free basic services (as per Indigent Register)	2340	2047	KPI NOT MET	INDIGENT REGISTRATION DOOR TO DOOR HOUSE DRIVE AND COMMUNICATION

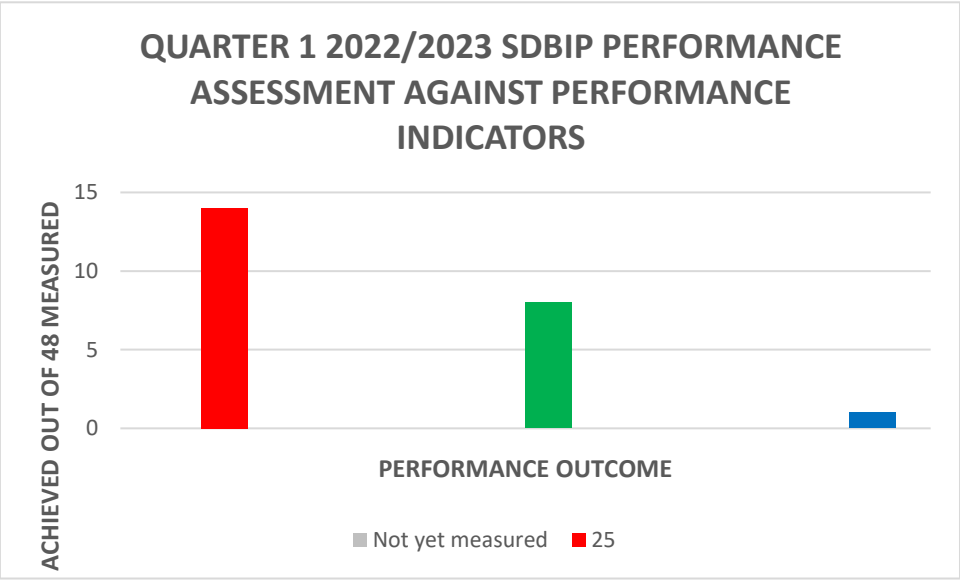
IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	PERFORMANCE ASSESSMENT (STATUS)	MANAGEMENT COMMENT
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement				
NKPI 7	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximumimpact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of free basic electricity to indigent account holders connected to the municipal electrical infrastructure network	Number of indigent account holders receiving free basic electricity which are connected to the municipal electrical infrastructure network	2100	1519	KPI NOT MET	INDIGENT REGISTRATION DOOR TO DOOR HOUSE DRIVE AND COMMUNICATION
NKPI 8	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximumimpact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of free basic sanitation services to indigent account holders which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	Number of indigent account holders receiving free basic sanitation in terms of Equitable share requirements.	2100	2047	KPI NOT MET	INDIGENT REGISTRATION DOOR TO DOOR HOUSE DRIVE AND COMMUNICATION
NKPI 9	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximumimpact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of clean piped water to indigent account holders which are connected to the municipal water infrastructure network	Number of indigent accountholders receiving free basic water.	2100	2047	KPI NOT MET	INDIGENT REGISTRATION DOOR TO DOOR HOUSE DRIVE AND COMMUNICATION
KPI.8	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	4. Environmental management and public safety	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Review of the disaster management plan by March 2023	Number of plans reviewed and submitted to council quarterly	-	-	KPI NOT MEASURED	
KPI 9	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	4. Environmental management and public safety	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Review Integrated Waste Management Implementation plan by 30 June 2023	Number of IWMIP reviewed	-	-	KPI NOT MEASURED	

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	PERFORMANCE ASSESSMENT (STATUS)	MANAGEMENT COMMENT
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement				
NKPI.10	KPA 4: To Facilitate Economic Growth and Social and Community development	7. An inclusive district economy	Growth and Jobs	Outcome 5: A skilled and capable workforce to support inclusive growth	Infrastructure Services	Create job opportunities through the Expanded Public Works Programme (EPWP)	Number of job opportunities created	80	229	KPI MET WELL	
KPI.10	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Ensuring performance by the timeous development and signing of the Section 57 performance agreements in adherence to the Performance Framework	Percentage (%) of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP or appointment in the case of vacancies	100%	33.3%	KPI NOT MET	Two vacancies exist namely position of Municipal Manager and Chief Financial Officer which needs to be advertised. A critical vacancy of Executive Director: Technical Services also needs to be incorporated on the new organizational staff structure and advertised.
KPI.11	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Corporate Services	(Minimum number of General Council meetings to be held per annum)	(Number of meetings convened)	1	1	KPI MET	
KPI.12	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Corporate Services	(Minimum number of Mayoral Committee meetings to be held per annum.)	Number of Mayoral Committee meetings convened per annum	1	0	KPI NOT MET	KPI to be removed from SDBIP during adjustment of SDBIP in January 2023. Kannaland Municipality does not have a mayoral committee system.
KPI.13	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Conduct an Annual Strategic risk Assessment	Number of risk assessments conducted through the reviewed risk register compiled.	-	-	KPI NOT MEASURED	
KPI.14	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Revise the communication strategy by means of approval by the mayor and or council	Number of strategies approved	-	-	KPI NOT MEASURED	
KPI.15	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Corporate Services	Number of reviewed policies updated on the Council policy register.	Number of policy registers indicating outdated policies submitted to council	-	-	KPI NOT MEASURED	
KPI.16	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	10. Integrating service delivery for maximum impact	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Financial Services	ICT governance framework adopted by council by June 2023	Number of ICT frameworks adopted	-	-	KPI NOT MEASURED	
KPI.17	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Review a LED strategy for the Kannaland Municipality by June 2023	Number of strategies approved	-	-	KPI NOT MEASURED	

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	PERFORMANCE ASSESSMENT (STATUS)	MANAGEMENT COMMENT
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement				
KPI 18	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and,accountable, effective and efficient local government system	Office of the Municipal Manager	Review tourism master plan strategy for the Kannaland Municipality by June 2023	Number of strategies approved	-	-	KPI NOT MEASURED	
KPI.19	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Annual review of Performance management policy by September 2023	Number of policies approved	1	0	KPI NOT MET	Performance policy was reviewed. An item was prepared and submitted to corporate administration timeously. Council did not meet during August or September to adopt the Performance Management Policy Framework. The item and policy has been resubmitted for council to adopt during October 2022.
KPI.20	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Complete and produce a draft Annual report to council within seven months after the end of the financial year.	Number of annual reports completed	-	-	KPI NOT MEASURED	
KPI.21	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Produce a final annual report with oversight to council within nine months after the end of the financial year.	Number of annual reports completed	-	-	KPI NOT MEASURED	
KPI.22	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Prepare and submit a draft and final IDP to Council for approval.	Number of IDP approved	-	-	KPI NOT MEASURED	
KPI.23	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Prepare and submit a section 46 report to the Auditor-General by end August 2022	Number of section 46 reports submitted	1	1	KPI MET	
KPI.24	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Corporate Services	Number of audit and performance committee meetings held.	Number of meetings convened	-	-	KPI NOT MEASURED	
KPI 25	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of Municipal Manager/	Risk based audit plan approved by Audit Committee	No of risk based audit plans approved by audit committee	-	-	KPI NOT MEASURED	
KPI.26	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Quarterly Ward Committee meetings with consolidated quarterly reports to council until 30 June 2023	Number of ward committee meetings convened	4	4	KPI MET	
KPI.29	KPA 5: To Promote efficient and effective Governance with high levels of	6. Good Governance	12. Building the best-run regional government in the	Outcome 9: A responsive and, accountable, effective and efficient local government	Financial Services	100% Reporting compliance by submitting s71, s72 and	% of reporting on all compliance documents	100%	100%	KPI MET	

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	PERFORMANCE ASSESSMENT (STATUS)	MANAGEMENT COMMENT
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement				
	stakeholder participation		world	system		s52d reports within legislated timeframes 30 June 2023.					
KPI 30	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Promote library services to community through outreach and awareness	No of community outreach engagements conducted in each of the four libraries in Kannaland	-	-	KPI NOT MEASURED	
KPI.31	KPA 6: To Provide an efficient workforce by aligning our institutional arrangements to our overall strategy	2 A skilled workforce and communities	7. Mainstreaming sustainability and optimising resource-use efficiency	Outcome 5: A skilled and capable workforce to support inclusive growth	Corporate Services	Vacancy rate of the entire approved staff establishment	% of vacancy rate to be not more than 20%	-	-	KPI NOT MEASURED	
KPI.32	KPA 6: To Provide an efficient workforce by aligning our institutional arrangements to our overall strategy	2 A skilled workforce and communities	7. Mainstreaming sustainability and optimising resource-use efficiency	Outcome 5: A skilled and capable workforce to support inclusive growth	Corporate Services	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Number of people employed as per employment equity	-	-	KPI NOT MEASURED	
KPI.33	KPA 6: To Provide an efficient workforce by aligning our institutional arrangements to our overall strategy	2 A skilled workforce and communities	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Technical Services	Spend 65% of the municipality's budget on implementing its workplaceskills plan.	% budget spend on wsp	-	-	KPI NOT MEASURED	
KPI.34	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	10. Integrating service delivery for maximum impact	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Financial Services	Budget for 2023/2024 financial year approved by Council by 31 May 2023.	Number of budgets approved	-	-	KPI NOT MEASURED	
KPI.35	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	10. Integrating service delivery for maximum impact	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Financial Services	Achieve 80% year to date collection rate of revenue billed by 30 June 2023 (Total revenue collected / total billed)x100	YTD percentage on debtors payment rate	-	-	KPI NOT MEASURED	
NKPI.11	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	1. Creating opportunities for growth and job	Outcome 4: Decent employment through inclusive growth	Financial Services	Financial Viability measured in terms of Cost coverage ratio for the financial year	((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)).	-	-	KPI NOT MEASURED	

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	PERFORMANCE ASSESSMENT (STATUS)	MANAGEMENT COMMENT
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement				
NKPI.12	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	7. Mainstreaming sustainability and optimising resource-use efficiency	Outcome 5: A skilled and capable workforce to support inclusive growth	Financial Services	Financial Viability measured in terms of debt coverage ratio for the financial year	Debt coverage ratio calculated as follows: (Total revenue received – Total grants)/debt service payments due within the year)	-	-	KPI NOT MEASURED	
KPI.36	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Financial Services	Conduct monthly reconciliation of the bank account within 10 working days	Number of reconciliations completed	3	3	KPI MET	
KPI.37	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Financial Services	Financial Statements submitted to the Auditor-General by end of August 2023.	Number of completed annual financial statements to be submitted to the Auditor-General	1	1	KPI MET	
KPI.38	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Financial Services	Submit an adjustment budget to Council for approval by 28 February 2023	Number of adjustment budget approved	-	-	KPI NOT MEASURED	



JEFFREY DONSON
 EXECUTIVE MAYOR

	Not yet measured	25
	Not met	14
	Almost met	0
	KPI met	8
	KPI met well	0
	KPI met extremely well	1

NOTE:

Total no of KPI’S amounts to 48

A total of 9 KPIs were met (8 KPIs met and 1 KPI met extremely well)

14 KPIs not met

25 KPIs not measured during quarter 1.

9 of 23 KPIs measured were met amounting to 39,1%

