

KANNALAND MUNICIPALITY
2022/2023 ADJUSTED SERVICE
DELIVERY AND BUDGET
IMPLEMENTATION PLAN (SDBIP)

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AMENDED/ADJUSTED 2022/2023 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (The SDBIP) provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community. It is the intention of the Kannaland Municipality to formulate a well-informed SDBIP in order to ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic goals of the municipality as set out in the 2022-2027 Predecessor Integrated Development Plan with amendments which was adopted on 31 May 2022.

It will ensure that the Administrative Head (Municipal Manager) is able to monitor the performance of senior managers, the mayor in turn, to monitor the performance of the Municipal Manager and more importantly, it will ensure that the community is able to monitor the performance of the municipality. In order to achieve this, the SDBIP should therefore determine the performance agreements between the Mayor and the Municipal Manager and, again in turn, between the Municipal Manager and senior managers (Strategic Managers) formulated and signed at the start of every financial year and approved by the mayor.

2. THE CONCEPT OF THE SDBIP

Whilst the budget, which is informed by the IDP, sets the yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the Municipal Manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning and target tool, the SDBIP gives meaning to both in-year reporting in terms of section 71 (monthly reporting), section 72 (mid-year report) and end of year annual reports.

The SDBIP is essentially the management tool which links each service delivery output to the budget of the municipality and also indicates the responsibilities and outputs for each of the senior managers in the top management team. Being a management and implementation plan (and not a policy proposal), the SDBIP is not required to be approved

by Council – However, it is required to be tabled before Council and made public for information and for purposes of monitoring.

3. PROCESS OF FORMULATION

Section 1 of the MFMA defines the SDBIP as:

“a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include (as part of its top layer) the following:

- (a) Projections for each month of – (i) Revenue to be collected, by source: and
(ii) Operational and capital expenditure, by vote:

- (b) Service delivery targets and performance indicators for each quarter”.

The Municipal Manager is responsible for the preparation of the SDBIP, which must be legally submitted to the mayor for approval once the budget has been approved by the council (around end-May or early-June of any financial year). Once the budget is approved by Council, the Municipal Manager should submit to the Mayor, the SDBIP together with the necessary performance agreements for final approval within 14 days after the approval of the budget. Upon approval of the SDBIP and the performance agreements by the Mayor, it is imperative that the plan and agreements are made public within 14 days, preferably before 01 July of the financial year. It is noted that it is only the top layer (or high-level) details of the SDBIP that is required to be made public.

4. TIMING AND METHODOLOGY FOR PREPARATION OF SDBIP

The Municipal Finance Management Act, Act 56 of 2003, in specific, Section 69(3) (a) of the MFMA requires the Accounting Officer to submit a draft SDBIP to the mayor no later than 14 days after the approval of the budget and draft of the performance agreement as required in terms of Section 57(1) (b) of the Municipal Systems Act. The mayor must subsequently approve the SDBIP no later than 28 days after the approval of the budget in accordance with section 53(1) (c) (ii) of the MFMA. Strategic direction and priorities are set by Council.

5. PERFORMANCE REPORTING ON THE SDBIP

Performance must be reported in terms of the Municipal Systems Act (MSA), MFMA and the circulars and regulations issued in terms of the aforementioned legislation. The monitoring and evaluation of organisational performance are reported on as follow:

5.1 Quarterly reviews

On a quarterly basis, the Executive Mayor should engage in an intensive review of municipal performance against both the directorate's scorecards and the municipal scorecard, as reported by the Municipal Manager. These reviews will take place in October (for the period July to end of September), January (for the period October to the end of December), April (for the period January to the end of March) and July (for the period April to the end of June).

The review in January will coincide with the mid-year performance assessment as per Section 72 of the Municipal Finance Management Act. Section 72 determines that by 25 January of each year the accounting officer must assess the performance of the municipality and report to the Council on, inter alia, its service delivery performance during the first half of the financial year and the service delivery targets and performance indicators set in the service delivery and budget implementation plan. Many of the indicators in the municipal scorecard are measured on an annual basis. The quarterly reviews should thus culminate in a comprehensive annual review of performance in terms of all the scorecards.

The Executive Mayor will need to ensure that targets committed to in the municipal scorecard are being met, in instances where targets are not met; satisfactory and sufficient reasons should be provided together with the necessary corrective actions to address poor performance.

5.2 Council reviews

At least annually, the Executive Mayor will be required to report to the full council on the overall municipal performance. It is proposed that this reporting takes place using the municipal scorecard in an annual performance report format as per the Municipal Systems Act. The said annual performance report will form part of the municipality's Annual Report as per Section 121 of the Municipal Finance Management Act.

It is important that Directors use these reviews as an opportunity to reflect on the attainment of the objectives of their respective directorates. The review should also focus on reviewing the systematic compliance to the performance management system, by directorates, departments, Portfolio Councillors and the Municipal Manager.

The review will also include:

- An evaluation of the validity and suitability of the Key Performance Indicators.
- An evaluation of the annual targets to determine whether the targets are over stated or understated. These changes need to be considered.
- Changes to KPI's and targets for submission to council for approval. An analysis to determine whether the Municipality is performing adequately or underperforming.

It is important that the Executive Mayor not only pays attention to poor performance but also to Exceptional/Good performance. It is expected that the Executive Mayor will acknowledge good performance, where directorates or departments have successfully met targets in their directorate/departamental scorecards.

6. 2022/2023 SDBIP AMENDMENTS

Hereunder are the proposed amendments have been undertaken to ensure that:

- Specified objectives and targets are clearly defined;
- Performance targets set are practical and realistic
- Key performance indicators are measurable, relevant, objective and precise;
- These objectives and targets are communicated to employees and that the Employers' expectations are communicated and clearly understood;
- Performance targets are consistent with the municipality's development priorities and objectives set out in its IDP and commensurate with available resources;
- Timeframe adjustments and targets affected are reviewed to ensure continuity in service delivery.

No.	Indication	Action	COMMENT
1.		Text additions	KPIs have been adjusted in order to illustrate the SMART principles to ensure that they are time bound.
2.		KPIs/Text /target deletions	KPIs/targets deleted from SDBIP.
3.		New KPIs included	Additional KPIs added to augment performance and roll out of strategies.
3.		Target adjusted	Realistic targets adjusted and set based on past performance.

7. IMPLEMENTATION, MONITORING AND REVIEW – ONE YEAR

The Local Government: Municipal Finance Management, 2003 (Act No. 56 of 2003) (MFMA) requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between Council, administration and the community. It gives effect to the IDP and budget of the municipality.

The SDBIP is a one – year detailed implementation plan which gives effect to the IDP and Budget of the Municipality. It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

The five necessary components are:

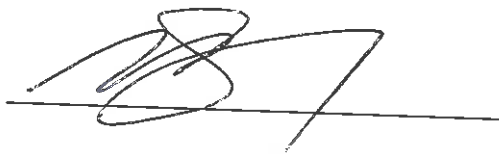
1. Monthly projections of revenue to be collected for each month;
2. Monthly projections of expenditure (operating and capital) and revenue for each vote;
3. Quarterly projections of service delivery targets and performance indicators;
4. Ward information for expenditure and service delivery; and
5. Detailed capital works plan broken down by ward over three years.

8. FINAL ADJUSTED TOP LAYER SDBIP (2022/2023)

- KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens
- KPA 2: To Provide adequate Services and improve our Public relations
- KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks
- KPA 4: To Facilitate Economic Growth and Social and Community development
- KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation
- KPA 6: To Provide an efficient workforce by aligning our institutional arrangements to our overall strategy
- KPA 7: To Strive towards a financially sustainable municipality

9. MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I, Hendrik Barnard, the Acting Municipal Manager of the Kannaland Municipality, submits the Final Revised Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the 2022/23 financial year for approval by the Executive Mayor. This Revised TL SDBIP 2022/23 has been prepared in terms of the stipulated requirements as documented in the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and regulations made under this Act.



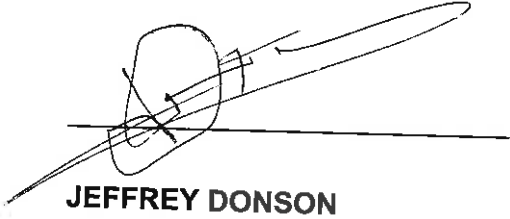
HENDRIK BARNARD

ACTING MUNICIPAL MANAGER

Date: 28/02/2023

10. EXECUTIVE MAYOR'S CERTIFICATE OF APPROVAL

I, Jeffrey Donson, in my capacity as the Executive Mayor of the Kannaland Municipality, hereby approves the Final Revised Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the 2022/23 financial year as required in terms of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and regulations made under this Act.



JEFFREY DONSON

EXECUTIVE MAYOR

Date: 28/02/2023

**CAPITAL BUDGET
CAPITAL WORKS PROGRAMME
CONFIRMED FUNDING**

ANNEXURE I

FUNDING SOURCES	APPROVED BUDGET	ADJUSTED BUDGET 2022/23	ADJUSTED 2023/24	ADJUSTED 2024/25
NATIONAL GOVERNMENT	10 528 850	11 085	27 805 300	39 310 750
PROVINCIAL GOVERNMENT		1 108		
OTHER GRANTS & TRANSFERS		203,00		
EXTERNAL LOANS				
OWN FUNDING	2 390 000,00	1 912		
TOTAL	12 918 850,00	14 105 931	27 805 300	39 310 750
	12 918 850,00	14 105 931	27 805 300	39 310 750

INEP Rollover	Electricity Services Chief	556 878,00	-	556 878,00	INEP	INEP - MINATENANCE OF ELECTRICITY NETWORK
Finansies scheduler	Financial Services	15 000,00	-	15 000,00	OWN	Finance Schredder

ANNEXURE II

WC041 Kamuland - Supporting Table SA30 Budgeted monthly cash flow

R thousand	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework	
	MONTHLY CASH FLOWS												Budget Year 2022/23	Budget Year +1 2023/24
	July	August	Sept.	October	November	December	January	February	March	April	May	June		
Cash Receipts By Source														
Property rate	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1 697	1	20 386
Service charges - electricity revenue	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	6 120	20 386	21 669
Service charges - water revenue	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	1 341	73 436	80 372
Service charges - sanitation revenue	476	476	476	476	476	476	476	476	476	476	476	476	16 087	18 220
Service charges - refuse revenue	437	437	437	437	437	437	437	437	437	437	437	437	5 715	6 643
Service charges - sewer	34	34	34	34	34	34	34	34	34	34	34	34	524	608
Rental of facilities and equipment	34	34	34	34	34	34	34	34	34	34	34	34	407	468
Interest earned - external investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - outstanding debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and tribals	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licences and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Agency services	120	100	100	100	100	100	100	100	100	100	100	100	384	420
Transfers and Subsidies - Operational	14 622	825	825	825	825	825	825	825	9 141	100	100	100	1 200	1 336
Other revenue	92	92	92	92	92	92	92	92	92	92	92	92	625	706
Cash Receipts by Source	25 940	12 083	12 083	12 083	12 083	12 083	12 083	12 083	20 339	12 083	12 083	12 083	170 255	201 790
Other Cash Flows by Source														
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	877	877	877	877	877	877	877	877	877	877	877	877	10 529	24 895
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Agencies, Households, Non-profit institutions, Private Enterprises, Public Corporations, Higher Educational Institutions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on Disposal of Fixed and Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term financing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Purchases (decreased) in consumer deposits	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Purchases (decreased) in non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Purchases (increased) in non-current investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source	26 817	12 960	12 960	12 960	12 960	12 960	12 960	12 960	21 216	12 960	12 960	12 960	180 784	226 685
Cash Payments by Type														
Employee related costs	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(7 993)	(85 918)	(97 616)
Remuneration of councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance charges	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(4 835)	(58 024)	(65 596)
Bulk purchases - Electricity	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Water & Sewer	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(423)	(5 071)	(5 129)
Other materials	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(1 192)	(14 293)	(22 079)
Contracted services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(1 625)	(20 059)	(21 723)
Cash Payments by Type	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(16 066)	(193 371)	(208 167)
Other Cash Flow/Payments by Type														
Capital assets	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(648)	(848)
Repayment of borrowing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Cash Flow/Payments	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(16 120)	(198 400)	(208 815)
Total Cash Payments by Type	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(16 174)	(204 418)	(219 613)
NET INCREASE(DECREASE) IN CASH HELD	10 643	(3 161)	(3 161)	(3 161)	(3 161)	(3 161)	(3 161)	(3 161)	5 145	(3 161)	(3 161)	(3 161)	(18 626)	(17 482)
NET INCREASE(DECREASE) IN CASH HELD	38 905	39 201	39 201	39 176	39 077	39 025	39 181	39 119	48 453	53 613	50 862	47 291	40 205	34 630
Carried over from the previous year begin:	31 307	39 239	33 178	30 817	28 894	24 761	21 679	18 498	38 915	35 492	41 287	41 129	38 914	34 914
Carried over from the previous year end:	-	-	-	-	-	-	-	-	-	-	-	-	-	-

MONTHLY PROJECTION OF EXPENDITURE 2022/23

WC041 Kamraland - Supporting Table SA23 Budgeted monthly revenue and expenditure

ANNEXURE III

Gross monthly revenue and expenditure																
Description	Ref	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework		
		July	August	SepL	October	November	December	January	February	March	April	May	June	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
R thousand																
Revenue By Source																
Property rates		-	-	-	-	-	-	-	-	-	-	-	-	24 836	24 836	25 929
Service charges - electricity revenue		5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	5 875	27 085
Service charges - water revenue		1 733	1 733	1 733	1 733	1 733	1 733	1 733	1 733	1 733	1 733	1 733	1 733	2 118	21 841	82 892
Service charges - sanitation revenue		732	732	732	732	732	732	732	732	732	732	732	732	732	24 540	23 151
Service charges - refuse revenue		743	743	743	743	743	743	743	743	743	743	743	743	1 172	9 219	10 356
Rental of facilities and equipment		51	51	51	51	51	51	51	51	51	51	51	51	51	9 451	10 017
Interest earned - external investments		57	57	57	57	57	57	57	57	57	57	57	57	57	608	608
Interest earned - outstanding debtors		414	414	414	414	414	414	414	414	414	414	414	414	57	580	714
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	4 988	5 167	5 348
Fines, penalties and forfeits		501	501	501	501	501	501	501	501	501	501	501	501	-	6 007	7 207
Licences and permits		30	30	30	30	30	30	30	30	30	30	30	30	30	384	420
Agency services		100	100	100	100	100	100	100	100	100	100	100	100	100	1 200	1 336
Transfers and subsidies		14 100	5 218	174	12	1 635	11 858	12	12	10 287	12	12	12	43 164	52 076	63 234
Other revenue		40	40	40	40	40	40	40	40	40	40	40	40	40	475	528
Gains		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		24 435	15 553	10 508	10 347	11 859	22 033	10 347	10 347	20 601	10 347	10 347	10 347	35 949	182 782	213 005
Expenditure By Type																
Employment related costs		6 586	6 586	6 586	6 586	6 586	6 586	6 586	6 586	6 586	6 586	6 586	6 586	6 586	60 238	81 955
Remuneration of councillors		280	280	280	280	280	280	280	280	280	280	280	280	280	3 357	3 584
Debt impairment		1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	1 966	23 884	27 815
Depreciation & asset impairment		1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	13 222	13 804
Finance charges		173	173	173	173	173	173	173	173	173	173	173	173	173	2 072	2 160
Bulk purchases		4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	4 835	58 024	62 596
Other materials		423	423	423	423	423	423	423	423	423	423	423	423	423	5 071	5 254
Contracted services		1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	1 146	13 749	21 526
Transfers and subsidies		38	38	38	38	38	38	38	38	38	38	38	38	38	450	334
Other expenditure		1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	1 578	18 938	19 671
Losses		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		18 225	18 226	18 226	18 226	18 226	18 223	18 225	18 226	18 226	18 225	18 226	18 226	218 716	231 597	248 435
Surplus/(Deficit)		6 210	(2 673)	(7 717)	(7 879)	(6 367)	3 807	(7 879)	(7 879)	2 375	(7 879)	(7 879)	(7 879)	(25 934)	(18 992)	(13 388)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		4 307	-	-	-	3 510	-	-	-	2 632	-	-	-	17 720	24 805	36 176
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Agencies (Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		18 598	(2 873)	(7 717)	(7 879)	(2 748)	3 807	(7 879)	(7 879)	5 007	(7 879)	(7 879)	(7 879)	(15 405)	8 213	22 788
Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/(deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	10 598	(2 873)	(7 717)	(7 879)	(2 748)	3 807	(7 879)	(7 879)	5 007	(7 879)	(7 879)	(7 879)	(15 405)	8 213	22 788

KANNALAND MUNICIPALITY ANNEXURE 1V

ADJUSTED SERVICE DELIVERY BUDGET
IMPLEMENTATION PLAN

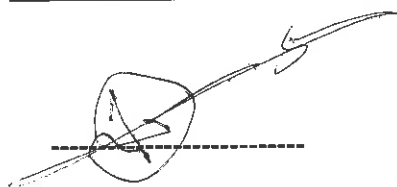
IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	Q2 TARGET	Q2 ACTUAL	Q3 TARGET	Q3 ACTUAL	Q4 TARGET	Q4 ACTUAL	ANNUAL TARGET	ANNUAL ACTUAL	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very Inspired priorities)	National Outcome	Department	Indicator	Unit of measurement											
KPI.1	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Innovation and Culture	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Complete 98% of all MIG infrastructure to the stage where were issued with Practical Completion certificates by 30 June 2023	Percentage (%) of the MIG grant spent i.t.o. budget allocations	18%		40%		65%		98%		98%		2023-06-30
KPI.2	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Innovation and Culture	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Complete 95% of all PMU infrastructure projects (MIG, WSIG, (Drought relief) to the stage where were issued with Practical Completion certificates by 30 June 2023	Percentage (%) of the MSIG, WSIG, Drought Relief grant spent i.t.o. budget allocations completed projects that was issued with Practical completion certificates	-		40%		65%		95%		95%		2023-06-30
KPI.3	KPA 1: To Provide access to reliable infrastructure that will contribute to a higher quality of life for Kannaland citizens	7 An inclusive district economy	Innovation and Culture	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Infrastructure Services	Complete 95% of all Electricity infrastructure projects (INEP, EEDM) to the stage where were issued with Practical Completion certificates by 30 June 2023	% of INEP, EEDM completed and issued with Practical Completion certificates	-		40%		65%		95%		95%		2023-06-30
KPI.5	KPA 2: To Provide adequate Services and improve our Public relations	7 An inclusive district economy	Innovation and culture	Outcome 10: Protection and enhancement of environmental assets and natural resources	Infrastructure Services	Limit total of electricity losses in distribution network to less than 12% accumulated over the financial year until 30 June 2023	Percentage (%) of electricity losses calculated in distribution network on a twelve-month rolling period as kWh sold/kWh purchased	12%		12%		12%		12%		12%		2023-06-30
KPI.6	KPA 2: To Provide adequate Services and improve our Public relations	7 An inclusive district economy	Innovation and culture	Outcome 10: Protection and enhancement of environmental assets and natural resources	Infrastructure Services	75% of water samples comply with SANS-241 micro biological indicators {(Number of water samples that comply with SANS-241 indicators/Number of water samples tested)x100}	% of water samples that complies with SANS-241 standards	75%		75%		75%		75%		75%		2023-06-30
KPI.7	KPA 2: To Provide adequate Services and improve our Public relations	7 An inclusive district economy	Innovation and culture	Outcome 10: Protection and enhancement of environmental assets and natural resources	Financial Services	Limit accumulated unaccounted for water to less than 30% annually until 30 June 2023	% of water losses in distribution networks in all of Kannaland towns	Less than 30%		Less than 30%		Less than 30%		Less than 30%		Less than 30%		2023-06-30
NKPI 1	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating service delivery for maximum impact	Outcome 8: Sustainable human settlements and improved quality of household live.	Financial Services	Number of formal residential properties that receive piped water connected to the municipal water infrastructure network annually as at 30 June 2023	Number of formal residential properties which are billed for water services as at 30 June 2023	4935		4942		4656		4665		4665		2023-06-30

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	Q2 TARGET	Q2 ACTUAL	Q3 TARGET	Q3 ACTUAL	Q4 TARGET	Q4 ACTUAL	ANNUAL TARGET	ANNUAL ACTUAL	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very Inspired priorities)	National Outcome	Department	Indicator	Unit of measurement											
NKPI 2	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximum impact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of electricity to formal residential account holders connected to the municipal electrical infrastructure network for both credit and prepaid electrical metering. Number of formal residential properties connected to the municipal electrical infrastructure network (excluding Eskom areas) annually as at 30 June 2023	Number of formal residential properties which are billed for electricity/have pre-paid electricity (excluding Eskom areas) as at 30 June 2023	3820		3830		3350		3400		3400		2023-06-30
NKPI 3	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximum impact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of sanitation/sewerage services to formal residential account holders which are connected to the municipal waste water/sanitation/sewerage network and billed for services annually as at 30 June 2023	Number of formal residential properties which are billed for sewerage services in accordance with the SAMRAS financial system as at 30 June 2023	4465		4470		4247		4250		4250		2023-06-30
NKPI 4	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximum impact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Number of formal residential properties for which refuse is removed at least once per week and billed for the service annually as at 30 June 2023.	Number of formal residential properties which are billed for refuse removal services as at 30 June 2023.	4805		4810		4546		4550		4550		2023-06-30
NKPI 5	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximum impact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of electricity to informal residential account holders in the designated informal areas which are connected to the municipal electrical infrastructure network for prepaid electrical metering annually as at 30 June 2023	Number of residential pre-paid meters registered on the Syntell/ Utilities World Financial system in the designated informal areas	150		150		165		175		175		2023-06-30
NKPI 6	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximum impact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Number of Households with access to free basic services (as per Indigent Register annually) by 30 June 2023.	Number of Households with accessto free basic services (as per Indigent Register)	2340		2540		2150		2200		2200		2023-06-30
NKPI 7	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximum impact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of free basic electricity to indigent account holders connected to the municipal electrical infrastructure network annually as at 30 June 2023	Number of indigent account holders receiving free basic electricity which are connected to the municipal electrical infrastructure network	2100		2540		1560		1600		1600		2023-06-30
NKPI 8	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximum impact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of free basic sanitation services to indigent account holders which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets) annually as at 30 June 2023	Number of indigent account holders receiving free basic sanitation in terms of Equitable share requirements.	2100		2540		2150		2200		2200		2023-06-30

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	Q2 TARGET	Q2 ACTUAL	Q3 TARGET	Q3 ACTUAL	Q4 TARGET	Q4 ACTUAL	ANNUAL TARGET	ANNUAL ACTUAL	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement											
NKPI 9	KPA 2: To Provide adequate Services and improve our Public relations	3 Bulk Infrastructure Co-ordination	10. Integrating servicedelivery for maximumimpact	Outcome 8: Sustainable humansettlements and improved quality of household live.	FinancialServices	Provision of clean piped water to indigent account holders which are connected to the municipal water infrastructure network annually as at 30 June 2023	Number of indigent accountholders receiving free basic water.	2100		2540		2150		2200		2200		2023-06-30
KPI.8	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	4. Environmental management and public safety	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Review of the disaster management plan by March 2023	Number of plans reviewed and submitted to council quarterly	-	-	-		1		1		2		2023-06-30
KPI 9	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	4. Environmental management and public safety	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Review Integrated Waste Management Implementation plan by 30 June 2023	Number of IWMIP reviewed	-	-					1		1		2023-06-30
TBD	KPA 3: To strive towards a safe community in Kannaland through the proactive management of traffic, environmental health, fire and disaster risks	4. Environmental management and public safety	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Conduct one quarterly clean up campaign in all 4 wards Kannaland up until 30 June 2023	No of quarterly clean up campaigns held in Kannaland.					4		4		8		2023-06-30
NKPI.10	KPA 4: To Facilitate Economic Growth and Social and Community development	7. An inclusive district economy	Growth and Jobs	Outcome 5: A skilled and capable workforce to support inclusive growth	Infrastructure Services	Create job opportunities through the Expanded Public Works Programme (EPWP) until 30 June 2023	Number of job opportunities created	80		100		150		184		184		2023-06-30
KPI.10	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Ensuring performance by the timeous development and signing of the Section 57 performance agreements in adherence to the Performance Framework by 1 July 2023	Percentage (%) of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP or appointment in the case of vacancies	100%		-		-		-		100%		2023-06-30
KPI.11	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Corporate Services	(Minimum number of General Councilmeetings to be held per annum)	(Number of meetings convened)	1		1		1		1		4		2023-06-30
KPI.13	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Conduct an Annual Strategic risk Assessment by 30 June 2023	Number of risk assessments conducted through the reviewed risk register compiled.	-		-		-		1		1		2023-06-30

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	Q2 TARGET	Q2 ACTUAL	Q3 TARGET	Q3 ACTUAL	Q4 TARGET	Q4 ACTUAL	ANNUAL TARGET	ANNUAL ACTUAL	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement											
	with high levels of stakeholder participation		in the world	system														
KPI 25	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of Municipal Manager/	Risk based audit plan approved by Audit Committee by 31 March 2023	No of risk based audit plans approved by audit committee	-				1				1		2023-06-30
KPI.26	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Office of the Municipal Manager	Quarterly Ward Committee meetings with consolidated quarterly reports to council until 30 June 2023	Number of ward committee meetings convened	4		4		4		4		16		2023-06-30
KPI.29	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Financial Services	100% Reporting compliance by submitting s71, s72 and s52d reports within legislated timeframes until 30 June 2023.	% of reporting on all compliance documents	100%		100%		100%		100%		100%		2023-06-30
KPI 30	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6. Good Governance	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Community Services	Promote library services to community through outreach and awareness in each of the six libraries in Kannaland	Two community outreach engagements conducted in each of the six libraries in Kannaland	-		-		12		12		24		2023-06-30
KPI.31	KPA 6: To Provide an efficient workforce by aligning our institutional arrangements to our overall strategy	2 A skilled workforce and communities	7. Mainstreaming sustainability and optimising resource-use efficiency	Outcome 5: A skilled and capable workforce to support inclusive growth	Corporate Services	Vacancy rate of the entire approved staff establishment by 30 June 2023.	% of vacancy rate to be not more than 20% as calculated at 30 June 2023 calculated as Number of current vacant posts/ Number of current posts	-		-		-		Less than 20%		Less than 20%		2023-06-30
KPI.34	KPA 5: To Promote efficient and effective Governance with high levels of stakeholder participation	6 Good Governance	10. Integrating service delivery for maximum impact	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Financial Services	Budget for 2023/2024 financial year approved by Council by 31 May 2023.	Number of budgets approved	-		-		-		1		1		2023-06-30
KPI.35	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	10. Integrating service delivery for maximum impact	Outcome 6: Efficient, competitive and responsive economic infrastructure network	Financial Services	Achieve 80% year to date collection rate of revenue billed by 30 June 2023 (Total revenue collected / total billed)x100	Gross Debtors Opening Balance + Billed Revenue – Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue x 100	-		-		-		80%		80%		2023-06-30
NKPI.11	KPA 7: To Strive towards a financially sustainable municipality	5 Financial Viability	1. Creating opportunities for growth and job	Outcome 4: Decent employment through inclusive growth	Financial Services	Financial Viability measured in terms of Cost coverage ratio by 30 June 2023	((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding							1:3 months		1:3 months		2023-06-30

IDP REF	IDP KPA	District Output	PSP: VIP (Very Inspired Priorities)	National Output	Department	Indicator description	How indicator is measured	Q1 TARGET	Q1 ACTUAL	Q2 TARGET	Q2 ACTUAL	Q3 TARGET	Q3 ACTUAL	Q4 TARGET	Q4 ACTUAL	ANNUAL TARGET	ANNUAL ACTUAL	Annual Target Date
IDP Reference	KPA	District Objective	Provincial Outcome (Very inspired priorities)	National Outcome	Department	Indicator	Unit of measurement											
							(Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)).											
NKPI.12	KPA 7: To Strive towards a financially sustainable municipality	5 Viability Financial	7. Mainstreaming sustainability and optimising resource-use efficiency	Outcome 5: A skilled and capable workforce to support inclusive growth	Financial Services	Financial Viability measured in terms of debt coverage ratio for the 2022/23 financial year.	Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant	-		-		45%		45%		45%		2023-06-30
KPI.36	KPA 7: To Strive towards a financially sustainable municipality	5 Viability Financial	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Financial Services	Conduct monthly reconciliation of the bank account within 10 working days and signed by CFO	Number of reconciliations completed	3		3		3		3		12		2023-06-30
KPI.37	KPA 7: To Strive towards a financially sustainable municipality	5 Viability Financial	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Financial Services	Financial Statements submitted to the Auditor-General by 31 August 2022.	Number of completed annual financial statements submitted to the Auditor-General by 31 August 2023	1		-		-		-		1		2023-06-30
KPI.38	KPA 7: To Strive towards a financially sustainable municipality	5 Viability Financial	12. Building the best-run regional government in the world	Outcome 9: A responsive and, accountable, effective and efficient local government system	Financial Services	Submit an adjustment budget to Council for approval by 28 February 2023	Number of adjustment budget approved	-		-		1		-		1		2023-06-30



J DONSON

EXECUTIVE MAYOR

28 FEBRUARY 2023