

Kannaland Municipality



Quarterly Budget Report for the period ended 30 June 2019

MFMA Section 52 Report

In-Year Report of the Municipality. Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 July 2009.

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Glossary

Adjustments budget - Prescribed in section 28 of the MFMA. The formal means by which a municipality June revise its annual budget during the year.

Allocations - Money received from Provincial or National Government or other municipalities.

Equitable share - A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Budget - The financial plan of the Municipality.

Budget related policy - Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

Capital expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

Cash flow statement - A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA - Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

Equitable share - A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and wasteful expenditure - Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GFS - Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP - Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP - Integrated Development Plan. The main strategic planning document of the Municipality

MBRR - Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

MFMA - Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

MTREF - Medium Term Revenue and Expenditure Framework. A medium-term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Operating expenditure - Spending on the day to day expenses of the Municipality such as salaries and wages.

Rates - Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

SDBIP - Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic objectives - The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised expenditure - Generally, is spending without, or in excess of, an approved budget.

Virement - A transfer of budget.

Virement policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote - One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality and which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.

Legislative Framework

This report has been prepared in terms of the following enabling legislation.

The Municipal Finance Management Act 56 of 2003

Section 71: Monthly budget statements

71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
 - (b) actual borrowings;
 - (c) actual expenditure, per vote;
 - (d) actual capital expenditure, per vote;
 - (e) the amount of any allocations received;
 - (f) actual expenditure on those allocations, excluding expenditure on—
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
 - (g) when necessary, an explanation of—
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.
- (2) The statement must include—
- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
 - (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.

Section 66: Expenditure on staff benefits

66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;
- (b) contributions for pensions and medical aid;
- (c) travel, motor car, accommodation, subsistence and other allowances;
- (d) housing benefits and allowances;
- (e) overtime payments;
- (f) loans and advances; and
- (g) any other type of benefit or allowance related to staff.

Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 July 2009.

3.1 Mayor's Report

The purpose of this report is to inform the mayor and provincial treasury of the quarterly financial performance against the budget of the municipality for the quarter ended 30 June 2019. The mayor will consider all deviations and take the necessary corrective actions if needed. It should be noted that the monthly budget has been set at a straight-line approach (simply dividing the annual budget by twelve), which is not practical as the flow of revenue and expenditure incurred are not only cyclical but can be subject to procurement processes and other predictable factors that can cause delays or timing issues, especially during the start-up phase of capital projects.

Financial problems and risks facing the municipality

The implementation of mSCOA remains one of the biggest threats to the implementation and monitoring of the budget. It is not within the financial means of Kannaland Municipality to address all mSCOA related problems in a timely manner. This had an adverse effect on meeting legislative timelines given that all reports cannot be generated from the accounting system, which require significant manual intervention in preparation. This is also having a negative impact on the implementation of the financial recovery plan as reconciliations cannot be done and the implementation of internal controls is being delayed.

Cash flow has and will for the foreseeable future be a problem, but in the short-term Kannaland has done well to meet the most pressing commitments. It is difficult during this time of the year with pressure on cash flows caused by the low profit margin on electricity during the winter months and lower economic activity. Inevitably, the municipality incurred fruitless and wasteful expenditure in the form of interest and penalties, due to its inability to pay creditors timeously as required in terms of section 65 of the MFMA.

Other information considered relevant

It should be noted that this report was compiled from all the functioning sub-systems and has not been entirely system-generated due to the extensive manual intervention required; this might have a negative influence on the accuracy to a certain extent however is not expected to deviate materially from the reported figures.

We envisage this situation to change from the start of the new financial year as we have put measures in place to improve the current situation such as appointment of the BTO Manager before end of the first quarter which will assist the Budget Office in terms of compliance and governance issues that are currently not up to date.

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3.2 Budget Summary

WC041 Kannaland - Table C1 Monthly Budget Statement Summary - Q4 Fourth Quarter

Description	2017/18	Budget Year 2018/19							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Properly rates	-	20 113	23 629	2 556	17 001	23 629	(6 628)	-28%	23 629
Service charges	-	74 991	83 529	5 585	69 672	80 484	(10 812)	-13%	83 529
Investment revenue	-	500	784	-	669	784	(125)	-16%	784
Transfers and subsidies	-	33 611	39 652	11 040	34 779	39 652	(4 873)	-12%	39 652
Other own revenue	-	17 248	15 812	688	7 747	15 812	(8 064)	-51%	15 812
Total Revenue (excluding capital transfers and contributions)	-	146 466	163 416	19 869	129 869	160 372	(30 503)	-19%	163 416
Employee costs	-	55 216	55 197	18 855	55 353	55 197	158	0%	55 197
Remuneration of Councilors	-	3 053	3 131	2 826	2 866	3 131	(264)	-8%	3 131
Depreciation & asset impairment	-	10 661	10 661	-	-	10 661	(10 661)	-100%	10 661
Finance charges	-	422	921	52	612	921	(309)	-34%	921
Materials and bulk purchases	-	35 312	35 221	8 304	27 010	35 221	(8 212)	-23%	35 221
Transfers and subsidies	-	2 765	2 996	2 200	2 379	2 996	(617)	-21%	2 996
Other expenditure	-	36 210	43 211	8 279	24 680	43 211	(18 532)	-43%	43 211
Total Expenditure	-	143 847	151 338	38 516	112 900	151 338	(38 438)	-25%	151 338
Surplus/(Deficit)	-	2 619	12 079	(18 648)	16 969	9 034	7 935	88%	12 079
Transfers and subsidies - capital (monetary allocations)	-	44 643	23 448	5 099	12 056	23 448	(11 393)	-49%	23 448
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	47 467	35 527	(13 548)	29 025	32 482	(3 458)	-11%	35 527
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	47 467	35 527	(13 548)	29 025	32 482	(3 458)	-11%	35 527
Capital expenditure & funds sources									
Capital expenditure	-	44 978	25 119	10 768	14 341	25 119	(10 778)	-43%	25 119
Capital transfers recognised	-	44 643	23 448	12 552	16 125	23 448	(7 323)	-31%	23 448
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	330	1 671	985	985	1 671	(686)	-41%	1 671
Total sources of capital funds	-	44 978	25 119	13 537	17 111	25 119	(8 009)	-32%	25 119
Financial position									
Total current assets	-	-	(68 997)	-	(13 880)	-	-	-	(68 997)
Total non current assets	-	44 973	25 119	-	17 111	-	-	-	25 119
Total current liabilities	-	-	68 075	-	24 040	-	-	-	68 075
Total non current liabilities	-	-	1 186	-	(3)	-	-	-	1 186
Community wealth/Equity	-	-	-	-	1 880	-	-	-	-
Cash flows									
Net cash from (used) operating	-	122 203	233 425	80 788	232 285	230 381	(1 904)	-1%	233 425
Net cash from (used) investing	-	44 973	25 119	(671)	(795)	25 119	25 914	103%	25 119
Net cash from (used) financing	-	-	720	(31)	11	720	709	98%	720
Cash/cash equivalents at the month/year end	-	187 184	259 265	-	231 499	256 220	24 721	10%	259 262
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dya	151-180 Dya	181 Dya-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	3 250	1 307	1 149	1 119	1 204	1 140	7 144	45 215	62 537
Creditors Age Analysis									
Total Creditors	5 882	3 860	4 184	8 214	15 863	-	-	4 444	42 458

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3.3 Operating Revenue and Expenditure

WC041 Kannaland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q4 Fourth Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		-	54 747	52 480	11 809	48 382	52 480	(4 279)	-8%	52 480
Executive and council		-	26 422	15 901	5 643	20 220	15 901	4 319	27%	15 901
Finance and administration		-	28 325	36 760	5 965	28 162	36 760	(8 598)	-23%	36 760
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	13 525	15 447	4 760	7 273	15 447	(8 174)	-53%	15 447
Community and social services		-	13 125	13 378	3 335	5 474	13 378	(7 904)	-59%	13 378
Sport and recreation		-	20	-	-	-	-	-	-	-
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	380	2 069	1 426	1 799	2 069	(270)	-13%	2 069
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	1 529	1 528	87	5 842	1 528	4 314	282%	1 528
Planning and development		-	111	-	-	-	-	-	-	-
Road transport		-	1 516	1 528	87	5 842	1 528	4 314	282%	1 528
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	113 882	109 884	8 407	79 487	108 839	(27 472)	-28%	109 884
Energy services		-	48 778	55 679	3 650	44 940	52 635	(7 694)	-15%	55 679
Water management		-	38 584	32 250	3 815	22 551	32 250	(9 699)	-30%	32 250
Waste water management		-	19 414	10 298	472	6 174	10 298	(4 124)	-40%	10 298
Waste management		-	7 205	11 756	468	5 801	11 756	(5 955)	-51%	11 756
Other	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	-	183 882	179 619	24 863	148 844	176 574	(35 610)	-20%	179 619
Expenditure - Functional										
<i>Governance and administration</i>		-	53 217	54 599	11 850	48 858	54 599	(9 741)	-17%	54 599
Executive and council		-	14 073	14 356	5 188	13 201	14 356	(1 156)	-8%	14 356
Finance and administration		-	39 144	42 242	6 662	33 657	42 242	(8 586)	-20%	42 242
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	9 944	12 987	3 825	8 043	12 987	(4 944)	-38%	12 987
Community and social services		-	7 377	7 790	2 016	5 640	7 790	(2 150)	-28%	7 790
Sport and recreation		-	267	360	191	364	360	4	1%	360
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	2 320	4 837	1 417	2 040	4 837	(2 787)	-58%	4 837
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	6 795	8 185	2 062	5 775	8 185	(2 390)	-29%	8 185
Planning and development		-	111	111	16	21	111	(90)	-82%	111
Road transport		-	6 684	8 054	2 046	5 755	8 054	(2 299)	-29%	8 054
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	86 129	85 934	19 780	49 436	85 934	(16 498)	-25%	85 934
Energy services		-	40 698	39 068	7 929	30 690	39 068	(8 378)	-21%	39 068
Water management		-	12 335	13 753	6 342	9 865	13 753	(3 888)	-28%	13 753
Waste water management		-	7 732	7 430	2 544	4 107	7 430	(3 323)	-45%	7 430
Waste management		-	5 364	5 683	2 965	4 774	5 683	(909)	-16%	5 683
Other		-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	-	136 106	143 685	37 317	119 112	143 688	(33 572)	-23%	143 685
Surplus/ (Deficit) for the year		-	47 776	35 934	(12 454)	30 851	32 889	(2 038)	-6%	35 934

Our financial situation remains critical but stable as the table above indicates a saving of 6 per cent in the 4th quarter. This however is not the entire picture of our financial situation, we anticipate changes due to year-end adjustments as we are preparing the Annual Financial Statements.

3.3.1 Operating Revenue

The statement of financial performance indicates several significant variances due to the straight-line approach that has been followed within the budget.

Our indicators show an under collection in all of our services including Property Rates with an overall shortfall of 19 per cent. This is concerning as the municipality is in need of financial relief.

Another contributing factor to this percentage increase might be a reporting error as the cost of free basic services was not taken into account. Further investigation is required on this matter in order to have a true reflection of the municipal financial situation.

Old debt remains a challenge as it has proven to be difficult to collect debt older than 180 days. The council needs to consider serious actions in this regard including amending the debt collection policy as this problem has a direct effect on the cash flow challenges that we are currently facing.

3.3.2 Operating Expenditure

There were a number of adjustments made in-between employee related costs due to incorrect budgeting. This resulted in straight-line budgeting which resulted to departments overspending in various instances. These mistakes will be rectified with year-end journals. Going forward, we are putting stringent measures in place to ensure that departments strictly spend on allocated budget and departmental heads must submit a strong motivation to the reasons for deviations.

During this financial year, we had a couple of appointments that were not budgeted for and this speaks to lack of proper planning which needs to improve going forward.

I have noted with concern the overall Operational Budget which shows an under spending of 25 per cent, although generally a saving is a welcome phenomenon especially with the current financial situation that we are currently at, however this funding could have been better utilized on other services to deliver services to our communities which could possibly generate the much-needed revenue.

As we conclude this financial year, we have noted all the issues where the municipality has fallen short in terms of performance and we will put in place measures to deal with these matters as mentioned earlier. Departmental heads must be accountable for the actions/inactions of their respective departments in order for the turn-around strategy to work effectively.

It is important to note that expenditure is only incurred in line with revenue realising and therefore it is of the utmost importance to bring the mSCOA implementation challenges under control and recognise expenditure when incurred and to ensure that it is captured timeously on the accounting system.

The current Statement of Financial Position and the Cash Flow are not a true reflection of our current financial situation and this is due to these two reports not properly budgeted for at the beginning of the financial year. We have since requested assistance from our financial service provider in this regard and we should be seeing improvement in terms of reporting on the first quarter of 2019/20 financial year. Annual Financial Statements which we are currently busy with will provide a true picture of these two sections.

3.4 Statement of Financial Position

WC041 Kannaland - Table C6 Monthly Budget Statement - Financial Position - Q4 Fourth Quarter

Description	Ref	2017/18	Budget Year 2018/19				C6
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast	
R thousands	1						
ASSETS							0100
Current assets							0110
Cash		-	-	-	1 728	-	0120
Call investment deposits		-	-	-	8 289	-	0130
Consumer debtors		-	-	(72 148)	2 450	(72 146)	0140
Other debtors		-	-	-	(26 597)	-	0150
Current portion of long-term receivables		-	-	-	-	-	0160
Inventory		-	-	3 149	250	3 149	0170
Total current assets		-	-	(66 997)	(13 880)	(66 997)	0180
Non current assets							0190
Long-term receivables		-	-	-	-	-	0200
Investments		-	-	-	-	-	0210
Investment property		-	-	-	-	-	0220
Investments in Associates		-	-	-	-	-	0230
Property, plant and equipment		-	44 978	25 119	17 111	25 119	0240
Agricultural		-	-	-	-	-	0250
Biological assets		-	-	-	-	-	0260
Intangible assets		-	-	-	-	-	0270
Other non-current assets		-	-	-	-	-	0280
Total non current assets		-	44 978	25 119	17 111	25 119	0290
TOTAL ASSETS		-	44 978	(43 878)	3 230	(43 878)	0300
LIABILITIES							0310
Current liabilities							0320
Bank overdraft		-	-	-	-	-	0330
Borrowing		-	-	446	446	446	0340
Consumer deposits		-	-	-	(11)	-	0350
Trade and other payables		-	-	67 629	23 605	67 629	0360
Provisions		-	-	-	-	-	0370
Total current liabilities		-	-	68 075	24 040	68 075	0380
Non current liabilities							0390
Borrowing		-	-	1 166	(3)	1 166	0400
Provisions		-	-	-	-	-	0410
Total non current liabilities		-	-	1 166	(3)	1 166	0420
TOTAL LIABILITIES		-	-	69 242	24 037	69 242	0430
NET ASSETS	2	-	44 978	(113 118)	(20 807)	(113 119)	0440
COMMUNITY WEALTH/EQUITY							0450
Accumulated Surplus/(Deficit)		-	-	-	(273)	-	0460
Reserves		-	-	-	2 154	-	0470
TOTAL COMMUNITY WEALTH/EQUITY	2	-	-	-	1 880	-	0480

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3.5 Cash Receipts and Payments

WC041 Kannaland - Table C7 Monthly Budget Statement - Cash Flow - Q4 Fourth Quarter

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Properly rates		-	(11 633)	(5 810)	8 076	12 451	(5 810)	18 262	-314%	(5 810)
Service charges		-	8 970	80 735	(2 309)	80 506	77 660	(17 184)	-22%	80 735
Other revenue		-	8 260	2 997	1 070	7 900	2 667	4 903	164%	2 997
Government - operating		-	(2 636)	3 291	11 607	35 410	3 261	32 119	976%	3 291
Government - capital		-	-	23 333	5 594	12 674	23 333	(10 658)	-46%	23 333
Interest		-	4 488	4 601	2	718	4 601	(3 884)	-84%	4 601
Dividends		-	3	-	-	-	-	-		-
Payments										
Suppliers and employees		-	113 781	122 577	36 166	101 607	122 577	20 970	17%	122 577
Finance charges		-	422	921	52	612	921	309	34%	921
Transfers and Grants		-	551	781	230	406	781	375	48%	781
NET CASH FROM/(USED) OPERATING ACTIVITIES		-	122 206	233 425	60 788	232 285	230 381	(1 904)	-1%	233 425
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	-	-	-	-	-	-		-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		-	44 978	25 119	(671)	(795)	25 119	25 914	103%	25 119
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	44 978	25 119	(671)	(795)	25 119	25 914	103%	25 119
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term financing		-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits		-	-	-	(31)	11	-	11	#DIV/0!	-
Payments										
Repayment of borrowing		-	-	720	-	-	720	720	100%	720
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	720	(31)	11	720	709	98%	720
NET INCREASE/ (DECREASE) IN CASH HELD		-	167 184	259 265	60 086	231 502	256 220			259 265
Cash/cash equivalents at beginning:		-	-	-	-	(2)	-			(2)
Cash/cash equivalents at month/year end:		-	167 184	259 265		231 499	256 220			259 262

Despite on-going efforts to manage cash flow with the necessary due care, the municipality's financial situation remains precarious. This is mainly due to the burden of historical obligations, a lower date collection rate, the impact of the drought, an impoverished community and other well-documented socio-economic problems within the Kannaland municipal jurisdiction.

The cash flow from operating activities is 1% less than the year to date budgeted amount and due to the straight-line approach. Overall, not much could be read into this budget comparison. Grant payment schedules as well as the cyclical flow of revenue from service charges are some of the aspects that will cause periodical spikes that can be predicted but were not accounted for within the monthly budget split.

The straight-line budget approach complicates the year-to-date budget comparison but compared to previous financial years the pattern of cash flow does not differ significantly. It should however be noted that cash flow from the selling of water is significantly lower than in the past due to the high amount of unbilled water due to the persisting broken water meter problem and demand due to the drought situation.

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3.6 Debtor Age Analysis

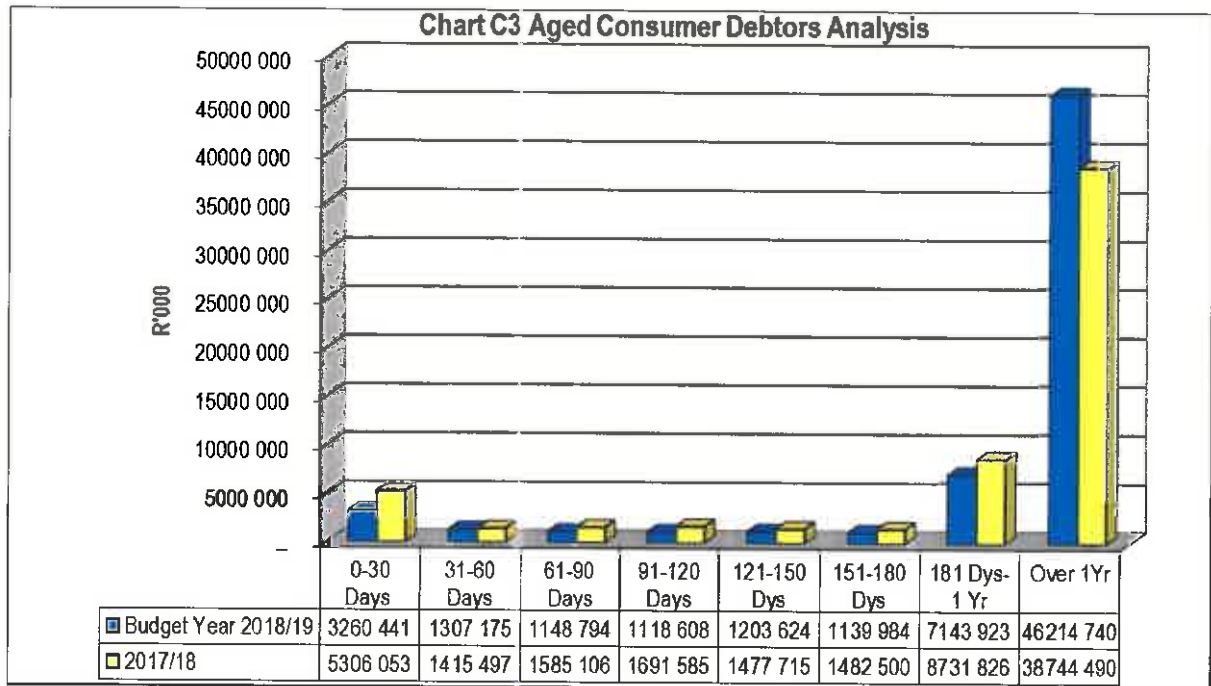
WC041 Kannaland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q4 Fourth Quarter

	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Days-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Trade and Other Receivables from Exchange Transactions - Water	1200	1 164	372	288	251	367	312	1 483	8 213	12 490	10 636
Trade and Other Receivables from Exchange Transactions - Electricity	1300	795	62	48	43	48	28	150	1 201	2 374	1 468
Receivables from Non-exchange Transactions - Property Rates	1400	1 216	289	243	223	217	209	2 030	10 591	15 017	13 269
Receivables from Exchange Transactions - Waste Water Management	1500	415	191	189	187	185	186	1 060	6 201	8 636	7 841
Receivables from Exchange Transactions - Waste Management	1600	815	286	275	268	268	267	1 516	6 811	10 608	9 131
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	0	24	25	25
Interest on Arrear Debtor Accounts	1810	14	22	28	37	48	55	516	11 660	12 580	12 516
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(1 160)	85	77	99	72	82	369	1 314	939	1 936
Total By Income Source	2998	3 269	1 367	1 149	1 119	1 294	1 149	7 144	46 215	62 537	56 821
2017/18 - totals only											
Debtors Age Analysis By Customer Group											
Organs of State	2200	234	31	19	14	18	11	304	370	1 002	718
Commercial	2300	355	87	80	73	67	58	357	1 566	2 641	2 120
Households	2400	2 969	1 042	907	894	984	927	5 184	37 967	50 474	48 556
Other	2500	(295)	147	143	137	135	144	1 299	6 712	8 420	8 427
Total By Customer Group	2698	3 269	1 367	1 149	1 119	1 294	1 149	7 144	46 215	62 537	56 821

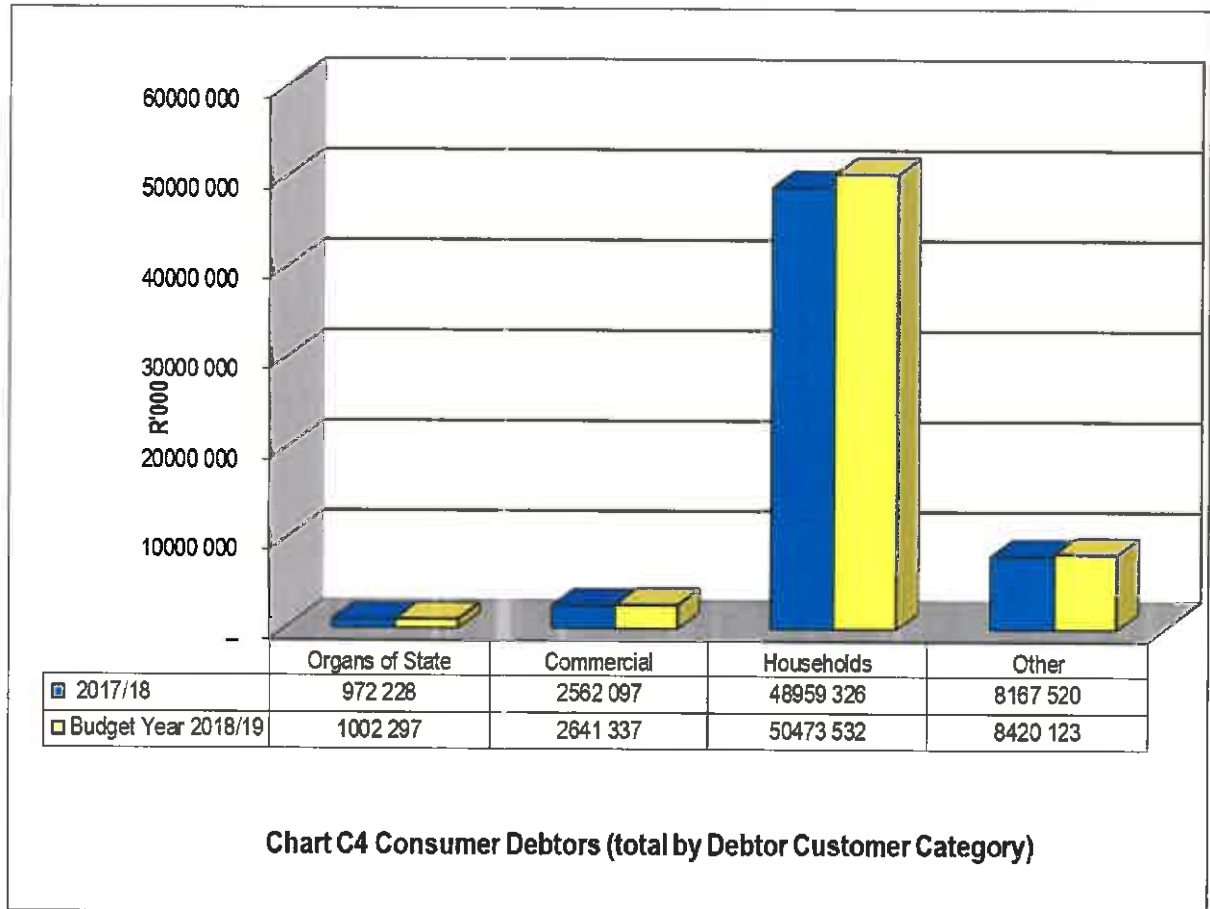
- The total amount owed to Kannaland Municipality amounted to R62 537 million during June 2019.
- R 46.215 million or 74% of the total outstanding debtors are older than one year.
- R 56.821 million or 91% of the outstanding debtors are outstanding for more than 90 days and are less likely to be recoverable debt.
- There has been an increase in debtors from the previous month. This increase can be contributed to increasingly difficult economic circumstances.

The biggest concern regarding the collection of debt in Kannaland is the ability to collect water, refuse and sewerage in areas which are not being supplied by municipal electricity.

3.6.1 Chart of aged debtors age analysis – Current year actuals vs. prior year audited outcome



3.6.2 Chart of debtors age analysis per consumer category



The problematic category is households, which represent 80% (R49 million) of the total amount of outstanding debt with a 3% year-on-year increase.

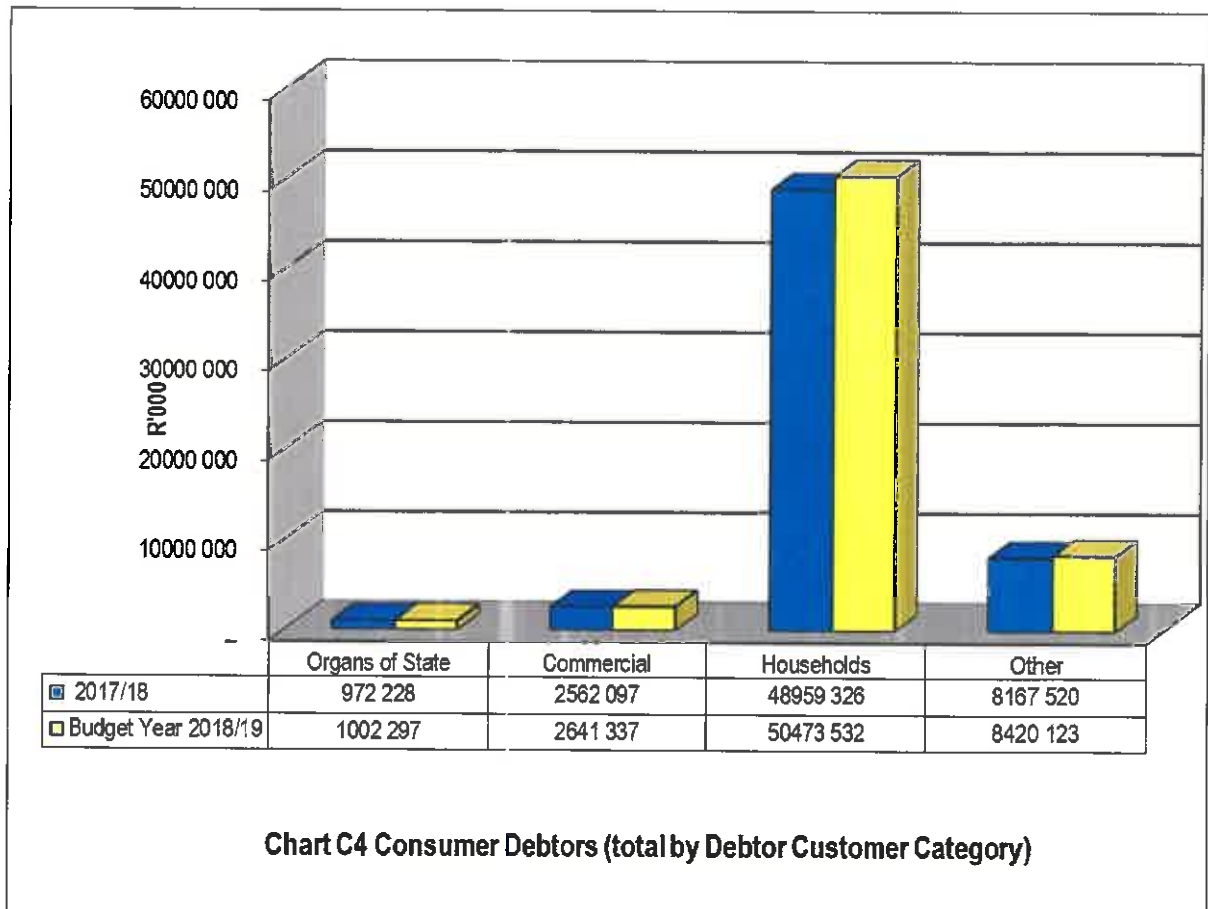
3.7 Creditors Age Analysis

WC041 Kannaland - Supporting Table SC4 Monthly Budget Statement - aged creditors - M12 June											
Description	NT Code	Budget Year 2018/19									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	2 901	2 801	3 141	5 326	877	-	-	-	15 047	2 446
Bulk Water	0200	24	24	-	-	-	-	-	-	48	46
PAYE deductions	0300	359	-	-	-	-	-	-	4 444	4 803	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	60	-	-	-	-	-	-	-	60	60
Trade Creditors	0700	2 678	219	881	2 470	5 642	-	-	-	11 689	9 686
Auditor General	0800	(300)	736	331	384	4 507	-	-	-	5 668	7 994
Other	0900	181	80	41	23	4 837	-	-	-	5 142	8 896
Total By Customer Type	1000	5 882	3 860	4 194	8 214	15 863	-	-	4 444	42 458	28 128

- The total outstanding creditors as at 30 June 2019 amounts to R42 million.
- The biggest outstanding creditors are Eskom (R15 million), the Auditor-General of South Africa (R5.7 million) and SARS (R5.142 million). Combined, the before mentioned, represents 60% of all outstanding creditors.
- The Eskom bulk account is in arrears to the amount of R 6.893 million.
- SARS (PAYE) arrears were reduced from R13.3 million in August 2017 to R4.8 million as at June 2019. Kannaland Municipality entered into a 24-month payment arrangement with SARS during March 2018.

The outstanding trade creditors continue to have a negative influence on service delivery and the ability to fully comply to supply chain management regulations. Creditors are owed money for extended periods of time and this is causing a reluctance to quote and take part in competitive bidding processes. Pressure on cash flow is increasing with long outstanding creditors demanding settlement.

3.7.1 Chart of creditors expressed proportionately to the total amount owed



3.8 Conditional Grants Transferred and Expenditure

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1.2									
Operating Transfers and Grants										
National Government:		-	29 735	29 735	474	13 560	-	10 188	#DIV/0!	-
Local Government Equitable Share			25 857	25 857		10 188		10 188	#DIV/0!	
Finance Management			2 215	2 215	-	2 215				
EPWP Incentive			1 055	1 055	474	738				
Municipal Infrastructure Grant (MIG - PMU)			508	508		508				
Other transfers and grants [insert description]								-		
Provincial Government:		-	2 560	2 560	110	1 920	-	540	#DIV/0!	-
Housing			380	380		430		430	#DIV/0!	
Library Service: Replacement Funding for most vulnerable B3 Municipalities			2 070	2 070		1 380				
Thusong Municipal Service Delivery Capacity Building Grant			110	110	110	110		110	#DIV/0!	
Other transfers and grants [insert description]								-		
Total Operating Transfers and Grants	5	-	32 295	32 295	584	15 568	-	10 728	#DIV/0!	-
Capital Transfers and Grants										
National Government:		-	44 648	44 648	-	11 943	-	2 943	#DIV/0!	-
Municipal Infrastructure Grant (MIG)			9 648	9 648	-	2 943		2 943	#DIV/0!	
Water Services Infrastructure Grant			8 000	8 000	-	8 000				
Integrated National Electrification Programme			2 000	2 000	-	1 000				
Regional Bulk Infrastructure			25 000	25 000	-	-				
Other capital transfers [insert description]								-		
Total Capital Transfers and Grants	5	-	44 648	44 648	-	11 943	-	2 943	#DIV/0!	-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	76 943	76 943	584	27 512	-	13 671	#DIV/0!	-

Supporting Table SC7(1) sets out the expenditure against all grants to date while as Table SC6 sets out all grants received for this financial year.

The following grants have been received from National Departments:

- Equitable Share the amount of R23 162 000.
This is for the provision of free basic services and the administration thereof to subsidise the cost of providing basic services to the poor.
- Financial Management Grant to the amount of R2 215 000 has been received to assist in the financial management of Kannaland Municipality and to subsidise the appointment of 5 financial interns.
- Municipal Infrastructure Grant (MIG) to the amount of R7 884 200.
The purpose of these funds is to address service delivery backlogs from the past and this forms part of the allocation that is directed at projects as identified within the IDP.
- Expanded Public Works Programme to the amount of R 1 055 000.
The purpose of the grant is to incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods
- Water Infrastructure Grant to the amount of R8 000 000.
This allocation is to improve service delivery relating to the supply of piped water and this allocation will be used for the construction of the Bloekomlaan Reservoir in Calitzdorp.
- Integrated National Electrification Grant to the amount of R2 000 000.
- Grants received from Provincial Departments included R111 000 for the Thusong centre maintenance and R2070 000 from the department of sport and culture that is replacement funding for all library related operational expenditure. FMSG R 1760 000, Fire & Drought R 3245 000, Municipal Service Delivery Capacity Building R 1300 000, Capacity Building R 360 000.
- The total obligation of unspent grants against the available cash amounts to R 4 578 823.26 million and only the provincial allocation for drought relief was approved as a roll-over to date.

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3.9 Capital Revenue & Expenditure

WC041 Kannaland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q4 Fourth Quarter

Capital Expenditure - Functional Classification										
Governance and administration		-	-	550	430	430	550	(120)	-22%	550
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	-	550	430	430	550	(120)	-22%	550
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		-	3 175	4 145	3 090	3 090	4 145	(1 054)	-25%	4 145
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	3 175	4 145	3 090	3 090	4 145	(1 054)	-25%	4 145
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		-	330	330	215	215	330	(115)	-35%	330
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	330	330	215	215	330	(115)	-35%	330
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	41 472	20 095	9 802	13 375	20 095	(6 719)	-33%	20 095
Energy services		-	2 303	2 303	2 063	2 063	2 303	(240)	-10%	2 303
Water management		-	20 169	17 200	7 398	10 972	17 200	(6 229)	-36%	17 200
Waste water management		-	10 000	200	-	-	200	(200)	-100%	200
Waste management		-	-	391	340	340	391	(51)	-13%	391
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	-	44 978	25 119	13 537	17 111	25 119	(8 009)	-32%	25 119
Funded by:										
National Government		-	44 648	19 648	9 523	13 095	19 648	(6 552)	-33%	19 648
Provincial Government		-	-	3 800	3 029	3 800	-	(771)	-20%	3 800
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		-	44 648	23 448	12 552	16 125	23 448	(7 323)	-31%	23 448
Public contributions & donations	5	-	-	-	-	-	-	-	-	-
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		-	330	1 671	985	985	1 671	(686)	-41%	1 671
Total Capital Funding		-	44 978	25 119	13 537	17 111	25 119	(8 009)	-32%	25 119

- The actual year to date capital expenditure amounts to R14 910 819.51
- The actual monthly expenditure for June 2019 amounts to R5 350 881.9

3.10 Expenditure on Salaries

Summary of Employee and Councilor remuneration	Ref	2017/18	Budget Year 2018/19						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
R thousands		A	B	C					
Councillors (Political Office Bearers plus Other)	1								
Basic Salaries and Wages		—	2 381		183	550	565	(45)	-8%
Pension and UIF Contributions		—	46		3	9	12	(3)	-26%
Medical Aid Contributions		—	30		10	30	8	22	295%
Motor Vehicle Allowance		—	264		22	65	66	(1)	-1%
Cellphone Allowance		—	320		29	85	82	4	5%
Other benefits and allowances		—	—		—	—	—	—	—
Sub Total - Councillors		—	3 053	—	247	741	783	(23)	-3%
% Increase	4	—	#DIV/0!	—	—	—	—	—	—
Senior Managers of the Municipality	3								
Basic Salaries and Wages		—	3 181		145	436	796	(356)	-45%
Pension and UIF Contributions		—	209		—	—	52	(52)	-100%
Performance Bonus		—	410		—	—	103	(103)	-100%
Motor Vehicle Allowance		—	317		17	51	79	(28)	-36%
Cellphone Allowance		—	89		6	15	22	(7)	-32%
Post-retirement benefit obligations	2	—	—		—	—	—	—	—
Sub Total - Senior Managers of Municipality		—	4 206	—	168	505	1 051	(546)	-52%
% Increase	4	—	#DIV/0!	—	—	—	—	—	—
Other Municipal Staff									
Basic Salaries and Wages		—	33 590		3 054	8 512	8 397	214	3%
Pension and UIF Contributions		—	5 988		376	1 129	1 487	(358)	-25%
Medical Aid Contributions		—	3 653		112	336	913	(577)	-63%
Overtime		—	2 163		112	337	541	(204)	-38%
Performance Bonus		—	2 624		69	176	656	(451)	-73%
Motor Vehicle Allowance		—	1 711		189	568	428	140	33%
Cellphone Allowance		—	26		9	28	6	22	338%
Housing Allowances		—	364		18	55	91	(36)	-39%
Other benefits and allowances		—	383		—	—	91	(91)	-100%
Payments in lieu of leave		—	433		—	—	106	(106)	-100%
Long service awards		—	—		—	—	—	—	—
Post-retirement benefit obligations	2	—	95		68	174	24	150	627%
Sub Total - Other Municipal Staff		—	51 010	—	3 988	11 415	12 752	(1 338)	-10%
% Increase	4	—	#DIV/0!	—	—	—	—	—	—
Total Parent Municipality		—	58 268	—	4 403	12 560	14 567	(1 907)	-13%
TOTAL SALARY, ALLOWANCES & BENEFITS		—	58 268	—	4 403	12 560	14 567	(1 907)	-13%
% Increase	4	—	#DIV/0!	—	—	—	—	—	—
TOTAL MANAGERS AND STAFF		—	55 215	—	4 157	11 920	13 804	(1 884)	-14%

3.11 Long-term borrowing

Kannaland Municipality (WC041)
32 Church Street
P.O. Box 30
Ladismith 6655
Republic of South Africa

Date: 10.09.2018

ACCOUNT STATEMENT



Interest Accrual:	30.06.2018	30.06.2019	0.00	20,345.66	0.00	20,345.66	2,000,656.98	1,980,311.32
Interest Capitalisation	30.06.2018	30.06.2019	0.00	-20,345.66	20,345.66	0.00	2,000,656.98	2,000,656.98
Repayment Due	01.07.2019	01.07.2019	-39,654.34	0.00	-20,345.66	-60,000.00	1,940,656.98	1,940,656.98
Interest Accrual:	31.07.2019	31.07.2019	0.00	20,623.42	0.00	20,623.42	1,961,280.40	1,940,656.98

- o The total outstanding long-term debt of Kannaland Municipality amounts to R1,940,656.98.32 as at 30 June 2019
- o A monthly instalment of R60 000 at an interest rate of 12.52% per annum is being paid.
- o For the current month the instalment amount is made up out of R20,345.66.29 in interest with a capital redemption amount of R38,566.7

3.12 Service Delivery Performance Analysis

Creating a culture of Performance: Performance Framework

Regulation 7 (1) of the Local Government Municipal Planning and Performance Management Regulations, 2001 states that “A municipality’s Performance Management System entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players”.

Implementation of Performance Management

Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organisation as well as the external service providers. We have completed the following to ensure implementation of the framework and performance management policy:

This report reflects actual performance of the Municipality as measured against the performance indicators and targets in its Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP) for 2018/19. The format of the report will reflect the Municipality’s Key Performance Indicators (KPI) per Municipal Key Performance Area.

Overall Service Deliverables Summary and Challenges

Early indicators are set to inform performance against the output and goals of the Service Delivery Budget Implementation Plan (SDBIP). However adjustments will be made to the Financial and Technical Services key performance areas and targets in order to adhere to the SMART principle and to enhance better service delivery.

Although the municipality is faced with financial challenges, most of the indicators was achieved effectively and above expectation. A financial recovery plan and audit action plan has been drafted for implementation in order to strengthen the organisation’s commitment towards service delivery and good governance in the community.

Below is a report of the performances for the 4th quarter of the financial year 2018/19.

Kannaland Municipality
Kannaland Municipality 9th Quarter SDGIP Report 2018/19

To facilitate economic growth, social and community development.

[illegible]

Summary of Results: To facilitate economic growth, social and community development

[illegible]

To promote efficient and effective governance with high levels of stakeholder participation

[illegible]

Summary of findings: To promote efficient and effective governance with high levels of stakeholder participation

Category	Item	Value	Percentage
Food and Beverage	Food and Beverage	100	100%
	Food and Beverage	100	100%
	Food and Beverage	100	100%
	Food and Beverage	100	100%
	Food and Beverage	100	100%
Total	Total	100	100%
	Total	100	100%

To provide access to reliable infrastructure that will contribute to a higher quality of life for Kansas and citizens.

ID	Activities	Performance Objectives	KPIs	Timeline	Annual Target	Apr-20				May-20				Jun-20				Planned vs. Reported for Apr-2020 vs. May-2020 vs. Jun-2020			
						Target	Actual	Diff	%	Target	Actual	Diff	%	Target	Actual	Diff	%	Planned	Reported	Actual	%
0191	Financial Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	The percentage of the municipality's capital budget with all needs are covered properly by 30 June 2019 (actual account report on previous 12 months) amount required for capital expenditure	20%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0192	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0193	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0194	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0195	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0196	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0197	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0198	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0199	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0200	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0201	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0202	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0203	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0204	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0205	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0206	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0207	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0208	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0209	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0210	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0211	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0212	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0213	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0214	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0215	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0216	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0217	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0218	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0219	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0220	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0221	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0222	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0223	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0224	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0225	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0226	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0227	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0228	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0229	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0230	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0231	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0232	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0233	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0234	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0235	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0236	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0237	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0238	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0239	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0240	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0241	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0242	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0243	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0244	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0245	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0246	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0247	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0248	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0249	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0250	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%	0%	100%	100%	100%	0%	100%	100%	100%		
0251	Infrastructure Services	Improve scores on reliable indicators that will contribute to a higher quality of life for Karamanlidzhi citizens	Improve the water in Karamanlidzhi (Year 2019-January 2020)	100%	100%	100%	0%	100%	100%	100%	100%</										

[illegible]

To provide adequate services and improve our public relations.

[illegible][illegible]

To provide an efficient workforce by aligning our institutional arrangements to our overall strategy

[illegible]

Summary of findings: To provide an additional workday by signing new institutional arrangements to our overall strategy			
1	2018-19 (1st Measure)	42% of 100 (42/100) = 42% of the total period	4
2	2019-20 (2nd Measure)	40% of 100 (40/100) = 40% of the total period	4
3	2020-21 (3rd Measure)	40% of 100 (40/100) = 40% of the total period	4
4	2021-22 (4th Measure)	40% of 100 (40/100) = 40% of the total period	4
5	2022-23 (5th Measure)	40% of 100 (40/100) = 40% of the total period	4
6	2023-24 (6th Measure)	40% of 100 (40/100) = 40% of the total period	4
7	2024-25 (7th Measure)	40% of 100 (40/100) = 40% of the total period	4
8	2025-26 (8th Measure)	40% of 100 (40/100) = 40% of the total period	4
9	2026-27 (9th Measure)	40% of 100 (40/100) = 40% of the total period	4
10	2027-28 (10th Measure)	40% of 100 (40/100) = 40% of the total period	4
11	2028-29 (11th Measure)	40% of 100 (40/100) = 40% of the total period	4
12	2029-30 (12th Measure)	40% of 100 (40/100) = 40% of the total period	4
13	2030-31 (13th Measure)	40% of 100 (40/100) = 40% of the total period	4
14	2031-32 (14th Measure)	40% of 100 (40/100) = 40% of the total period	4
15	2032-33 (15th Measure)	40% of 100 (40/100) = 40% of the total period	4
16	2033-34 (16th Measure)	40% of 100 (40/100) = 40% of the total period	4
17	2034-35 (17th Measure)	40% of 100 (40/100) = 40% of the total period	4
18	2035-36 (18th Measure)	40% of 100 (40/100) = 40% of the total period	4
19	2036-37 (19th Measure)	40% of 100 (40/100) = 40% of the total period	4
20	2037-38 (20th Measure)	40% of 100 (40/100) = 40% of the total period	4
21	2038-39 (21st Measure)	40% of 100 (40/100) = 40% of the total period	4
22	2039-40 (22nd Measure)	40% of 100 (40/100) = 40% of the total period	4
23	2040-41 (23rd Measure)	40% of 100 (40/100) = 40% of the total period	4
24	2041-42 (24th Measure)	40% of 100 (40/100) = 40% of the total period	4
25	2042-43 (25th Measure)	40% of 100 (40/100) = 40% of the total period	4
26	2043-44 (26th Measure)	40% of 100 (40/100) = 40% of the total period	4
27	2044-45 (27th Measure)	40% of 100 (40/100) = 40% of the total period	4
28	2045-46 (28th Measure)	40% of 100 (40/100) = 40% of the total period	4
29	2046-47 (29th Measure)	40% of 100 (40/100) = 40% of the total period	4
30	2047-48 (30th Measure)	40% of 100 (40/100) = 40% of the total period	4
31	2048-49 (31st Measure)	40% of 100 (40/100) = 40% of the total period	4
32	2049-50 (32nd Measure)	40% of 100 (40/100) = 40% of the total period	4
33	2050-51 (33rd Measure)	40% of 100 (40/100) = 40% of the total period	4
34	2051-52 (34th Measure)	40% of 100 (40/100) = 40% of the total period	4
35	2052-53 (35th Measure)	40% of 100 (40/100) = 40% of the total period	4
36	2053-54 (36th Measure)	40% of 100 (40/100) = 40% of the total period	4
37	2054-55 (37th Measure)	40% of 100 (40/100) = 40% of the total period	4
38	2055-56 (38th Measure)	40% of 100 (40/100) = 40% of the total period	4
39	2056-57 (39th Measure)	40% of 100 (40/100) = 40% of the total period	4
40	2057-58 (40th Measure)	40% of 100 (40/100) = 40% of the total period	4
41	2058-59 (41st Measure)	40% of 100 (40/100) = 40% of the total period	4
42	2059-60 (42nd Measure)	40% of 100 (40/100) = 40% of the total period	4
43	2060-61 (43rd Measure)	40% of 100 (40/100) = 40% of the total period	4
44	2061-62 (44th Measure)	40% of 100 (40/100) = 40% of the total period	4
45	2062-63 (45th Measure)	40% of 100 (40/100) = 40% of the total period	4
46	2063-64 (46th Measure)	40% of 100 (40/100) = 40% of the total period	4
47	2064-65 (47th Measure)	40% of 100 (40/100) = 40% of the total period	4
48	2065-66 (48th Measure)	40% of 100 (40/100) = 40% of the total period	4
49	2066-67 (49th Measure)	40% of 100 (40/100) = 40% of the total period	4
50	2067-68 (50th Measure)	40% of 100 (40/100) = 40% of the total period	4
51	2068-69 (51st Measure)	40% of 100 (40/100) = 40% of the total period	4
52	2069-70 (52nd Measure)	40% of 100 (40/100) = 40% of the total period	4
53	2070-71 (53rd Measure)	40% of 100 (40/100) = 40% of the total period	4
54	2071-72 (54th Measure)	40% of 100 (40/100) = 40% of the total period	4
55	2072-73 (55th Measure)	40% of 100 (40/100) = 40% of the total period	4
56	2073-74 (56th Measure)	40% of 100 (40/100) = 40% of the total period	4
57	2074-75 (57th Measure)	40% of 100 (40/100) = 40% of the total period	4
58	2075-76 (58th Measure)	40% of 100 (40/100) = 40% of the total period	4
59	2076-77 (59th Measure)	40% of 100 (40/100) = 40% of the total period	4
60	2077-78 (60th Measure)	40% of 100 (40/100) = 40% of the total period	4
61	2078-79 (61st Measure)	40% of 100 (40/100) = 40% of the total period	4
62	2079-80 (62nd Measure)	40% of 100 (40/100) = 40% of the total period	4
63	2080-81 (63rd Measure)	40% of 100 (40/100) = 40% of the total period	4
64	2081-82 (64th Measure)	40% of 100 (40/100) = 40% of the total period	4
65	2082-83 (65th Measure)	40% of 100 (40/100) = 40% of the total period	4
66	2083-84 (66th Measure)	40% of 100 (40/100) = 40% of the total period	4
67	2084-85 (67th Measure)	40% of 100 (40/100) = 40% of the total period	4
68	2085-86 (68th Measure)	40% of 100 (40/100) = 40% of the total period	4
69	2086-87 (69th Measure)	40% of 100 (40/100) = 40% of the total period	4
70	2087-88 (70th Measure)	40% of 100 (40/100) = 40% of the total period	4
71	2088-89 (71st Measure)	40% of 100 (40/100) = 40% of the total period	4
72	2089-90 (72nd Measure)	40% of 100 (40/100) = 40% of the total period	4
73	2090-91 (73rd Measure)	40% of 100 (40/100) = 40% of the total period	4
74	2091-92 (74th Measure)	40% of 100 (40/100) = 40% of the total period	4
75	2092-93 (75th Measure)	40% of 100 (40/100) = 40% of the total period	4
76	2093-94 (76th Measure)	40% of 100 (40/100) = 40% of the total period	4
77	2094-95 (77th Measure)	40% of 100 (40/100) = 40% of the total period	4
78	2095-96 (78th Measure)	40% of 100 (40/100) = 40% of the total period	4
79	2096-97 (79th Measure)	40% of 100 (40/100) = 40% of the total period	4
80	2097-98 (80th Measure)	40% of 100 (40/100) = 40% of the total period	4
81	2098-99 (81st Measure)	40% of 100 (40/100) = 40% of the total period	4
82	2099-00 (82nd Measure)	40% of 100 (40/100) = 40% of the total period	4
83	2100-01 (83rd Measure)	40% of 100 (40/100) = 40% of the total period	4
84	2101-02 (84th Measure)	40% of 100 (40/100) = 40% of the total period	4
85	2102-03 (85th Measure)	40% of 100 (40/100) = 40% of the total period	4
86	2103-04 (86th Measure)	40% of 100 (40/100) = 40% of the total period	4
87	2104-05 (87th Measure)	40% of 100 (40/100) = 40% of the total period	4
88	2105-06 (88th Measure)	40% of 100 (40/100) = 40% of the total period	4
89	2106-07 (89th Measure)	40% of 100 (40/100) = 40% of the total period	4
90	2107-08 (90th Measure)	40% of 100 (40/100) = 40% of the total period	4
91	2108-09 (91st Measure)	40% of 100 (40/100) = 40% of the total period	4
92	2109-10 (92nd Measure)	40% of 100 (40/100) = 40% of the total period	4
93	2110-11 (93rd Measure)	40% of 100 (40/100) = 40% of the total period	4
94	2111-12 (94th Measure)	40% of 100 (40/100) = 40% of the total period	4
95	2112-13 (95th Measure)	40% of 100 (40/100) = 40% of the total period	4
96	2113-14 (96th Measure)	40% of 100 (40/100) = 40% of the total period	4
97	2114-15 (97th Measure)	40% of 100 (40/100) = 40% of the total period	4
98	2115-16 (98th Measure)	40% of 100 (40/100) = 40% of the total period	4
99	2116-17 (99th Measure)	40% of 100 (40/100) = 40% of the total period	4
100	2117-18 (100th Measure)	40% of 100 (40/100) = 40% of the total period	4

To strive towards a financially sustainable municipality

[illegible]

IM : INVESTMENT MONITORING

Save File as : Muncde_IM_coyy_Qn.XLS (e.g.: GT421_IM_2014_Q1)

Change Year End (coyy) to Financial Year End (e.g.: 2014 for year 2013/2014) and Quarter (Qn) to Quarter End (e.g.: Q1 for Quarter 1)

Change Muncde to your own municipal code (e.g.: GT421)

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Municipality	Year End	Quarter	Investments
WC041	2019	Q4	Apr-June No

Investment No	Investment Reference No (ccyy/mm/dd)	Start Date	Planned End Date	Investment Year/Month/Day	Investment Term Value (no)	Commission Paid (Rand)	Commission Recipient (max 40 chars Yes/No)	Investment Type	Investment Group	Investment Institution (max 40 chars)	Type of Interest	Timing of Interest payment	% Interest Rate (2 dec) Per Annum	Accrued Interest This Quarter (Rand)	Balance at Begin of Quarter (Rand)	Partial / Prem Withdrawals This Quarter (Rand)	Top Up This Quarter (Rand)	Balance at End of Quarter (Rand)
2					0													0
3					0													0
4					0													0
5					0													0

MFMA IMPLEMENTATION AND MONITORING LONG TERM CONTRACTS QUARTERLY RETURN

Municipalities must report on all long term contracts (LTC) with a contract period exceeding 3 years and a total contract value of R1 million and above (a quarterly return must be completed for the term of the LTC).

Each quarter every municipality must submit this return to National Treasury disclosing for that quarter:

1. any new LTC established, and
2. any LTC terminated or that came to an end, or
3. Changes to detail of existing LTC
4. Existing LTC(s) but no activity for this quarter, or
5. that there are no LTC(s)

6. Specifically for the quarter ending 30 September 2006 details of all LTCs existing as at 30 September 2006 must be submitted once off, thereafter for each quarter select the applicable return(s) from 1-5 above.

To save the file press the following keys at the same time with Caps Lock off: **Ctrl-Shift-S**. The file will be saved as e.g.

EC000_LTC_2007_Q1_1.xls

The electronic return must be emailed to info@database@treasury.gov.za.

Please refer to the Guidelines for completing this return available on the website www.treasury.gov.za/mfma (NT returns)

RETURN TYPE:		5.No LTC(s)			
Financial Year and Quarter	2018/19	Q4 Apr-June			
Municipality	WC041 Kannaland				
Long Term Contract Number	0				
<small>Number between 1 and 100, start at number 1</small>					
CONTRACT DETAILS					
Head Contractor Name					
Main / Sub Function					
Purpose, Extent and Other Particulars					
Date Established (ccyy/mm/dd)					
Date Terminated/ came to an end (ccyy/mm/dd)					
Feasibility Study Done (Yes/No)					
LTC compliant with MFMA (Yes/No)					
Total Value (Whole Rand)					
Duration (Number of Whole Years)					
Participating Parties (Specify Subcontractors)					
HEAD CONTRACTOR CONTACT DETAILS					
Postal address:					
Post Box/Private Bag					
Box/Bag No					
City / Town					
Postal Code					
Street address					
Building					
Street No. & Name					
City / Town					
Postal Code					
General Contacts				<small>Phone, fax and cell no's: nnn nnn nnnn (example 011 315 2341)</small>	
Telephone number					
Fax number					
E-mail address					
Position 1				Specify Position	
Name					
Telephone number					
Cell number					
Fax number					
E-mail address					
Position 2	Specify Position				
Name					
Telephone number					
Cell number					
Fax number					
E-mail address					
Position 3	Specify Position				
Name					
Telephone number					
Cell number					
Fax number					
E-mail address					

Information on purpose addi subfunction. If the purpose c neatly fit into a subfunction, "Other" and provide detail he

Contact Person:	Jodene Freeman	Please provide details of the contact person who completed this return, should further information be required.
Email:	jodene@kannaland.gov.za	
Phone:	0837895501	
Date: (ccyy/mm/dd)	2019/07/25	



MFMA IMPLEMENTATION AND MONITORING MUNICIPAL ENTITY QUARTERLY RETURN

Each quarter every municipality must submit this return to National Treasury disclosing for that quarter:

1. any new entity established, and
2. any entity disestablished, and
3. changes to details of an existing entity, or
4. that there has been no changes to existing entity(s) since the previous quarter (established/disestablished/changes), or
5. there are no entities.

6. Specifically for the quarter ending 30 September 2007 details of ALL entities existing as at 30 September 2006, must be submitted once off, thereafter for each quarter select the applicable return(s) from 1-5 above.

To save the file press the following keys at the same time with Caps Lock off: **Ctrl-Shift-S**. The file will be saved as e.g.

EC000_ME_2007_Q1_2.xls

The electronic return must be emailed to mdatabase@treasury.gov.za.

RETURN TYPE:		5.No entity	
Financial Year and Quarter		2018/19	
Municipality		WC041: Kannaland	
Entity Number		0	
<small>Number between 1 and 100, start at number 1 (never allocate the same number to another entity)</small>			
ENTITY DETAILS			
Entity Name			
Type of Entity			
Main / Sub Function			
Purpose, Extent and Other Particulars			
Date Established (ccyy/mm/dd)		Date Disestablished (ccyy/mm/dd)	
Sole Control (Yes/No)		% Control (Whole Number)	
MFMA / PFMA Applicable		Does the entity comply with the provisions of the MFMA and Systems Act (as amended). (Refer MFMA Chapter 10 and Systems Act (Chapter 8A)). (Yes/No)	
MFMA (s 84) and Systems Act (s 78) Feasibility Done (Yes/No)		Month of Financial Year End	
Funding Source			
Annual Budget (Whole Rand)		Jobs Transferred from Muni (Number)	
New Permanent Jobs Created (Number)		New Temporary Jobs Created (Number)	
Participating Parties			
<small>If parties are municipalities select Municipality's in the above cells, otherwise use cell on the right to enter parties</small>			
ENTITY CONTACT DETAILS			
Postal address:			
Post Box/Private Bag			
Box/Bag No			
City / Town			
Postal Code			
Street address			
Building			
Street No. & Name			
City / Town			
Postal Code			
General Contacts			
<small>Phone, fax and cell no's: nnn nnn nnnn (example 011 316 2341)</small>			
Telephone number			
Fax number			
E-mail address			
CEO			
Name			
Telephone number			
Cell number			
Fax number			
E-mail address			
CFO			
Name			
Telephone number			
Cell number			
Fax number			
E-mail address			
CHAIRPERSON			
Name			
Telephone number			
Cell number			
Fax number			
E-mail address			
Contact Person:		Jodene Freeman	
Email:		jodene@kannaland.gov.za	
Phone:		08376 15301	
Date: (ccyy/mm/dd)		2019/07/25	
		Please provide details of the contact person who completed this return, should further information be required. Thank You	

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NATIONAL TREASURY **QUARTERLY MFMA IMPLEMENTATION AND MONITORING CHECKLIST** **IMPLEMENTATION PRIORITIES**



1. Change Muncde to your own municipal code (e.g.: GT411), Year End (ccyy) to Financial Year End (e.g.: 2007 for year 2006/2007 and Quarter Qn) to Quarter End (e.g.: Q1 for Quarter 1)
2. Enter Date if No to response (ccyy/mm/dd)
3. To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S
4. In-built macro will save file as: Muncde_MFM_ccyy_Qn.xls (e.g. GT411_MFM1_2006_Q1.xls)
5. E-mail completed returns to: lgdatabase@treasury.gov.za

MunCde	Municipality Name	Financial Year End	Quarter
WC041	Kannaland	2019	Q4 Apr-June
Ref	Question	Council Use Only	
		Response	Date (if applicable)
1 PREPARING AN IMPLEMENTATION PLAN			
<p>All municipalities are required to prepare an MFMA implementation plan that focuses on what the municipality intends to implement and achieve over the next five years. The plan should contain a list of activities together with target (and actual) dates, with provision to show ongoing (possibly monthly) progress with comments and a responsible councillor or official for each activity.</p> <p>A copy of the MFMA implementation plan (shoulder) must be submitted to the National Treasury by October each year for all municipalities. The MFMA implementation plan should include implementation costs to align implementation with amendments to the Municipal Systems Act.</p>			
1.1	Is an MFMA implementation plan prepared that contains realistic and achievable activities together with target dates, responsible councillors or officials and provision to record ongoing progress to meet targeted implementation? If not, please download the Implementation plan template from the NT website).	Yes	
2 ALLOCATING APPROPRIATE RESPONSIBILITIES UNDER THE MFMA TO THE ACCOUNTING OFFICER			
<p>The accounting officer of the municipality (municipal manager) must ensure that the responsibilities assigned to the position under the MFMA. A full list of the responsibilities is provided in Chapter 6 of the MFMA and through the implementation.</p>			
2.1	Has council appointed a person to assume the duties of the municipal manager?	Yes	
2.2	Has a report to the current council been tabled that creates an awareness of the roles and responsibilities of the municipal manager as the accounting officer of the municipality who must exercise the powers and functions of this position in terms of the MFMA, and to provide guidance and advice to council and officials? (s 60)	Yes	
2.3	Are the appropriate systems in place to allow the municipal manager to take responsibility for managing the financial administration of the municipality to ensure compliance with the MFMA. (s 62)	No	2018/09/30
2.4	Are the appropriate systems in place to allow the municipal manager to take full responsibility for managing the municipality's assets, liabilities, revenue and expenditure? (s 63, s 64, s 65)	No	
2.5	Does the municipal manager ensure that expenditure on staff benefits is reported to council on a regular basis? (s 66) If so, how often is this expenditure reported i.e.: monthly, quarterly, six-monthly, annually or other?	Qrt	
2.6	Does the municipal manager assist the mayor in carrying out his or her responsibilities under the MFMA? (s 68)	Yes	
2.7	Is the municipal manager provided with the appropriate authority and flexibility to implement the budget? (s 69)	Yes	

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Ref	Question	Council Use Only	
		Response	Date (If applicable)
3	ESTABLISHING A TOP (SENIOR) MANAGEMENT TEAM The municipal manager is required to formally establish and maintain a top management team to include all those senior managers who are responsible for the management of the municipality. The team should comply with the provisions of the Municipal Systems Act (as amended) and its regulations in relation to annual staff performance agreements.		
3.1	Has council appointed a person to assume the duties of the Chief Financial Officer (CFO)? (s 77, 80, 81)	Yes	2019/02/01
3.2	Has council appointed persons to assume the duties of other senior managers i.e. to form top (or senior) management, with appropriate responsibilities and delegations? (s 77, 78)	Yes	
3.3	Is the CFO able to effectively assist the municipal manager in carrying out his or her duties with respect to financial management generally, in providing financial advice to senior managers and undertaking specific financial management duties? (s 81)	Yes	
3.4	Are other senior managers able to exercise the appropriate financial management responsibilities as required by legislation? (s 78)	Yes	
3.5	Does an appropriate system of delegations exist, that maximise administrative and operational efficiency and provides adequate checks and balances in financial administration within the municipality, within the confines of the MFMA in terms of limits to delegations? (s 79)	Yes	
3.6	Has a report to the current council been tabled that creates an awareness of and endorses the roles and responsibilities of the top (or senior) management team within the municipality? (s 77)	Yes	
3.7	Does council comply with the provisions of the MFMA and the Municipal Systems Act (as amended) and its regulations in relation to the establishment and review of annual staff performance agreements? (MFMA s 53 and Municipal Systems Act s 57)	No	
4	IMPLEMENTING APPROPRIATE CONTROLS OVER MUNICIPAL BANK ACCOUNTS AND CASH MANAGEMENT Municipal managers must ensure that they take the appropriate steps to implement effective systems of expenditure control and maintain financial commitments to other parties promptly and in accordance with the Act.		
4.1	Does the municipality maintain at least one bank account, designated the primary bank account which receives all allocations (including those for a municipal entity), income from investments and money collected by an entity on behalf of the municipality? (s 8)	Yes	
4.2	During the quarter under review has there been any changes to the details of the primary bank account of the municipality and were such changes reported to the National Treasury and Auditor-General? (s 8(5))	No changes	
4.3	During the quarter under review did the municipality open any new bank accounts and were these reported to the Provincial Treasury and Auditor-General? (s 9)	No changes	
4.4	Does the municipal manager administer all bank accounts and is the municipal manager accountable to council for this? (s 10)	Yes	
4.5	Is an appropriate system of delegation in place in instances where the municipal manager has delegated the administration of a bank account to another officer (or the CFO)? Note limitation on delegations with respect to enforcement of sections 7, 8 and 11 that may only be delegated to the CFO (s 10).	Yes	
5	MEETING OF FINANCIAL COMMITMENTS Municipal managers must ensure that they take the appropriate steps to implement effective systems of expenditure control and maintain financial commitments to other parties promptly and in accordance with the Act.		
5.1	Does the municipality operate and maintain an effective system of expenditure control that includes procedures for approval, authorisation, withdrawal and payment of all funds? (s 65(2)(a))	Yes	
5.2	Is the municipal manager able to confirm that all moneys owing by the municipality are paid within 30 days of receiving the relevant invoice or statement? (s 65(2)(e))	No	2019/06/30
5.3	Does the municipality promptly meet all financial commitments toward other municipalities, national and provincial organs of state? (s 37(1)(c))	No	2018/06/30
5.4	Is the municipality currently party to any formal dispute concerning non-payment of monies owing between the municipality and another organ of state? (s 65(2)(g)). Note: formal disputes between organs of state are discussed in s 40 and Circular 21.	Yes	

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Ref	Question	Council Use Only		
		Response	Date	(If applicable)
6 REPORTING REVENUE AND EXPENDITURE				
Municipal managers must ensure that all accounts in place ensure that they report on the provision of services and the financial performance of the municipality. Further detail on reporting is contained in sections 71 and 72 of the MFMA. The municipality must monthly report on the implementation of the current budget to the National Treasury and to the relevant Provincial Treasury.				
6.1	Has the municipal manager submitted monthly budget statements to the mayor, National Treasury and the Provincial Treasury for each of the months of this quarter? (s 71)	Yes	2019/08/30	
6.2	Has the municipal manager submitted a quarterly budget statement to council, reflecting expenditure incurred and income collected? (s 71)	Yes	2019/08/30	
7 SUPPLY CHAIN MANAGEMENT (SCM)				
All municipalities must ensure that they comply with the Supply Chain Management Regulations and the model policy provided in MFMA Circular No 22.				
7.1	Has council adopted a supply chain management policy that complies with the Supply Chain Management Regulations? (SCM Regulations 2 & 3, Circular No 22)?	Yes	2019/08/30	
7.2	Has council delegated SCM powers and duties to the municipal manager as required in SCM Regulation 4?	Yes		
7.3	Does the municipal manager report at least quarterly to the mayor and at least annually to council on implementation of the supply chain management policy? (SCM Regulation 6)	Yes		
7.4	Has the municipal manager submitted monthly reports on contracts awarded above R100 000 to National Treasury for each of the months of this quarter? (Circular No 34)	Yes		
7.5	If a tender other than one recommended in the normal course of implementing the SCM policy was approved during this quarter, has the municipal manager reported the approval of tenders not recommended and the reasons for deviating from such recommendation to the National Treasury, provincial treasury and Auditor-General? (s 114)	No s 114 Instances		
7.6	If there has been any deviation from or breach of the SCM policy during this quarter, has the municipal manager reported the reasons for such deviation from or ratification of minor breaches of procurement processes to council during this quarter? (SCM Regulations 36)	Yes		
8 IMPLEMENTING REFORMS IN RELATION TO MUNICIPAL ENTITIES AND LONG-TERM CONTRACTS				
Municipal managers must ensure that they comply with the MFMA and the Long Term Contract Return Form. Municipal managers must ensure that they comply with the MFMA and the Long Term Contract Return Form.				
8.1	Has the municipal manager submitted to the National Treasury the Municipal Entity Return Form, for this quarter? (See "Municipal Entity Return Form" under National Treasury Return Forms on website www.treasury.gov.za/mfma).	Yes	2018/08/23	
8.2	Has the municipal manager submitted to the National Treasury the Long Term Contract Return Form, for this quarter? (See "Long Term Contract Return Form" under National Treasury Return Forms on website www.treasury.gov.za/mfma).	Yes	2018/08/23	

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Ref	Question	Council Use Only	
		Response	Date (If applicable)
9 COMPLETING FINANCIAL STATEMENTS AND ADVISING NATIONAL TREASURY			
The municipal manager must ensure that financial statements are promptly prepared and submitted to the Auditor-General for audit by 31 August each year. In the case of a parent municipality, the municipal manager must ensure that consolidated financial statements (including all municipal entities) are promptly prepared and submitted to the Auditor-General by 30 September each year (s 126). Also refer MFMA Circular No 356.			
9.1	Have the 2016/2017 annual financial statements of the municipality been prepared and submitted to the Auditor-General for audit? > If Yes, provide actual date submitted in the space provided for date.	Yes	2019/02/28
9.2	Have the 2016/2017 annual financial statements of the municipality been prepared in compliance with the prescribed accounting framework? > If Yes also indicate in the space provided for date the format (framework) of the annual financial statements.	Yes	GRAP
9.3	In the case of a parent municipality, have the consolidated 2016/ 2017 annual financial statements of the municipality and all its entities been prepared and submitted to the Auditor-General for audit? > If Yes, provide actual date submitted in the space provided for date.	No entities	
9.4	If the accounting officer did not submit either the 2016/2017 annual financial statements and/or the 2016/2017 consolidated annual financial statements (including all municipal entities) to the Auditor-General for audit on time, (a) did the mayor table a written explanation in council setting out the reasons for the failure and (b) did the municipal council investigate the matter and take the appropriate steps as required by section 129(1)(c)?	3. Yes to both (a) & (b)	
10 COMPLETING AND TABLING ANNUAL REPORT			
The municipal manager must ensure that the annual report of the municipality and the annual reports of all its municipal entities will be tabled in council by 31 January each year (s 121 & 127).			
10.1	Are the appropriate management systems in place to ensure that the annual report of the municipality and the annual reports of all its municipal entities will be tabled in council by 31 January each year? (s 121 & 127)	No	2019/03/31
10.2	Have the 2016/2017 annual report of the municipality and the 2016/2017 annual reports of all of its entities been tabled in council by 31 January?	No	2018/02/28
11 COMPLYING WITH PROVISIONS FOR TENDER COMMITTEES, BOARDS OF MUNICIPAL ENTITIES AND IN RELATION TO FORBIDDEN ACTIVITIES			
Municipal entities must ensure that the relevant council or board of a municipal entity complies with the Municipal Systems Act (as amended). Boards of municipal entities should contain at least one-third non-executive members and a non-executive chairperson. Municipalities must also ensure that councillors do not engage in any forbidden activities prohibited under section 164 of the MFMA (Refer MFMA Circular No 356, Forbidden loans: 19/01/2007).			
11.1	Does council comply with s 117 which precludes councillors from serving on a bid or tender committee? (s 117)	Yes	
11.2	Does council comply with s 118 which precludes undue interference from any person in relation to the municipal tender process? (s 118)	Yes	
11.3	Does council comply with s 93F of the amended Municipal Systems Act which precludes any councillor of any municipality or official of the municipality, or member of the National Assembly or a provincial legislature or permanent delegate to the NCOP from serving on boards of a municipal entity? (Municipal Systems Act, as amended s 93F)	NA	
11.4	Does council comply with s 103 which precludes improper interference by any councillor in relation to the financial affairs or responsibilities of the board of directors of a municipal entity? (s 103)	NA	
11.5	Does council comply with s 164 which precludes loans to councillors or officials of the municipality, directors or officials of a municipal entity or members of the public? (s 164)	Yes	
12 COMPLYING WITH PROVISIONS FOR INTERNAL AUDIT AND AUDIT COMMITTEES			
The municipality and each of its municipal entity(s) must have an internal audit unit and an audit committee (Refer s 165 and 166).			
12.1	Does the municipality have an internal audit (IA) unit (s 165) and indicate whether the function is in-house or outsourced or shared?	7. No, no IA	
12.2	Does each of the municipality's entity(s) have an internal audit unit? (s 165)	Municipality has no entities	
12.3	Does the municipality have an audit committee (AC)? (s 166) > If Yes, indicate in the space provided for date whether the function is shared	Yes	
12.4	Does each of the municipality's entity(s) have an audit committee (AC)? (s 166)	Municipality has no entities	



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Ref	Question	Council Use Only	
		Response	Date (if applicable)
13	COMPLYING WITH PROVISIONS FOR BUDGETS		
<p>The municipality may only incur expenditure in excess of an approved budget and within the limits of the amounts appropriated for the financial year in which the expenditure is incurred.</p> <p>(s16) When a municipality revises an approved annual budget it may do so only through an adjustments budget and within the frameworks set out in s28.</p>			
13.1	Did the municipality revise its approved annual budget? → If Yes, indicate the number of adjustments budget(s) tabled in council <u>to date</u> in the space provided for date.	No	
13.2	If the municipality revised its approved annual budget, were the Service Delivery and Budget Implementation Plan (SDBIP) and performance agreements of the municipal manager and all senior managers (section 57 (Systems Act)) accordingly amended?	No adjustments	
14	INFORMATION TO BE PLACED ON WEBSITE OF MUNICIPALITY		
<p>The municipality must ensure that the information set out in s75 is placed on the website (note s27A of the Systems Act) in a readily accessible manner.</p>			
14.1	Does the municipality have a website?	1. Yes	
14.1.1	If Yes in 14.1 or share district website or other website arrangement, provide the website address in the space provided.	www.kannaland.gov.za	
14.2	Is all the information as set-out in s75 displayed on the municipality's / shared district website?	No	2018/09/30

Other Comments:

Due to the instability in leadership MFMA implementation has been hampered. Kannaland Municipality is under a financial recovery plan and this will form part of the activities of the FRP implementation manager. Problematic mSCOA implementation and the decision of the MEC to request Council to terminate the contracts of the MM and CFO due to procedural discrepancies had an adverse effect on the timelines set for MFMA implementation and will cause further delays. Misallocations due to mSCOA caused flawed flow of information do have a negative influence on budget monitoring due to questionable information. MFMA S62 - Internal Audit still have to be established

FOR COUNCIL USE ONLY

Prepared by: (CFO, or other)


 R Butler Name
 cf@kannaland.gov.za E-mail
 028 5518000 Contact number
 25/7/2019 Date

Reviewed by: (Municipal Manager)

R. Stevens Name
 mr1@kannaland.gov.za E-mail
 028 5518000 Contact number
 25/7/2019 Date